

Multiyear Operating Budget Summary

	2019 Recommended Budget	2020 Forecast	2021 Forecast	2022 Forecast
380 - Legislative & Legal Services				
500 - Revenue				
130 - User Fees & Charges	\$5,000	\$5,000	\$314,030	\$5,000
Total 500 - Revenue	<u>5,000</u>	<u>5,000</u>	<u>314,030</u>	<u>5,000</u>
600 - Expense				
200 - Salaries & Wages	1,702,741	1,886,979	2,058,082	2,122,632
205 - Employee Benefits	385,209	392,866	447,444	449,792
210 - Training & Development	77,640	77,640	88,140	83,140
215 - Business Expenses	6,350	19,850	11,150	19,950
220 - Advertising & Printing	33,345	96,945	92,545	96,945
225 - Professional Services	372,938	378,438	333,438	378,438
235 - Rentals & Leases	0	100,000	133,000	100,000
240 - Contracted Services	96,000	61,700	207,200	61,700
245 - Supplies & Materials	52,040	55,540	63,040	56,540
255 - Equipment Purchases	11,000	11,000	11,000	11,000
265 - Telecommunications	9,724	10,224	14,754	10,704
281 - Interprogram	51,036	41,036	63,436	40,000
Total 600 - Expense	<u>2,798,023</u>	<u>3,132,218</u>	<u>3,523,229</u>	<u>3,430,841</u>
Net Revenues/(Expenses)	<u>(2,793,023)</u>	<u>(3,127,218)</u>	<u>(3,209,199)</u>	<u>(3,425,841)</u>
700 - Non-Operating Items				
405 - From Reserve	130,000	454,300	463,546	454,300
415 - To Reserve	(255,000)	(255,000)	(255,000)	(255,000)
Total 700 - Non-Operating Items	<u>(125,000)</u>	<u>199,300</u>	<u>208,546</u>	<u>199,300</u>
Net Impact For Budget Purposes	<u>(\$2,918,023)</u>	<u>(\$2,927,918)</u>	<u>(\$3,000,653)</u>	<u>(\$3,226,541)</u>

Two Year Operating Budget Comparison

	2019 Recommended Budget	2018 Approved Budget	Variance \$	Variance %
380 - Legislative & Legal Services				
500 - Revenue				
130 - User Fees & Charges	\$5,000	\$10,000	(\$5,000)	(50%)
Total 500 - Revenue	5,000	10,000	(5,000)	(50%)
600 - Expense				
200 - Salaries & Wages	1,702,741	1,777,869	(75,128)	(4%)
205 - Employee Benefits	385,209	411,212	(26,003)	(6%)
210 - Training & Development	77,640	72,964	4,676	6%
215 - Business Expenses	6,350	19,850	(13,500)	(68%)
220 - Advertising & Printing	33,345	75,745	(42,400)	(56%)
225 - Professional Services	372,938	400,438	(27,500)	(7%)
230 - Insurance	0	0	0	0%
235 - Rentals & Leases	0	0	0	0%
240 - Contracted Services	96,000	61,700	34,300	56%
245 - Supplies & Materials	52,040	48,000	4,040	8%
255 - Equipment Purchases	11,000	11,000	0	0%
265 - Telecommunications	9,724	12,024	(2,300)	(19%)
281 - Interprogram	51,036	40,000	11,036	28%
Total 600 - Expense	2,798,023	2,930,802	(132,779)	(5%)
Net Revenues/(Expenses)	(2,793,023)	(2,920,802)	127,779	(4%)
700 - Non-Operating Items				
405 - From Reserve	130,000	298,300	(168,300)	(56%)
415 - To Reserve	(255,000)	(197,700)	(57,300)	29%
Total 700 - Non-Operating Items	(125,000)	100,600	(225,600)	(224%)
Net Impact For Budget Purposes	(\$2,918,023)	(\$2,820,202)	(\$97,821)	3%



LLS Budget Changes 2018 to 2019	
Revenues	
User Fees & Charges	Decrease due to alignment to historical actuals.
Expenses	
Salaries & Wages	Decrease due mainly to one-time Census in 2018 partially offset by changes in the standard salaries and grid movement.
Employee Benefits	Decrease due mainly to one-time Census in 2018 and adjustment based on historical actuals and future rate changes.
Business Expenses	Decrease due to one-time Census in 2018.
Advertising & Printing	Decrease mainly for one-time Census in 2018 partially offset by alignment to historical actuals on Publications/Subscriptions.
Professional Services	Increase mainly due to undertaking a process review for Census and removal of one-time data base for Bylaw.
Contracted Services	Increase for one-time ward boundary review.
Supplies & Materials	Increase due to eScribe fees increasing.
Interprogram	Decrease mainly due to one-time Census in 2018, partially offset by increase for purchasing new iPads for Council meetings.
Non-Operating Items	
From Reserve	Decrease to one-time funding from 2018 for Census.
To Reserve	Increase based on forecast needs for future Census and Election cost increases.

Two Year Operating Budget Comparison

	2020 Forecast	2019 Recommended Budget	Variance \$	Variance %
380 - Legislative & Legal Services				
500 - Revenue				
130 - User Fees & Charges	\$5,000	\$5,000	\$0	0%
Total 500 - Revenue	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0%</u>
600 - Expense				
200 - Salaries & Wages	1,886,979	1,702,741	184,238	11%
205 - Employee Benefits	392,866	385,209	7,657	2%
210 - Training & Development	77,640	77,640	0	0%
215 - Business Expenses	19,850	6,350	13,500	213%
220 - Advertising & Printing	96,945	33,345	63,600	191%
225 - Professional Services	378,438	372,938	5,500	1%
235 - Rentals & Leases	100,000	0	100,000	100%
240 - Contracted Services	61,700	96,000	(34,300)	(36%)
245 - Supplies & Materials	55,540	52,040	3,500	7%
255 - Equipment Purchases	11,000	11,000	0	0%
265 - Telecommunications	10,224	9,724	500	5%
281 - Interprogram	41,036	51,036	(10,000)	(20%)
Total 600 - Expense	<u>3,132,218</u>	<u>2,798,023</u>	<u>334,195</u>	<u>12%</u>
Net Revenues/(Expenses)	<u>(3,127,218)</u>	<u>(2,793,023)</u>	<u>(334,195)</u>	<u>12%</u>
700 - Non-Operating Items				
405 - From Reserve	454,300	130,000	324,300	249%
415 - To Reserve	(255,000)	(255,000)	0	0%
Total 700 - Non-Operating Items	<u>199,300</u>	<u>(125,000)</u>	<u>324,300</u>	<u>(259%)</u>
Net Impact For Budget Purposes	<u>(\$2,927,918)</u>	<u>(\$2,918,023)</u>	<u>(\$9,895)</u>	<u>0%</u>



LLS Budget Changes 2019 to 2020	
Expenses	
Salaries & Wages	Salaries increase due to changes in the standard salaries, grid movement and annualization of 2018 staff additions.
Employee Benefits	Benefits increased based on historical actuals and future rate changes.
Business Expenses	Increase for 2020 census.
Advertising & Printing	Increase for 2020 census.
Rentals & Leases	Increase for 2020 census.
Contracted Services	Decrease for removal of one time 2019 ward boundary review, partially offset by increase for 2020 census.
Interprogram	Increase for 2020 census partially offset by removal of one-time 2019 Ipads for council.
Non-Operating Items	
From Reserve	Increase for 2020 census.

Two Year Operating Budget Comparison

	2021 Forecast	2020 Forecast	Variance \$	Variance %
380 - Legislative & Legal Services				
500 - Revenue				
130 - User Fees & Charges	\$314,030	\$5,000	\$309,030	6,181%
Total 500 - Revenue	<u>314,030</u>	<u>5,000</u>	<u>309,030</u>	<u>6,181%</u>
600 - Expense				
200 - Salaries & Wages	2,058,082	1,886,979	171,103	9%
205 - Employee Benefits	447,444	392,866	54,578	14%
210 - Training & Development	88,140	77,640	10,500	14%
215 - Business Expenses	11,150	19,850	(8,700)	(44%)
220 - Advertising & Printing	92,545	96,945	(4,400)	(5%)
225 - Professional Services	333,438	378,438	(45,000)	(12%)
235 - Rentals & Leases	133,000	100,000	33,000	33%
240 - Contracted Services	207,200	61,700	145,500	236%
245 - Supplies & Materials	63,040	55,540	7,500	14%
255 - Equipment Purchases	11,000	11,000	0	0%
265 - Telecommunications	14,754	10,224	4,530	44%
281 - Interprogram	63,436	41,036	22,400	55%
Total 600 - Expense	<u>3,523,229</u>	<u>3,132,218</u>	<u>391,011</u>	<u>12%</u>
Net Revenues/(Expenses)	<u>(3,209,199)</u>	<u>(3,127,218)</u>	<u>(81,981)</u>	<u>3%</u>
700 - Non-Operating Items				
405 - From Reserve	463,546	454,300	9,246	2%
415 - To Reserve	(255,000)	(255,000)	0	0%
Total 700 - Non-Operating Items	<u>208,546</u>	<u>199,300</u>	<u>9,246</u>	<u>5%</u>
Net Impact For Budget Purposes	<u>(\$3,000,653)</u>	<u>(\$2,927,918)</u>	<u>(\$72,735)</u>	<u>2%</u>



LLS Budget Changes 2020 to 2021	
Revenues	
User Fees & Charges	Increases are due to an Election taking place in 2021.
Expenses	
Salaries & Wages	Salaries increase due to changes in the standard salaries, grid movement and proposed staff additions.
Employee Benefits	Benefits increased based on historical actuals, future rate changes and proposed staff additions.
Training & Development	Increase for Election taking place in 2021 and proposed staff additions.
Business Expenses	Decrease for one-time Census in 2020 partially offset by election in 2021.
Professional Services	Decrease for one-time Census in 2020 partially offset by election in 2021
Rentals & Leases	Increases are due to an Election taking place in 2021 which are partially offset by decreases for the one-time Census in 2020.
Contracted Services	Increases are due to an Election taking place in 2021 which are partially offset by decreases for the one-time Census in 2020.
Interprogram	Increases are due to an Election taking place in 2021 which are partially offset by the one-time Census in 2020.

Two Year Operating Budget Comparison

	2022 Forecast	2021 Forecast	Variance \$	Variance %
380 - Legislative & Legal Services				
500 - Revenue				
130 - User Fees & Charges	\$5,000	\$314,030	(\$309,030)	(98%)
Total 500 - Revenue	<u>5,000</u>	<u>314,030</u>	<u>(\$309,030)</u>	<u>(98%)</u>
600 - Expense				
200 - Salaries & Wages	2,122,632	2,058,082	64,550	3%
205 - Employee Benefits	449,792	447,444	2,348	1%
210 - Training & Development	83,140	88,140	(5,000)	(6%)
215 - Business Expenses	19,950	11,150	8,800	79%
220 - Advertising & Printing	96,945	92,545	4,400	5%
225 - Professional Services	378,438	333,438	45,000	13%
235 - Rentals & Leases	100,000	133,000	(33,000)	(25%)
240 - Contracted Services	61,700	207,200	(145,500)	(70%)
245 - Supplies & Materials	56,540	63,040	(6,500)	(10%)
255 - Equipment Purchases	11,000	11,000	0	0%
265 - Telecommunications	10,704	14,754	(4,050)	(27%)
281 - Interprogram	40,000	63,436	(23,436)	(37%)
Total 600 - Expense	<u>3,430,841</u>	<u>3,523,229</u>	<u>(92,388)</u>	<u>(3%)</u>
Net Revenues/(Expenses)	<u>(3,425,841)</u>	<u>(3,209,199)</u>	<u>(216,642)</u>	<u>7%</u>
700 - Non-Operating Items				
405 - From Reserve	454,300	463,546	(9,246)	(2%)
415 - To Reserve	(255,000)	(255,000)	0	0%
Total 700 - Non-Operating Items	<u>199,300</u>	<u>208,546</u>	<u>(9,246)</u>	<u>(4%)</u>
Net Impact For Budget Purposes	<u>(\$3,226,541)</u>	<u>(\$3,000,653)</u>	<u>(\$225,888)</u>	<u>8%</u>



LLS Budget Changes 2021 to 2022	
Revenues	
User Fees & Charges	Decrease due to removal of 2021 Election.
Expenses	
Salaries & Wages	Salaries increase due to changes in the standard salaries, grid movement and proposed staff additions.
Employee Benefits	Benefits increased based on historical actuals, future rate changes and proposed staff additions.
Professional Services	Changes are due to removal of 2021 Election, and a Census taking place in 2022
Rentals & Leases	Changes are due to removal of 2021 Election, and a Census taking place in 2022
Contracted Services	Changes are due to removal of 2021 Election, and a Census taking place in 2022
Interprogram	Changes are due to removal of 2021 Election, and a Census taking place in 2022

Staffing Increase Requests

SIR Number	SIR Name	FTE	Hours
SIR-61	LLS - Legal Counsel- Bylaw Enforcement & General Legal Matters (2021)	1.0	
SIR-62	LLS - Legal Administrative Support (2021)	1.0	
Total		2.0	0

Capital Base

Project Name	Cost	Dept.
None		



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