

## **COUNCIL MEETING MINUTES**

December 10, 2019

9:00 a.m.

Council Chamber

401 Festival Lane

Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Brian Botterill, Ward 3  
Bill Tonita, Ward 4  
Paul Smith, Ward 5  
Linton Delainey, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Kevin Glebe, Interim Chief Commissioner  
Greg Yeomans, Chief Financial Officer  
Gord Johnston, Assoc. Commissioner, Community Services  
Lori Cooper, Assoc. Commissioner, Corporate Services  
Stacy Fedechko, Acting Assoc. Commissioner, Infrastructure and  
Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Joanne Onciul, Legislative Officer

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### **1. CALL TO ORDER**

Mayor Frank called the meeting to order at 9:00 a.m.

### **2. CHANGES TO AGENDA & ADOPTION OF AGENDA**

**2019/ 347**

**Moved by:** L. Delainey

THAT the agenda for the December 10, 2019 Council meeting be adopted with the following changes:

- Item 3.2, Regional Transit Commission Final Report – add enclosures 2 and 3;
- Add item 3.9, Low Income Pass Program to the closed session;
- Add item 3.10, Discussion regarding Chief Commissioner Recruitment Process to the closed session;

- Add item 3.11, Resident Letter regarding Boards and Committee Recruitment Process to the closed session;
- Item 8.1, After Action Review Strathcona County Parkade Incident Report – add enclosures 1, 2 and 3;
- Add item 8.8, Bylaw 42-2019, Proposed Amendment to Bylaw 29-2019 Chief Commissioner Recruitment Committee Bylaw; and
- Scheduled break at 3:40 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### **3. CLOSED SESSION**

**2019/ 348**

**Moved by:** G. Lawrence

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 21, 24, 25, 27, and 29 at 9:05 a.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **3.1 Chief Commissioner - Introduction of Topics**

*Councillor Smith joined the meeting at 9:10 a.m.*

#### **3.2 Regional Transit Services Commission Update – Final Report** FOIP Section 21, harmful to intergovernmental relations FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Wade Coombs	Presenter
Nancy Lyzaniwski	Presenter
A. Thom	Presenter
Sherri-Dawn Annett	Necessary to perform role

3.3 Intermunicipal Relations Committee (IMRC) Update (21)  
FOIP Section 21, harmful to intergovernmental relations

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Rod Frank	Presenter
Nancy Lyzaniwski	To answer questions
Jackie Porayko	To answer questions

3.4 Hosting a Federation of Canadian Municipalities' Board Meeting  
FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Nancy Lyzaniwski	Presenter
Jackie Porayko	Presenter

3.5 Regional Assessment Review Board - Amending Bylaw 40-2019  
FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Danielle Wilson	Presenter
Sandy Bugeja	Presenter

3.6 Bylaw 37-2019 Planning and Development Red Tape Reduction Task Force  
FOIP Section 29, information available or to be available to the public

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Presenter
Ryan Hall	Presenter

3.7 Litigation Update Continued (2)  
FOIP Section 24, advice from officials  
FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter

3.8 Update on Resident Concern  
FOIP Section 24, advice from officials  
FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization/ Presenter
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter

3.9 Low Income Pass Program  
FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Kevin Glebe	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Wade Coombs	Presenter
Sherri-Dawn Annett	Necessary to perform role

- 3.10 Discussion regarding Chief Commissioner Recruitment Process  
FOIP Section 17, personal privacy

Name	Reason/ Purpose
Rod Frank	Presenter

- 3.11 Resident Letter regarding Boards and Committees Recruitment Process  
FOIP Section 17, personal privacy

Name	Reason/ Purpose
Mavis Nathoo	Legislative Advice/ Clerk
Rod Frank	Presenter

*Councillor Smith left the meeting at 12:30 p.m.*

*Councillor Berghofer left the meeting at 12:40 p.m.*

**2019/ 349**

**Moved by:** G. Lawrence

THAT Council revert to Open Session at 1:00 p.m. and recess until 2:00 p.m.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, and G. Lawrence

**Carried**

**4. PROTOCOL ITEMS**

**4.1 Treaty 6 Acknowledgement**

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteaux, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

**4.2 Proclamations**

No proclamations were presented at the meeting.

## **8. COUNCIL PRIORITIES**

### **8.1 After Action Review Strathcona County Parkade Incident Report**

**2019/ 350**

**Moved by:** R. Frank

THAT Administration develop a multi-year implementation plan, with all relevant departments, based on the recommendations of the December 10, 2019 Emergency Services After Action Report and the Local Authority Emergency Management Regulation set by the Province of Alberta, to be delivered to Council by the end of June 2020; and

**ACTION: Emergency Services/ RCMP and Enforcement Services**  
**DUE: Q2 2020**

THAT Administration provide progress reports, by the end of each quarter commencing March 2020, initially on the development of the plan and thereafter on the status of implementation of the plan.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**  
**ACTION: Emergency Services/ RCMP and Enforcement Services**  
**DUE: by the end of each quarter, commencing Q1 2020**

## **5. MOTIONS ARISING OUT OF CLOSED SESSION**

### **3.4 Hosting a Federation of Canadian Municipalities' Board Meeting**

**2019/ 351**

**Moved by:** B. Tonita

THAT Administration submit a formal proposal to the Federation of Canadian Municipalities (FCM) Standing Committee on Conference Planning and the FCM Board of Directors to have the County considered as the host for an FCM Board meeting in the spring or fall of 2022 or 2023; and that funding of up to \$50,000 be approved, with the source of funds to be municipal projects reserve.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**  
**ACTION: Intergovernmental Affairs/ Office of the Mayor**  
**DUE: Immediate**

3.7 Litigation Update Continued

**2019/ 352**

**Moved by:** R. Parks

THAT enclosure 1 be created and added to item 3.7, and remain confidential pursuant to sections 24 and 27 of FOIP;

THAT Administration take the steps set out in enclosure 1; and

THAT Administration return to Council closed session with the Litigation Update in January 2020.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, and K. Berghofer

Opposed (1): G. Lawrence

**Carried**

**ACTION: Legislative and Legal Services**

**DUE: January 2020**

3.8 Update on Resident Concern

**2019/ 353**

**Moved by:** B. Botterill

THAT enclosure 1 be created and added to item 3.8, and remain confidential pursuant to sections 24, 25 and 27 of FOIP; and

THAT Administration take the actions set out in enclosure 1.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Planning and Development Services/ Legislative and Legal Services**

**DUE: Immediate**

3.9 Low Income Pass Program

**2019/ 354**

**Moved by:** D. Anderson

THAT enclosure 1, Proposed Letter to Honourable Sawhney, Minister of Community and Social Services, be added to item 3.9; and

THAT the Mayor, on behalf of Council, send the letter as set out in enclosure 1 to the Minister.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Office of the Mayor**

**DUE: Immediate**

## **6. CONSENT AGENDA**

**2019/ 355**

**Moved by:** D. Anderson

### **7.1**

#### **November 19, 2019 Council Meeting Minutes**

THAT the November 19, 2019 Council Meeting Minutes be approved.

### **7.2**

#### **November 26, 2019 Council Meeting Minutes**

THAT the November 26, 2019 Council Meeting Minutes be approved.

### **8.5**

#### **Revised Mandate Letters – Agricultural Service Board and the Economic Development and Tourism Advisory Committee**

THAT the revised Agricultural Service Board and the Economic Development and Tourism Advisory Committee mandate letters, as set out in enclosure 1 of the December 10, 2019 Governance Advisory Committee report, be approved.

### **8.6**

#### **Beaver Hills Biosphere Reserve Association Membership**

THAT Strathcona County request membership in Beaver Hills Biosphere Reserve Association (BHBRA);

THAT the Mayor, on behalf of Council, write to the Executive Director of Beaver Hills Biosphere Reserve Association (BHBRA) requesting Strathcona County become a member;

THAT Councillors Glen Lawrence and Bill Tonita be put forward as the Strathcona County Primary and Alternate Board Members respectively on the Beaver Hills Biosphere Reserve Association (BHBRA), for a term commencing January 1, 2020 and continuing throughout the term set out by Beaver Hills Biosphere Reserve Association (BHBRA) bylaws, but not to exceed the organizational meeting in 2021, provided they continue to serve as a Councillor throughout the term of the appointment; and

THAT Councillors Glen Lawrence and Bill Tonita act as the Primary and Alternate voting representatives respectively at the meetings of the Beaver Hills Biosphere Reserve Association (BHBRA) members, for a term commencing January 1, 2020 and continuing throughout the term set out by Beaver Hills Biosphere Reserve Association (BHBRA) bylaws, but not to exceed the organizational meeting in 2021, provided they continue to serve as a Councillor throughout the term of the appointment.

**ACTION: Legislative and Legal Services/ Office of the Mayor**  
**DUE: Immediate**

### **8.7**

#### **Additional Council Meeting Dates**

THAT two additional Council meetings on February 24, 2020 and March 11, 2020 with a start time of 9:00 a.m. be approved; and

THAT Administration provide notice to members of Council and the public.



### **8.8**

#### **Bylaw 42-2019, Proposed Amendment to Bylaw 29-2019 Chief Commissioner Recruitment Committee**

THAT Bylaw 42-2019, a bylaw to amend Bylaw 29-2019, the Chief Commissioner Recruitment Committee Bylaw, be given first reading;

THAT Bylaw 42-2019 be given second reading.

THAT Bylaw 42-2019 be considered for third reading.

THAT Bylaw 42-2019 be given third reading.

### **9.2**

#### **Status of Report – Exploration of Municipal Partnership with Vung Tau City, Vietnam**

THAT the Exploration of Municipal Partnership with Vung Tau City, Vietnam report be brought back to Council on the revised date of April 7, 2020.

**ACTION: Office of the Mayor**  
**DUE: April 7, 2020**

### **9.3**

#### **Regional Assessment Review Board - Amending Bylaw 40-2019**

THAT Bylaw 40-2019, a bylaw to amend The Regional Assessment Review Board Bylaw 16-2019, to replace section 5 of Bylaw 16-2019, which establishes distinct Local Assessment Review Board and Composite Assessment Review Board membership, be given first reading.

THAT Bylaw 40-2019 be given second reading.

THAT Bylaw 40-2019 be considered for third reading.

THAT Bylaw 40-2019 be given third reading.

### **9.4**

#### **Bylaw 37-2019 – A Bylaw to Establish the Planning and Development Red Tape Reduction Task Force**

THAT Bylaw 37-2019, a bylaw to establish a Council committee called the Planning and Development Red Tape Reduction Task Force, be given first reading.

THAT Bylaw 37-2019 be given second reading.

THAT Bylaw 37-2019 be considered for third reading.

THAT Bylaw 37-2019 be given third reading.

THAT enclosure 2 be added to item 9.4 and remain private pursuant to sections 17 and 29 of the Freedom of Information and Protection of Privacy Act until approved by Council; and

THAT the appointments and terms, as set out in enclosure 2 to the December 10, 2019 Planning and Development Services report, be approved.

### **11.2**

#### **Expenditure of Council Priority Funds – Winder Inclusive Communities Service (WICS)**

THAT an expenditure of \$6,852.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$	1,900.00
Councillor Robert Parks	\$	500.00
Councillor Dave Anderson	\$	500.00
Councillor Brian Botterill	\$	202.00
Councillor Bill Tonita	\$	500.00
Councillor Linton Delaine	\$	750.00
Councillor Glen Lawrence	\$	500.00
Councillor Katie Berghofer	\$	2,000.00

for the purpose of providing funds to Winder Inclusive Communities Service for costs associated with four inclusive events to be held throughout 2020, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

## **8. COUNCIL PRIORITIES**

### **8.2 Motion following Notice of Motion – Reducing our Carbon Footprint**

**2019/ 356**

**Moved by:** B. Tonita

THAT Administration prepare a report by the end of the second quarter of 2020 on the following:

- Current or planned actions that will reduce Strathcona County's carbon footprint;
- Granting opportunities in conjunction with all levels of government that would assist in reduction initiatives;
- Possible incentives that would encourage Strathcona County residents to take action to reduce water and energy consumption;
- Annual targets for reduction; and

THAT Administration establish a Task Force to provide community input as action plans are developed.

In Favour (5): R. Parks, B. Tonita, L. Delaine, G. Lawrence, and K. Berghofer

Opposed (4): R. Frank, D. Anderson, B. Botterill, and P. Smith

**Carried**

**ACTION: Utilities/ Intergovernmental Affairs**

**DUE: Q2 2020**

- 8.3 Motion following Notice of Motion – Federation of Canadian Municipalities Resolution in Support of the Energy Sector and Fair Equalization Payments

**2019/ 357**

**Moved by:** R. Frank

THAT Strathcona County submit a resolution to the Federation of Canadian Municipalities (FCM) that urges FCM to:

- Advocate to the Federal Government to work with provinces, municipalities and indigenous groups to establish national utility corridors, which includes pipelines and other resource and utility structures, from coast to coast to coast as a national priority, and
- Advocate to the Federal Government for the repeal or amendment of Bills C-48 and C-69 to help restore investor confidence and ensure the construction of future infrastructure that is in the national interest.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Intergovernmental Affairs/ Office of the Mayor**

**DUE: Immediate**

- 8.4 Pride of Strathcona Awards Name Change

**2019/ 358**

**Moved by:** B. Tonita

THAT the name of the Pride of Strathcona Award be changed to "Strathcona County Awards of Excellence" immediately; and

THAT Administration prepare any required bylaw amendments to the Priorities Committee Bylaw (17-2017) for Council's consideration by the end of the first quarter of 2020.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, and K. Berghofer

Opposed (2): D. Anderson, and G. Lawrence

**Carried**

**ACTION: Communications/ Legislative and Legal Services**

**DUE: Q1 2020**

## **9. REQUESTS FOR DECISION**

- 9.1 Animal Control Bylaw Update

Council received a presentation on proposed amendments to Animal Control Bylaw 18-2011.

## **10. PUBLIC HEARING**

### **10.1 Bylaw 4-2019 map amendment to Land Use Bylaw 6-2015 (Ward 6)**

The Mayor convened the Public Hearing for Bylaw 4-2019 at 5:07 p.m.

The Clerk outlined the Public Hearing Procedures.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no speakers.

The Mayor closed the Public Hearing for Bylaw 4-2019 at 5:12 p.m. Administration answered Council's questions.

#### **2019/ 359**

**Moved by:** D. Anderson

THAT Bylaw 4-2019, a bylaw that proposes to rezone approximately 60.7 hectares (150.0 acres) in SE 18-51-22-W4 from AG - Agriculture: General to RA - Rural Residential/Agriculture Zoning District, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **2019/ 360**

**Moved by:** R. Parks

That Bylaw 4-2019 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### **10.2 Bylaw 38-2019 map and text amendments to Land Use Bylaw 6-2015**

The Mayor convened the Public Hearing for Bylaw 38-2019 at 5:15 p.m.

The Clerk outlined the Public Hearing Procedures.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no speakers.

The Mayor closed the Public Hearing for Bylaw 38-2019 at 5:22 p.m. Administration answered Council's questions.

**2019/ 361****Moved by:** D. Anderson

THAT Bylaw 38-2019, a bylaw which proposes to amend Land Use Bylaw 6-2015 to:

- add a new site-specific zoning district, MU1 - Centennial Mixed Use 1 Zoning District;
- rezone Lot A, Plan 6676KS consisting of approximately 4.00 hectares (9.88 acres) within the NE 10-53-23-W4 from AD – Agriculture: Future Development Zoning District to MU1 - Centennial Mixed Use 1 Zoning District; and
- add definitions for “Podium” and “Tower”,

be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**2019/ 362****Moved by:** R. Parks

THAT Bylaw 38-2019 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**2019/ 363****Moved by:** K. Berghofer

THAT Bylaw 38-2019 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

**2019/ 364****Moved by:** G. Lawrence

THAT Bylaw 38-2019 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

*Councillor Tonita left the meeting at 5:43 p.m.*

*Councillor Berghofer left the meeting at 5:48 p.m.*

## 9. REQUESTS FOR DECISION

### 9.1 Animal Control Bylaw Update

Council continued discussion on Animal Control Bylaw 18-2011.

**2019/ 365**

**Moved by:** R. Parks

THAT Administration prepare a bylaw incorporating the recommendations for amendments to Bylaw 18-2011, Animal Control Bylaw, as set out in enclosure 1 of the December 10, 2019 Transportation and Agriculture Services report for Council's consideration by Q1 of 2020.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Botterill, P. Smith, L. Delainey, and G. Lawrence

**Carried**

**ACTION:** Legislative and Legal Services/ Transportation and Agriculture Services  
**DUE:** Q2 2020

## 11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
Mayor R. Frank NM-116	<b>Notice of Motion</b>	Mayor Frank SERVED the following Notice of Motion to be presented for debate and vote at the January 21, 2020 Council Meeting:  THAT by the end of the second quarter of 2020 Administration prepare a report on the feasibility and advisability of creating a Strathcona County Utilities Company.	<b>ACTION:</b> Office of the Mayor	<b>DUE:</b> January 21, 2020

## 12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 5:51 p.m.

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Mayor

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Director, Legislative & Legal Services