

Priorities Committee Meeting_Mar24_2020

STRATEGIC INITIATIVE AND UPDATE**Meeting Procedures Bylaw Project Update****Report Purpose**

To provide Priorities Committee with an update on the rewrite of the Meeting Procedures Bylaw.

Our Prioritized Strategic Goals

Continuously improving the way we work, as one organization, in an agile and sustainable manner

Governance Requirement

Report

Following the Council resolution made in December of 2018, Administration has been working on the re-write of the Procedures Bylaw. The goals of this project include:

1. Ensuring that Council meeting procedures reflect current best practices;
2. Supporting the efficient use of time and resources;
3. Ensuring that Council meeting procedures enable both Council and Chief Commissioner to address governance priorities and legislative requirements; and
4. Providing Council and Administration with a user-friendly, plain language set of procedures.

As part of this project, Administration has researched various procedural matters and conducted cross-jurisdictional scans to identify options for addressing common procedural processes. Consultation with the Governance Advisory Committee (GAC) and Chief Commissioner's office has been ongoing.

This report is intended to provide the Priorities Committee with an update on the project and an opportunity to review and comment on the redraft of several key sections of the bylaw.

Enclosure 1 of the report provides a comparison chart of the current bylaw and the proposed bylaw, as well as a rationale for the proposed changes. At this point, a little more than half of the original bylaw has been redrafted.

Following this report, any input from the Priorities Committee will be used to update the proposed sections. Administration will continue to draft the remaining sections in consultation with the GAC and Chief Commissioner's office. Administration will bring another update on this project to the Priorities Committee in 2020 before bringing the full proposed bylaw to Council for consideration.

Council and Committee History

December 11, 2018	Council approved "THAT Administration, in consultation with the Governance Advisory Committee, undertake a comprehensive review and update of the Meeting Procedures Bylaw; and that a new proposed Meeting Procedures Bylaw be presented to Council for consideration by the first quarter of 2020."
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Other Impacts**Policy:** n/a**Legislative/Legal:** Section 145 of the *Municipal Government Act* provides that a council may pass a bylaw to set out the procedures to be followed by council. Section 230(3) sets out that a council may by bylaw establish procedures for public hearings.**Interdepartmental:** Legislative and Legal Services and Chief Commissioner's Office**Master Plan/Framework:** n/a**Enclosures**

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|---|---|
| 1 | Meeting Procedures Bylaw Draft PART ONE |
| 2 | Meeting Procedures Bylaw Presentation |