

## Multiyear Operating Budget Summary

	2019 Recommended Budget	2020 Forecast	2021 Forecast	2022 Forecast
<b>330 - Facility Services</b>				
<b>500 - Revenue</b>				
130 - User Fees & Charges	\$662,441	\$664,446	\$666,196	\$668,046
<b>Total 500 - Revenue</b>	<u>662,441</u>	<u>664,446</u>	<u>666,196</u>	<u>668,046</u>
<b>600 - Expense</b>				
200 - Salaries & Wages	3,916,666	3,963,038	3,969,850	3,970,900
205 - Employee Benefits	906,797	912,142	917,256	922,284
210 - Training & Development	83,675	86,841	87,219	94,309
215 - Business Expenses	33,039	33,716	34,316	34,840
220 - Advertising & Printing	42,430	43,730	43,731	43,731
225 - Professional Services	344,400	344,400	344,400	344,400
235 - Rentals & Leases	611,676	614,176	616,726	619,327
240 - Contracted Services	4,201,197	4,282,703	4,369,557	4,488,683
245 - Supplies & Materials	102,348	96,252	99,589	98,349
250 - Repairs & Maintenance	2,381,384	2,425,671	2,469,667	2,513,399
255 - Equipment Purchases	56,361	46,273	47,273	45,889
260 - Utilities	1,221,069	1,252,681	1,285,187	1,318,348
265 - Telecommunications	30,929	31,079	31,360	31,184
275 - Grants & Requisitions	82,000	82,000	82,000	82,000
280 - Other Expenses	68,677	68,677	68,677	68,677
281 - Interprogram	(907,621)	(893,009)	(891,973)	(891,973)
<b>Total 600 - Expense</b>	<u>13,175,027</u>	<u>13,390,370</u>	<u>13,574,835</u>	<u>13,784,347</u>
<b>Net Revenues/(Expenses)</b>	<u>(12,512,586)</u>	<u>(12,725,924)</u>	<u>(12,908,639)</u>	<u>(13,116,301)</u>
<b>700 - Non-Operating Items</b>				
405 - From Reserve	910,000	910,000	910,000	910,000
415 - To Reserve	(2,610,000)	(2,710,000)	(2,810,000)	(2,910,000)
<b>Total 700 - Non-Operating Items</b>	<u>(1,700,000)</u>	<u>(1,800,000)</u>	<u>(1,900,000)</u>	<u>(2,000,000)</u>
<b>Net Impact For Budget Purposes</b>	<u><b>(\$14,212,586)</b></u>	<u><b>(\$14,525,924)</b></u>	<u><b>(\$14,808,639)</b></u>	<u><b>(\$15,116,301)</b></u>

## Two Year Operating Budget Comparison

	2019 Recommended Budget	2018 Approved Budget	Variance \$	Variance %
<b>330 - Facility Services</b>				
<b>500 - Revenue</b>				
130 - User Fees & Charges	\$662,441	\$634,061	\$28,380	4%
<b>Total 500 - Revenue</b>	<u>662,441</u>	<u>634,061</u>	<u>28,380</u>	<u>4%</u>
<b>600 - Expense</b>				
200 - Salaries & Wages	3,916,666	3,943,607	(26,941)	(1%)
205 - Employee Benefits	906,797	987,608	(80,811)	(8%)
210 - Training & Development	83,675	67,376	16,299	24%
215 - Business Expenses	33,039	33,664	(625)	(2%)
220 - Advertising & Printing	42,430	43,980	(1,550)	(4%)
225 - Professional Services	344,400	351,900	(7,500)	(2%)
235 - Rentals & Leases	611,676	538,150	73,526	14%
240 - Contracted Services	4,201,197	3,984,072	217,125	5%
245 - Supplies & Materials	102,348	95,830	6,518	7%
250 - Repairs & Maintenance	2,381,384	2,332,397	48,987	2%
255 - Equipment Purchases	56,361	116,680	(60,319)	(52%)
260 - Utilities	1,221,069	1,118,347	102,722	9%
265 - Telecommunications	30,929	40,254	(9,325)	(23%)
275 - Grants & Requisitions	82,000	82,000	0	0%
280 - Other Expenses	68,677	83,677	(15,000)	(18%)
281 - Interprogram	(907,621)	(809,431)	(98,190)	12%
<b>Total 600 - Expense</b>	<u>13,175,027</u>	<u>13,010,111</u>	<u>164,916</u>	<u>1%</u>
<b>Net Revenues/(Expenses)</b>	<u>(12,512,586)</u>	<u>(12,376,050)</u>	<u>(136,536)</u>	<u>1%</u>
<b>700 - Non-Operating Items</b>				
405 - From Reserve	910,000	910,000	0	0%
415 - To Reserve	(2,610,000)	(2,715,500)	105,500	(4%)
<b>Total 700 - Non-Operating Items</b>	<u>(1,700,000)</u>	<u>(1,805,500)</u>	<u>105,500</u>	<u>(6%)</u>
<b>Net Impact For Budget Purposes</b>	<u><b>(\$14,212,586)</b></u>	<u><b>(\$14,181,550)</b></u>	<u><b>(\$31,036)</b></u>	<u><b>0%</b></u>



FAC Budget Changes 2018 to 2019	
<b>Revenues</b>	
User Fees & Charges	Growth to revenue from parking – new parkade operational in 2019.
<b>Expenses</b>	
Salaries & Wages	Decrease mainly due to two positions that moved to ITS partially offset by proposed staff additions.
Employee Benefits	Decrease mainly due to two positions that moved to ITS and changes based on historical actuals and future rate changes, partially offset by proposed staff additions.
Training & Development	Increase in professional development for operator training, a conference for Maintenance Operations Manager and training for proposed staff additions.
Rentals & Leases	Increased for Transit leased space reallocated to FAC, partially offset by decrease due to parking stall rental no longer needed as a result of the new parkade.
Contracted Services	Increase in security, janitorial and contracted services primarily due to growth (new parkade and former Elk Island School Building added). In addition there is projected inflation of 2%.
Repairs & Maintenance	Increase in building maintenance and repairs primarily based on growth (new parkade and Elk Island Catholic School building).
Equipment Purchases	Decrease due to removal of one-time (priority management) purchase and addition of Knox boxes to buildings in 2018, partially offset by a reallocation from supplies and materials and equipment for proposed staff additions.
Utilities	Increase in electricity and natural gas growth for new parkade and Elk Island Catholic School building. In addition, there is projected inflation of approximately 3%.
Telecommunications	Telecommunications programs are now managed by ITS. As a result the related telecommunications budgets were transferred to ITS.
Other Expenses	Increase for digital display signage licenses.
Interprogram	Increase due to higher utility and maintenance estimates for Utilities and Library.
<b>Non-Operating Items</b>	
To Reserve	Decrease due to elimination of Print Shop and Mailroom Equipment reserve. Elimination of transfer to reserve for Telecommunications equipment as this is no longer managed in Facility Services.

## Two Year Operating Budget Comparison

	2020 Forecast	2019 Recommended Budget	Variance \$	Variance %
<b>330 - Facility Services</b>				
<b>500 - Revenue</b>				
130 - User Fees & Charges	\$664,446	\$662,441	\$2,005	0%
<b>Total 500 - Revenue</b>	<u>664,446</u>	<u>662,441</u>	<u>2,005</u>	<u>0%</u>
<b>600 - Expense</b>				
200 - Salaries & Wages	3,963,038	3,916,666	46,372	1%
205 - Employee Benefits	912,142	906,797	5,345	1%
210 - Training & Development	86,841	83,675	3,166	4%
215 - Business Expenses	33,716	33,039	677	2%
220 - Advertising & Printing	43,730	42,430	1,300	3%
225 - Professional Services	344,400	344,400	0	0%
235 - Rentals & Leases	614,176	611,676	2,500	0%
240 - Contracted Services	4,282,703	4,201,197	81,506	2%
245 - Supplies & Materials	96,252	102,348	(6,096)	(6%)
250 - Repairs & Maintenance	2,425,671	2,381,384	44,287	2%
255 - Equipment Purchases	46,273	56,361	(10,088)	(18%)
260 - Utilities	1,252,681	1,221,069	31,612	3%
265 - Telecommunications	31,079	30,929	150	0%
275 - Grants & Requisitions	82,000	82,000	0	0%
280 - Other Expenses	68,677	68,677	0	0%
281 - Interprogram	(893,009)	(907,621)	14,612	(2%)
<b>Total 600 - Expense</b>	<u>13,390,370</u>	<u>13,175,027</u>	<u>215,343</u>	<u>2%</u>
<b>Net Revenues/(Expenses)</b>	<u>(12,725,924)</u>	<u>(12,512,586)</u>	<u>(213,338)</u>	<u>2%</u>
<b>700 - Non-Operating Items</b>				
405 - From Reserve	910,000	910,000	0	0%
415 - To Reserve	(2,710,000)	(2,610,000)	(100,000)	4%
<b>Total 700 - Non-Operating Items</b>	<u>(1,800,000)</u>	<u>(1,700,000)</u>	<u>(100,000)</u>	<u>6%</u>
<b>Net Impact For Budget Purposes</b>	<u><b>(\$14,525,924)</b></u>	<u><b>(\$14,212,586)</b></u>	<u><b>(\$313,338)</b></u>	<u><b>2%</b></u>



FAC Budget Changes 2019 to 2020	
<b>Expenses</b>	
Salaries & Wages	Increased due to changes in standard salaries and grid movement.
Employee Benefits	Increased based on historical actuals and future rate changes.
Contracted Services	Increase mainly due to projected inflation of 2%.
Repairs & Maintenance	Increase mainly due to projected inflation of 2%.
Utilities	Increase mainly due to projected inflation of 3%.
Interprogram	Increase due to change in process for mobile device chargeback from IT.
<b>Non-Operating Items</b>	
To Reserve	Increase based on alignment to the 2020 Facility Lifecycle plan.

## Two Year Operating Budget Comparison

	2021 Forecast	2020 Forecast	Variance \$	Variance %
<b>330 - Facility Services</b>				
<b>500 - Revenue</b>				
130 - User Fees & Charges	\$666,196	\$664,446	\$1,750	0%
<b>Total 500 - Revenue</b>	<u>666,196</u>	<u>664,446</u>	<u>1,750</u>	<u>0%</u>
<b>600 - Expense</b>				
200 - Salaries & Wages	3,969,850	3,963,038	6,812	0%
205 - Employee Benefits	917,256	912,142	5,114	1%
210 - Training & Development	87,219	86,841	378	0%
215 - Business Expenses	34,316	33,716	600	2%
220 - Advertising & Printing	43,731	43,730	1	0%
225 - Professional Services	344,400	344,400	0	0%
235 - Rentals & Leases	616,726	614,176	2,550	0%
240 - Contracted Services	4,369,557	4,282,703	86,854	2%
245 - Supplies & Materials	99,589	96,252	3,337	3%
250 - Repairs & Maintenance	2,469,667	2,425,671	43,996	2%
255 - Equipment Purchases	47,273	46,273	1,000	2%
260 - Utilities	1,285,187	1,252,681	32,506	3%
265 - Telecommunications	31,360	31,079	281	1%
275 - Grants & Requisitions	82,000	82,000	0	0%
280 - Other Expenses	68,677	68,677	0	0%
281 - Interprogram	(891,973)	(893,009)	1,036	(0%)
<b>Total 600 - Expense</b>	<u>13,574,835</u>	<u>13,390,370</u>	<u>184,465</u>	<u>1%</u>
<b>Net Revenues/(Expenses)</b>	<u>(12,908,639)</u>	<u>(12,725,924)</u>	<u>(182,715)</u>	<u>1%</u>
<b>700 - Non-Operating Items</b>				
405 - From Reserve	910,000	910,000	0	0%
415 - To Reserve	(2,810,000)	(2,710,000)	(100,000)	4%
<b>Total 700 - Non-Operating Items</b>	<u>(1,900,000)</u>	<u>(1,800,000)</u>	<u>(100,000)</u>	<u>6%</u>
<b>Net Impact For Budget Purposes</b>	<u><b>(\$14,808,639)</b></u>	<u><b>(\$14,525,924)</b></u>	<u><b>(\$282,715)</b></u>	<u><b>2%</b></u>



FAC Budget Changes 2020 to 2021	
<b>Expenses</b>	
Contracted Services	Increase mainly due to projected inflation of 2%.
Repairs & Maintenance	Increase mainly due to projected inflation of 2%.
Utilities	Increase mainly due to projected inflation of 3%.
<b>Non-Operating Items</b>	
To Reserve	Increase based on alignment to the 2021 Facility Lifecycle Plan.

## Two Year Operating Budget Comparison

	2022 Forecast	2021 Forecast	Variance \$	Variance %
<b>330 - Facility Services</b>				
<b>500 - Revenue</b>				
130 - User Fees & Charges	\$668,046	\$666,196	\$1,850	0%
<b>Total 500 - Revenue</b>	<b>668,046</b>	<b>666,196</b>	<b>1,850</b>	<b>0%</b>
<b>600 - Expense</b>				
200 - Salaries & Wages	3,970,900	3,969,850	1,050	0%
205 - Employee Benefits	922,284	917,256	5,028	1%
210 - Training & Development	94,309	87,219	7,090	8%
215 - Business Expenses	34,840	34,316	524	2%
220 - Advertising & Printing	43,731	43,731	0	0%
225 - Professional Services	344,400	344,400	0	0%
235 - Rentals & Leases	619,327	616,726	2,601	0%
240 - Contracted Services	4,488,683	4,369,557	119,126	3%
245 - Supplies & Materials	98,349	99,589	(1,240)	(1%)
250 - Repairs & Maintenance	2,513,399	2,469,667	43,732	2%
255 - Equipment Purchases	45,889	47,273	(1,384)	(3%)
260 - Utilities	1,318,348	1,285,187	33,161	3%
265 - Telecommunications	31,184	31,360	(176)	(1%)
275 - Grants & Requisitions	82,000	82,000	0	0%
280 - Other Expenses	68,677	68,677	0	0%
281 - Interprogram	(891,973)	(891,973)	0	0%
<b>Total 600 - Expense</b>	<b>13,784,347</b>	<b>13,574,835</b>	<b>209,512</b>	<b>2%</b>
<b>Net Revenues/(Expenses)</b>	<b>(13,116,301)</b>	<b>(12,908,639)</b>	<b>(207,662)</b>	<b>2%</b>
<b>700 - Non-Operating Items</b>				
405 - From Reserve	910,000	910,000	0	0%
415 - To Reserve	(2,910,000)	(2,810,000)	(100,000)	4%
<b>Total 700 - Non-Operating Items</b>	<b>(2,000,000)</b>	<b>(1,900,000)</b>	<b>(100,000)</b>	<b>5%</b>
<b>Net Impact For Budget Purposes</b>	<b>(\$15,116,301)</b>	<b>(\$14,808,639)</b>	<b>(\$307,662)</b>	<b>2%</b>





FAC Budget Changes 2021 to 2022	
<b>Expenses</b>	
Contracted Services	Increase mainly due to projected inflation of 3%. Security, janitorial and other contracted services contracts to expire mid-year. New contracts may be higher due to inflation.
Repairs & Maintenance	Increase mainly due to projected inflation of 2%.
Utilities	Increase mainly due to projected inflation of 3%.
<b>Non-Operating Items</b>	
To Reserve	Increase based on alignment to the 2022 Facility Lifecycle Plan.

## Staffing Increase Requests

SIR Number	SIR Name	FTE	Hours
SIR-41	FAC-Facility Digital Electronics Technician	1.0	
<b>Total</b>		<b>1.0</b>	<b>0</b>

## Capital Base

Project Name	Cost	Dept.
<b>Buildings</b>		
Annual Facility Capital Lifecycle (2019 -2023)	\$ 11,000,000	FAC
	<b>11,000,000</b>	
<b>Vehicles</b>		
Fleet Addition Base	\$ 48,000	FAC
	<b>48,000</b>	
<b>Total</b>	<b>11,048,000</b>	



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