

Multiyear Operating Budget Summary

	2019 Recommended Budget	2020 Forecast	2021 Forecast	2022 Forecast
335 - Procurement Services				
600 - Expense				
200 - Salaries & Wages	\$692,116	\$695,113	\$695,113	\$695,113
205 - Employee Benefits	145,830	145,781	146,292	146,805
210 - Training & Development	17,550	17,550	17,550	17,550
215 - Business Expenses	5,200	5,200	5,200	5,200
220 - Advertising & Printing	6,760	6,760	6,760	6,760
240 - Contracted Services	0	0	0	0
245 - Supplies & Materials	13,200	13,200	13,200	13,200
255 - Equipment Purchases	30,500	2,000	2,000	2,000
265 - Telecommunications	2,424	1,032	1,032	1,032
281 - Interprogram	9,375	0	0	0
Total 600 - Expense	922,955	886,636	887,147	887,660
Net Revenues/(Expenses)	(922,955)	(886,636)	(887,147)	(887,660)
700 - Non-Operating Items				
405 - From Reserve	60,000	0	0	0
Total 700 - Non-Operating Items	60,000	0	0	0
Net Impact For Budget Purposes	(\$862,955)	(\$886,636)	(\$887,147)	(\$887,660)

Two Year Operating Budget Comparison

	2019 Recommended Budget	2018 Approved Budget	Variance \$	Variance %
335 - Procurement Services				
600 - Expense				
200 - Salaries & Wages	\$692,116	\$424,225	\$267,891	63%
205 - Employee Benefits	145,830	93,581	52,249	56%
210 - Training & Development	17,550	15,950	1,600	10%
215 - Business Expenses	5,200	3,300	1,900	58%
220 - Advertising & Printing	6,760	5,200	1,560	30%
240 - Contracted Services	0	135,000	(135,000)	(100%)
245 - Supplies & Materials	13,200	13,200	0	0%
255 - Equipment Purchases	30,500	2,000	28,500	1,425%
265 - Telecommunications	2,424	1,008	1,416	140%
281 - Interprogram	9,375	0	9,375	100%
Total 600 - Expense	922,955	693,464	229,491	33%
Net Revenues/(Expenses)	(922,955)	(693,464)	(229,491)	33%
700 - Non-Operating Items				
405 - From Reserve	60,000	0	60,000	100%
415 - To Reserve	0	(2,654)	2,654	(100%)
Total 700 - Non-Operating Items	60,000	(2,654)	62,654	(2,361%)
Net Impact For Budget Purposes	(\$862,955)	(\$696,118)	(\$166,837)	24%



PS Budget Changes 2018 to 2019	
Expenses	
Salaries & Wages	Increased due to changes in standard salaries, grid movement and proposed staff additions.
Employee Benefits	Increased based on historical actuals, future rate changes and proposed staff additions.
Contracted Services	Removal of one-time amounts for contracted purchaser support.
Equipment Purchases	Increased for proposed staff additions.
Interprogram	Increased for equipment for proposed staff additions.
Non-Operating Items	
From Reserve	One-time funding for temporary staff member.

Two Year Operating Budget Comparison

	2020 Forecast	2019 Recommended Budget	Variance \$	Variance %
335 - Procurement Services				
600 - Expense				
200 - Salaries & Wages	\$695,113	\$692,116	\$2,997	0%
205 - Employee Benefits	145,781	145,830	(49)	(0%)
210 - Training & Development	17,550	17,550	0	0%
215 - Business Expenses	5,200	5,200	0	0%
220 - Advertising & Printing	6,760	6,760	0	0%
240 - Contracted Services	0	0	0	0%
245 - Supplies & Materials	13,200	13,200	0	0%
255 - Equipment Purchases	2,000	30,500	(28,500)	(93%)
265 - Telecommunications	1,032	2,424	(1,392)	(57%)
281 - Interprogram	0	9,375	(9,375)	(100%)
Total 600 - Expense	886,636	922,955	(36,319)	(4%)
Net Revenues/(Expenses)	(886,636)	(922,955)	36,319	(4%)
700 - Non-Operating Items				
405 - From Reserve	0	60,000	(60,000)	(100%)
415 - To Reserve	0	0	0	0%
Total 700 - Non-Operating Items	0	60,000	(60,000)	(100%)
Non-Cash Adjustment	0	0	0	0%
Net Impact For Budget Purposes	(\$886,636)	(\$862,955)	(\$23,681)	3%



PS Budget Changes 2019 to 2020	
Equipment Purchases	Removal of 2019 one-time equipment for proposed staff additions.
Interprogram	Removal of 2019 one-time equipment for proposed staff additions.
Non-Operating Items	
From Reserve	Removal of 2019 one-time funding for temporary staff member.

Two Year Operating Budget Comparison

	2021 Forecast	2020 Forecast	Variance \$	Variance %
335 - Procurement Services				
600 - Expense				
200 - Salaries & Wages	\$695,113	\$695,113	\$0	0%
205 - Employee Benefits	146,292	145,781	511	0%
210 - Training & Development	17,550	17,550	0	0%
215 - Business Expenses	5,200	5,200	0	0%
220 - Advertising & Printing	6,760	6,760	0	0%
245 - Supplies & Materials	13,200	13,200	0	0%
255 - Equipment Purchases	2,000	2,000	0	0%
265 - Telecommunications	1,032	1,032	0	0%
281 - Interprogram	0	0	0	0%
Total 600 - Expense	887,147	886,636	511	0%
Net Revenues/(Expenses)	(887,147)	(886,636)	(511)	0%
Net Impact For Budget Purposes	(\$887,147)	(\$886,636)	(\$511)	0%



PS Budget Changes 2020 to 2021	
	No significant changes.

Two Year Operating Budget Comparison

	2022 Forecast	2021 Forecast	Variance \$	Variance %
335 - Procurement Services				
600 - Expense				
200 - Salaries & Wages	\$695,113	\$695,113	\$0	0%
205 - Employee Benefits	146,805	146,292	513	0%
210 - Training & Development	17,550	17,550	0	0%
215 - Business Expenses	5,200	5,200	0	0%
220 - Advertising & Printing	6,760	6,760	0	0%
245 - Supplies & Materials	13,200	13,200	0	0%
255 - Equipment Purchases	2,000	2,000	0	0%
265 - Telecommunications	1,032	1,032	0	0%
Total 600 - Expense	887,660	887,147	513	0%
Net Revenues/(Expenses)	(887,660)	(887,147)	(513)	0%
Net Impact For Budget Purposes	(\$887,660)	(\$887,147)	(\$513)	0%



PS Budget Changes 2021 to 2022	
	No significant changes.

Staffing Increase Requests

SIR Number	SIR Name	FTE	Hours
SIR-96	PS - Senior Purchasing Specialist	1.0	
SIR-97	PS - Purchasing Specialist	1.0	
SIR-98	PS - Temp Purchasing Specialist	1.0	
Total		3.0	0

Capital Base

Project Name	Cost	Dept.
None		



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This image shows a full page of blank, lined paper. It features approximately 28 horizontal blue or grey lines spaced evenly apart, typical of notebook paper. The lines extend across the entire width of the page, leaving small margins at the top and bottom. There are no vertical lines, text, or other markings present.