

# Meeting Procedures Bylaw - Update

April 28, 2020

# Council History

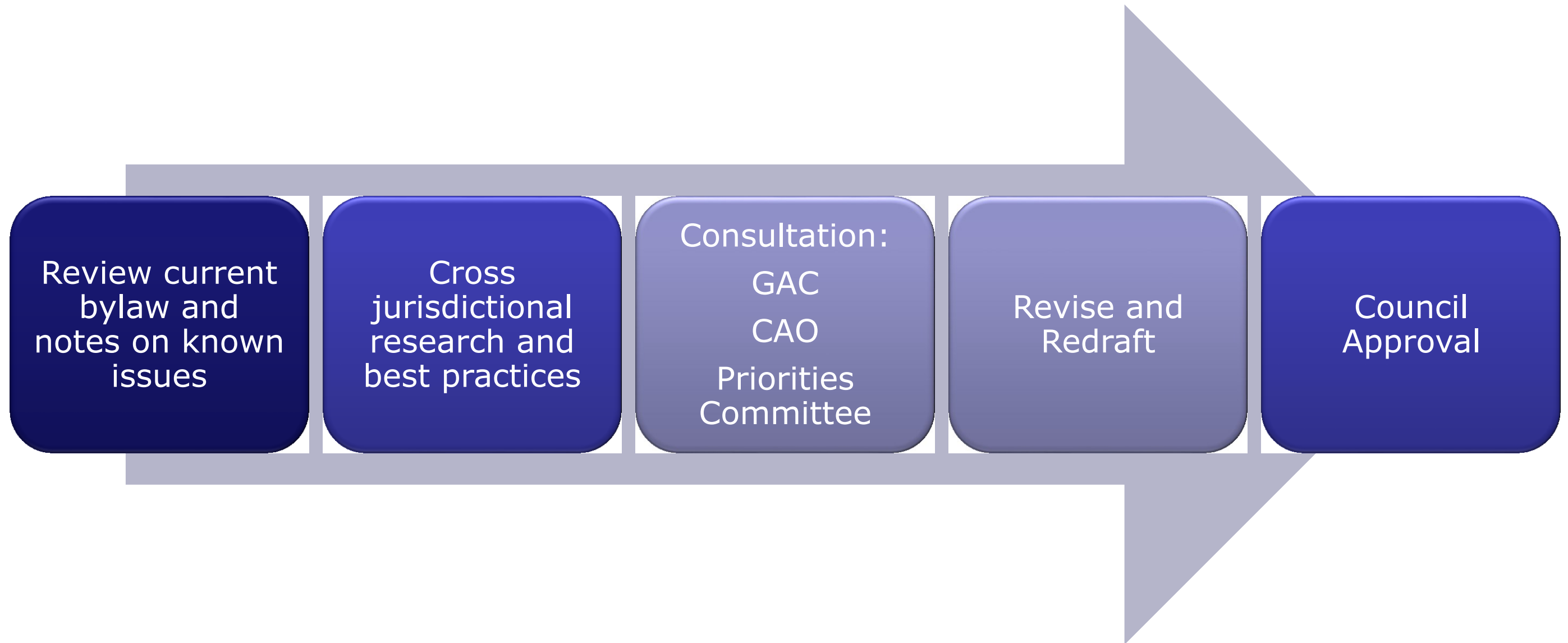
Council Meeting on December 11, 2018

THAT Administration, in consultation with the Governance Advisory Committee, undertake a comprehensive review and update of the Meeting Procedures Bylaw; and that a new proposed Meeting Procedures Bylaw be presented to Council for consideration by the first quarter of 2020.

# Priorities for Update

1. Ensuring that Council meeting procedures reflect current best practices;
2. Supporting the efficient use of time and resources;
3. Ensuring that Council meeting procedures enable both Council and Chief Commissioner to address governance priorities and legislative requirements; and
4. Providing Council and Administration with a user-friendly, plain language set of procedures.

# Review Process



# What Has Been Redrafted

1. Sections on meetings and related matters
  - *E.g. organizational meetings, agendas, quorum, closed session, remote participation, etc.*
2. Conduct and role of the Chair
  - *E.g. chair's role and participation, conduct, procedural rulings, challenges to procedural rulings, Points of Privilege, Points of Order, etc.*
3. Information Requests
  - *E.g. Information Request requirements, limitations, and responses*
4. Notices of Motion
  - *E.g. Notice of Motion requirements, limitations, and presenting a motion without notice*

# What's Different?

- Language:
  - Plain language
  - Updated terminology
- Clarity:
  - Eliminated unnecessary details (well documented in other bylaws or statutes)
  - Added details on processes or concepts that were not well explained
- Alignment with current or/and best practice:
  - Added clarity on when a vote is required for certain decisions
  - Updated to reflect current standards or practices

# We Need to Hear from You!

