

**Priorities Committee Meeting\_Apr28\_2020**

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**REPORT FOR INFORMATION****Parkade Incident After Action Review Progress Report Q1-2020****Report Purpose**

To provide Priorities Committee a first quarter progress report on the Parkade Incident After Action Review (AAR) recommendations adopted by Council December 10, 2019.

**Our Prioritized Strategic Goals**

Goal 6 - Provide facilities and services that are available and accessible to residents

Goal 8 - Foster an environment for safe communities

Continuously improving the way we work, as one organization, in an agile and sustainable manner

**Report**

The Strathcona County Emergency Management Agency (SCEMA) is actively implementing the recommendations adopted by Council. Below is the first quarter update:

**THEME 1 Plans and Readiness**

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|----|-----------|----|--|
| a. | Completed | Q1 | Complete incident package.<br>The corporate record of the event has been compiled.   |
| b. | Completed | Q1 | Reviewed governance roles as outlined in the Local Authority Emergency Management Regulation 2018 (LAEMR).<br>This was the primary agenda item for the annual Emergency Advisory Committee (EAC) meeting which took place on January 24, 2020. |
| c. | Completed | Q1 | Update Bylaw to ensure alignment with Emergency Management Act 2018 and the LAEMR 2018.<br>The current Bylaw meets the requirements of the LAEMR.  |
| d. | Completed | Q2 | Schedule and conduct exercise.<br>EAC participated in Emergency Management Exercise 2020 (EMX 20).   |
| e. | Pending   | Q4 | Develop implementation plan for Emergency Management (EM) system such as CSA Z1600.  |

**THEME 2 Incident Management**

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|----|-----------|----|--|
| a. | Completed | Q1 | Review IMT assignments with assigned staff.<br>EMX 20 was the test ground to review activities of assigned staff. An updated Emergency Operations Centre (EOC) manual will be produced that differentiates the responsibilities of EOC staff versus the Incident Command Post teams. |
| b. | Pending   | Q2 | Conduct a unified command workshop.  |

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**THEME 3 Crisis Communications**

- a. In progress Q3 Initiate/continue discussions regarding crisis communications with key stakeholders.

**THEME 4 Business Continuity**

- a. Pending Q1 Recruit senior Emergency Management position.
- b. Pending Q2 Recruit junior Emergency Management position.
- c. In progress Q4 Conduct a Hazard Vulnerability Risk Assessment (HVRA).
- d. In progress Q4 Complete a prioritization of critical business functions.
- e. Pending Q4 Document and enhance recovery framework utilized for this incident.

**Council and Committee History**

December 10, 2019 THAT Administration develop a multi-year implementation plan, with all relevant departments, based on the recommendations of the December 10, 2019 Emergency Services After Action Report and the Local Authority Emergency Management Regulation set by the Province of Alberta, to be delivered to Council by the end of June 2020; and

THAT Administration provide progress reports, by the end of each quarter commencing March 2020, on the status of implementation under the plan.

April 16, 2019 Priorities Committee provided with an approach and next steps for an After Action Report (AAR) on the response to the County Hall/Community Centre Parkade Incident.

**Policy:** n/a

**Legislative/Legal:** *The Emergency Management Act (EMA)* provides the legislative framework for local and provincial management of emergencies and disasters. It outlines the roles and responsibilities of the Minister of Municipal Affairs, the provincial government, and local authorities. Strathcona County has an Emergency Management Bylaw (bylaw 17-2018) in place.

**Interdepartmental:** All County Departments

**Master Plan/Framework:** n/a