

COVID-19 TASK FORCES

May 05, 2020

Council Motion

THAT by May 5, 2020 Administration provide bylaws and any other recommendations necessary for the establishment of three Council Advisory Task Forces, with a proposed membership of three councillors and the Mayor as an ex-officio member on each of the three, for the following purposes:

- The Strathcona County COVID-19 Response Governance Advisory Recovery Task Force to provide strategic advice to Council to ensure Strathcona County's coordinated response, recovery, and resilience during and after the COVID-19 Pandemic event;
- The Strathcona County COVID-19 Response Economic Resilience and Vision Task Force to provide governance recommendations and advice to Council on economic resilience and vision in the context of the COVID-19 Pandemic, support for business and industry, and support for the local economy generally; and
- The Strathcona County COVID-19 Response Citizen and Community Support Task Force to provide advice to Council related to supporting the wellbeing of citizens and community groups and provide information to ensure Strathcona County's coordinated response, recovery and resilience during and after the COVID-19 Pandemic.

Work That Has Been Done

- ✓ Reviewed task force materials provided by Council
- ✓ Conducted cross jurisdictional research on similar task forces
- ✓ Coordinated input from subject matter experts across the County on the potential mandates and terms of reference
- ✓ Considered resources and models of support for the task forces
- ✓ Prepared proposed draft bylaws for Council's input



What do the 3 have in common?

- **Initial Workplan** – prepared for approval of Council
- **Procedures** – less formal than Council meetings (scenario planning, workshop style), continue to be open to the public (attendance by electronic means) unless closed as per a FOIP exemption
- **Broad Engagement Mandate** – residents, community groups, boards and associations, advisory committees, experts, administration
- **Recommendations to Council** - minutes continue to be the official record
- **Ambassadors** - working broadly to support and encourage successful adaptations and approaches

Procedural Elements



- **Membership** – 3 councillors and the Mayor as an ex-officio member
- **Quorum** – 2 members (may include the Mayor)
- **Chair** – responsible for proposing the agenda for each meeting and presiding over the meetings
- **Vice chair** – assumes the Chair's duties in the absence of the chair
- **Notice** – meetings can be called with 3 business days notice (shorter if all members agree in writing)
- **Sub Task Forces** – each task force may appoint sub task forces with up to 7 members to focus on a particular topic within the task force mandate
- **Code of Conduct** – Schedule B of the bylaw provides a code of conduct that will also apply to members of sub task forces

Administrative Support

- Chief Commissioner responsible for ensuring that the task forces are supported with appropriate technical expertise from senior levels of Administration.



- Chief Commissioner also responsible for ensuring that the Task Forces have appropriate meeting management and administrative support.

Bylaw Review and Repeal

- Each bylaw requires that the bylaw be brought to Council for consideration for the continued need of the Task Force prior to December 31, 2020.
- This will allow an opportunity to make amendments if required.
- The bylaws also include an automatic termination date of March 31, 2021.
- As always, the decision on amending, extending, or repealing any bylaw remains a council decision.



Recovery Governance Task Force

Bylaw 33-2020 COVID 19

The Task Force will support Council's development of an overall vision and strategy for the municipality's response, recovery and resilience both during and after the COVID-19 Pandemic, and will focus on regional cooperation and strategies for advocating to other orders of government for municipal supports to address recovery in the municipality's short, medium, and long term future.



Citizen and Community Task Force

Bylaw 32-2020 COVID 19

The Task Force will provide policy and legislative recommendations to Council on resident and community support in the context of the COVID – 19 Pandemic and recovery, helping to ensure that Council’s legislative framework and decisions support a coordinated response to resident and community needs during and after the Pandemic, to contribute to wellbeing, safety and resilience and to support community rebuilding and recovery.



Economic Resilience and Vision Task Force

Bylaw 31-2020 COVID 19

The Task Force will provide policy and legislative recommendations to Council on economic resilience and vision in the context of the COVID – 19 Pandemic, support for business and industry, and support for the local economy generally.



Cautionary Note

- Slow the spread, not the recovery!



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Next Steps



- Council could provide additional direction on the proposed bylaws, and Administration would then bring revised versions back to a proposed Council meeting on May 12, 2020
- Council could choose to give some or all of the bylaws three readings today
- Approval will be required to fund the Task Forces (up to \$50,000 each)

Questions...

