

**Temporary Recycle Station Site During COVID-19****Report Purpose**

To seek Council's approval for a temporary recycle station site during COVID-19.

**Recommendation**

THAT a temporary recycle station site during COVID-19 pandemic, located at \_\_\_\_\_, be approved.

**Our Prioritized Strategic Goals**

Goal 6 - Provide facilities and services that are available and accessible to residents

Goal 4 - Ensure effective stewardship of water, land, air and energy resources

**Report**

On March 26, 2020, the Emergency Advisory Committee approved the closure of the Broadview Enviroservice Station in order to assist Alberta Health Services (AHS), as well as to protect staff and the public by reducing out of home interactions. At the same time, the Ardrossan Recycle Station and the South Cooking Lake Recycle Events were suspended.

With spring arriving, Utilities is getting increased feedback from residents regarding the need for disposal options for some material types, specifically yard waste, overflow recycling and garbage as a result of spring-cleaning.

Utilities proposes to open a temporary recycle station site until operations at the Broadview Enviroservice Station can resume. Utilities recommends consolidating temporary services into one site only in order to utilize staff resources efficiently. One site will allow Utilities to focus on ensuring proper use by the public and separation of materials, while also ensuring safety measures are in place to address COVID-19 requirements.

At time of writing this report, the primary option being explored is the Strathcona Public Services Yard (SPSY) in the west overflow parking lot; however, other sites are being explored as alternate options as well.

Utilities proposes the following operational times:

- Manned, from 10:00 a.m. to 6:00 p.m., seven days a week
- Gated and locked during non-operational times

Limitations exist at a temporary site in terms of space, storage and equipment, therefore Utilities will provide collection of the following material types in small amounts by residential households only. Commercial volumes of materials cannot be accommodated at the temporary site and will be redirected to alternate regional options.

Material Type	Acceptable Items	Exclusions
Household Recyclables	Cardboard, mixed paper, glass, tin cans and plastic containers	Styrofoam, hazardous materials, electronics, paint and tires
Yard Waste	Grass, leaves, food waste and small amounts of twigs and branches. Will need to be bagged or in paper or compostable bags.	Brush loads Commercial volumes
Garbage item	Limit one bag per household per week (free)	Large volumes, furniture, white goods or large metal items

### **Council and Committee History**

March 26, 2020      The Emergency Advisory Committee approved that the Broadview Enviroservice Station and the Ardrossan Recycle Station be closed to the public from the close of business on Friday March 27, 2020 and remain closed until further notice is provided by the Administrator appointed under Bylaw 39-2014.

### **Other Impacts**

**Policy:** N/A

**Legislative/Legal:** N/A

**Interdepartmental:** Fleet Services, Transportation and Agriculture Services, Utilities

**Master Plan/Framework:** N/A

### **Communication Plan**

A detailed communications plan will be developed to inform the community of the temporary recycle station site, approved location and materials accepted. A variety of communications tools will be used including social media, information release, roadside signs, website and the Sherwood Park News.