

COUNCIL MEETING MINUTES

March 3, 2020
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Brian Botterill, Ward 3
Paul Smith, Ward 5
Linton Delaine, Ward 6
Glen Lawrence, Ward 7

Members Absent: Bill Tonita, Ward 4
Katie Berghofer, Ward 8

Administration Present: Kevin Glebe, Interim Chief Commissioner
Greg Yeomans, Chief Financial Officer
Gord Johnston, Assoc. Commissioner, Community Services
Lori Cooper, Assoc. Commissioner, Corporate Services
Stacy Fedechko, Acting Assoc. Commissioner, Infrastructure and Planning Services
Mavis Nathoo, Director, Legislative and Legal Services
Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk
Susanne Semchuk, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2020/ 48

Moved by: L. Delainey

THAT the agenda for the March 3, 2020 Council meeting be adopted with the following changes:

- Add item 3.6 Provincial Budget Review to Closed Session, to be dealt with immediately before item 3.5; and
- Add enclosure 1 to Closed Session item 3.4 Intermunicipal Relations Committee (IMRC) – Alliance Exploration Next Steps.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

3. CLOSED SESSION

2020/ 49

Moved by: G. Lawrence

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 20, 21, 24 and 25 at 9:03 a.m.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

3.2 Human Resources - Issue Update

FOIP Section 17, harmful to personal privacy

FOIP Section 20, harmful to law enforcement

FOIP Section 24, advice from officials

Name	Reason/ Purpose
Kevin Glebe	Strategic Leader of the Organization / Presenter
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Debra Smith	Presenter

- 3.3 Request for Proposal on the Purchase of Municipal Land Update (Ward 4)
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Ryan Hall	Presenter

- 3.4 Intermunicipal Relations Committee (IMRC) – Alliance Exploration Next Steps
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Kevin Glebe	Strategic Leader of the Organization / Presenter
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Nancy Lyzaniwski	Presenter
Jackie Porayko	Presenter

- 3.6 Provincial Budget Review
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization/ Presenter
Greg Yeomans	Strategic Leader of the Organization/ Presenter
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk

- 3.5 Chief Administrative Officer Recruitment Process Update
FOIP Section 24, advice from officials
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Mavis Nathoo	Legislative Advice/ Clerk
Lori Cooper	Presenter

2020/ 50

Moved by: G. Lawrence

THAT Council revert to open session at 12:05 p.m. and recess until 2:00 p.m.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

4. PROTOCOL ITEMS

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteaux, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

International Women's Day March 8, 2020

5. MOTIONS ARISING OUT OF CLOSED SESSION

2020/ 51

Moved by: L. Delainey

3.5 Chief Administrative Officer Recruitment Process Update

THAT enclosure 1 be created and added to item 3.5 and remain private pursuant to sections 24 and 25 of FOIP; and

THAT Administration take the steps set out in enclosure 1.

In Favour (6): R. Frank, R. Parks, D. Anderson, B. Botterill, L. Delainey, and G. Lawrence

Carried

Councillor Smith joined the meeting at 2:05 p.m.

6. CONSENT AGENDA

2020/ 52

Moved by: L. Delaine

THAT Council approve the following agenda items without debate:

8.2

Bylaw 13-2020 Supplementary Assessment

THAT Bylaw 13-2020, a bylaw that authorizes supplementary assessment, be given first reading.

THAT Bylaw 13-2020 be given second reading.

THAT Bylaw 13-2020 be considered for third reading.

THAT Bylaw 13-2020 be given third reading.

8.3

2020 Urban Service Area - Farm Tax Cancellation

THAT partial cancellation of property taxes for the 51 properties in the Urban Service Area with farm buildings and farm residences totalling \$13,318 for the 2020 tax year, as set out in enclosure 2 of the March 3, 2020 Assessment and Taxation report, be approved.

10.2

Expenditure of Council Priority Funds - Ardrossan 55 Plus Club

THAT an expenditure of \$650.00 from Council Priority Funds as follows:

Councillor Paul Smith \$650.00

for the purpose of providing funds to the Ardrossan 55 Plus Club for costs associated with the 2020 Shrove Tuesday Pancake Supper, be approved.

10.3

Expenditure of Council Priority Funds - Collingwood Cove Easter Event c/o Connie Steinthorson

THAT an expenditure of \$600.00 from Council Priority Funds as follows:

Councillor Glen Lawrence \$600.00

for the purpose of providing funds to Connie Steinthorson for costs associated with the Collingwood Cove Easter Event be approved.

10.4

Expenditure of Council Priority Funds - Fultonvale School Advisory Council

THAT an expenditure of \$2,000.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$700.00
Councillor Robert Parks	\$300.00
Councillor Bill Tonita	\$100.00
Councillor Paul Smith	\$100.00
Councillor Glen Lawrence	\$800.00

for the purpose of providing funds to the Fultonvale School Advisory Council for costs associated with their 2020 community event, be approved.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

7. COUNCIL PRIORITIES

7.1 Motion following Notice of Motion - Mortgage Stress Test Reform Advocacy

2020/ 53

Moved by: R. Frank

THAT the Mayor, on behalf of Council, write a letter to the Federal Government, urging the government to continue to monitor, review and ultimately amend the mortgage stress test policy to better reflect regional realities and to increase access to housing for citizens, as articulated by local stakeholder groups including the Sherwood Park & District Chamber of Commerce, as further outlined in "Schedule A."

In Favour (6): R. Frank, R. Parks, D. Anderson, P. Smith, L. Delainey, and G. Lawrence
Opposed (1): B. Botterill

Carried

ACTION: Office of the Mayor
DUE: Immediate

8. REQUESTS FOR DECISION

8.1 Intermunicipal Collaboration Frameworks

2020/ 54

Moved by: L. Delainey

THAT the Intermunicipal Collaboration Framework Agreement between Strathcona County and the Town of Bruderheim, as set out in enclosure 1 of the March 3, 2020 Intergovernmental Affairs report, be approved.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

2020/ 55

Moved by: P. Smith

THAT the Intermunicipal Collaboration Framework Agreement between Strathcona County and Beaver County, as set out in enclosure 2 of the March 3, 2020 Intergovernmental Affairs report, be approved.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

8.4 Conservation of Biological Diversity Policy and Policy Rescission

2020/ 56

Moved by: L. Delainey

THAT Policy SER-009-041 Conservation of Biological Diversity, as set out in enclosure 1 of the March 3, 2020 Planning and Development report, be approved

THAT the following policies be rescinded:

- SER-009-031 Dedication of Conservation Easements,
- SER-009-032 Biophysical Assessment,
- SER-009-034 Tree Conservation During Development,
- SER-009-035 Tree Management,
- SER-009-036 Wetland Conservation, and
- SER-012-010 Legacy Lands

In Favour (6): R. Frank, R. Parks, D. Anderson, B. Botterill, L. Delainey, and G. Lawrence
Opposed (1): P. Smith

Carried

8.5 Draft 2019 Annual Operating Surplus for Tax Purposes, Recommended Allocations and Reserve Transactions

2020/ 57

Moved by: D. Anderson

THAT the recommended allocation of \$530,627 for the 2019 municipal operating surplus, as set out in enclosure 1, including a transfer of \$111,774 to R15 Broadmoor Public Golf Course Reserve and \$418,853 to the R4 Municipal Projects Reserve, be approved; and

THAT the recommended allocations of \$1,511,401 for the 2019 utility operating surplus, as set out in enclosure 1, including a transfer of \$2,941,137 to the RU4 Utilities Infrastructure Lifecycle, Maintenance and Replacement Reserve and \$1,429,736 from the RU1 Utilities Rate Stabilization and Contingency Reserve, be approved; and

THAT the reserve activity in the 2019 Reserve Continuity Report (unaudited), as set out in enclosure 2, be ratified.

In Favour (6): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, and G. Lawrence
Opposed (1): L. Delainey

Carried

10. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

10.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
1 R. Parks	Information Request	Carbon Tax Please provide information on: <ul style="list-style-type: none">• how the carbon tax savings were reflected in the 2019 reserves; and• how the changing tax environment (switch from provincial to federal carbon tax and gap between them) was accounted for in the reserves	ACTION: Corporate Finance	DUE: March 17, 2020
Mayor R. Frank	Information Request	Utility Reserve Funds Please provide information on how many utility reserve funds Strathcona County has; how are the reserves described; and information on how the County addresses the risk of funds being collected for one purpose and being used for another purpose.	ACTION: Corporate Finance	DUE: March 17, 2020

9. PUBLIC HEARING for Bylaw 7-2020

The Mayor convened the Public Hearing for Bylaw 7-2020 Strathcona County and Beaver County Intermunicipal Development Plan at 5:00 p.m.

The Clerk outlined the Public Hearing Procedures.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no speakers at the Public Hearing.

The Mayor closed the Public Hearing for Bylaw 7-2020 at 5:17 p.m.

Administration answered Council's questions.

9.1 Bylaw 7-2020 Strathcona County and Beaver County Intermunicipal Development Plan

2020/ 58

Moved by: P. Smith

THAT Bylaw 7-2020, a bylaw that proposes to adopt the Strathcona County and Beaver County Intermunicipal Development Plan, be given first reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delaine, and G. Lawrence

Carried

2020/ 59

Moved by: R. Parks

THAT Bylaw 7-2020 be given second reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

2020/ 60

Moved by: L. Delainey

THAT Bylaw 7-2020 be considered for third reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

2020/ 61

Moved by: G. Lawrence

THAT Bylaw 7-2020 be given third reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

9. PUBLIC HEARING - Bylaw 8-2020

The Mayor convened the Public Hearing for Bylaw 8-2020 Town of Bruderheim and Strathcona County Intermunicipal Development Plan at 5:18 p.m.

The Clerk outlined the Public Hearing Procedures.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speaker:

D. Morrow undecided

The Mayor closed the Public Hearing for Bylaw 8-2020 at 5:26 p.m.

Administration answered Council's questions.

9.2 Bylaw 8-2020 Town of Bruderheim and Strathcona County Intermunicipal Development Plan

2020/ 62

Moved by: L. Delainey

THAT Bylaw 8-2020, a bylaw that proposes to adopt the Town of Bruderheim and Strathcona County Intermunicipal Development Plan, be given first reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

2020/ 63

Moved by: D. Anderson

THAT Bylaw 8-2020 be given second reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey,
and G. Lawrence

Carried

2020/ 64

Moved by: P. Smith

THAT Bylaw 8-2020 be considered for third reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey,
and G. Lawrence

Carried

2020/ 65

Moved by: G. Lawrence

THAT Bylaw 8-2020 be given third reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey,
and G. Lawrence

Carried

9. PUBLIC HEARING - Bylaw 10-2020

The Mayor convened the Public Hearing for Bylaw 10-2020 amendment to Hillshire Area Structure Plan Bylaw 43-2016 (Ward 6) at 5:31 p.m.

The Clerk outlined the Public Hearing Procedures.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speaker:

C. Smith in favour

The Mayor closed the Public Hearing for Bylaw 10-2020 at 5:40 p.m. Administration answered Council's questions.

9.3 Bylaw 10-2020 amendment to Hillshire Area Structure Plan Bylaw 43-2016 (Ward 6)

2020/ 66

Moved by: L. Delainey

THAT Bylaw 10-2020, a bylaw that proposes Figures 1.1 and 3.4 of the Hillshire ASP be amended to:

- remove the pathway shown south of the mixed-use medium-density residential area and across the northern public utility lot; and
- remove the granular trail shown along the east side of Lot 3, Block 1, Plan 1722977,

be given first reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

2020/ 67

Moved by: R. Parks

THAT Bylaw 10-2020 be given second reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

2020/ 68

Moved by: D. Anderson

THAT Bylaw 10-2020 be considered for third reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

2020/ 69

Moved by: P. Smith

THAT Bylaw 10-2020 be given third reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

9. PUBLIC HEARING - Bylaw 11-2020 and Bylaw 12-2020 will be presented and heard concurrently

The Mayor convened the Public Hearing for Bylaw 11-2020 text amendment to Land Use Bylaw 6-2015 (Ward 6) and Bylaw 12-2020 map amendment to Land Use Bylaw 6-2015 at 5:45 p.m.

The Clerk outlined the Public Hearing Procedures.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speakers:

C. Smith	in favour
J. Stephenson	undecided

The Mayor closed the Public Hearing for Bylaws 11-2020 and 12-2020 at 6:03 p.m.

Administration answered Council's questions.

9.4 Bylaw 11-2020 text amendment to Land Use Bylaw 6-2015 (Ward 6)

2020/ 70

Moved by: L. Delainey

THAT Bylaw 11-2020, a bylaw that proposes to add three new zoning districts to Land Use Bylaw 6-2015:

- HR1 – Hillshire Low Density Residential District;
- HR2 – Hillshire Low to Medium Density Residential District; and
- HR3 – Hillshire Medium Density Residential District,

be given first reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

2020/ 71

Moved by: D. Anderson

THAT Bylaw 11-2020 be given second reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

2020/ 72

Moved by: R. Parks

THAT Bylaw 11-2020 be considered for third reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

Carried

2020/ 73

Moved by: G. Lawrence

THAT Bylaw 11-2020 be given third reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey,
and G. Lawrence

Carried

9.5 Bylaw 12-2020 map amendment to Land Use Bylaw 6-2015

2020/ 74

Moved by: L. Delainey

THAT Bylaw 12-2020, a bylaw that proposes to rezone approximately 12.6 hectares (31.1 acres) within Lot 4, Block 1, plan 1729278 from AD – Agriculture: Future Development District to HR1 – Hillshire Low Density Residential; HR2 – Hillshire Low to Medium Density Residential; PR – Recreation; PC Conservation, and PU – Public Utilities District, be given first reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey,
and G. Lawrence

Carried

2020/ 75

Moved by: D. Anderson

THAT Bylaw 12-2020 be given second reading.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey,
and G. Lawrence

Carried

11. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 6:06 p.m.

Mayor

Director, Legislative & Legal Services