Council Meeting

After Action Review Progress Report Q4-2020

STRATHCONA COUNTY

COVID-19 Impacts

- Disruption:
  - Our response to COVID-19 did disrupt our planned implementation and reporting over 2021

- Leverage:
  - Our response afforded an opportunity to advance the Emergency Management program in certain areas of focus

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Work completed
Previously reported

- Incident Management Team (IMT) rosters updated

- Council approved an Emergency Preparedness Officer in Enforcement Services for 2019

- Updated the Crisis Communications Plan

- Contacted key stakeholders to verify crisis communication processes

- Updated the Emergency Social Services Manual

- Updated the SC Alerts System Reference Guide

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Work completed
Previously reported

- Updated Emergency Operations Centre guide

- Updated Information Technology Disaster Services Recovery Plan

- Completed a Business Continuity Plan for the Emergency Communications Centre (911 call answer)

- Participated in regional IMT training

- SCEMA developed an operationally ready alternate Emergency Operations Centre

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Work remaining
Theme 1 – Plans and Readiness

- 3 months
  - ✓ Complete Incident Package (corporate record)
  - ✓ Review governance roles
  - ✓ Update Emergency Management Bylaw to ensure alignment with the Emergency Management Act (2018) and Local Authority Emergency Management Regulation 2018 (in force January 1, 2020)

- 6 months
  - ✓ Schedule and conduct an exercise
    - ✓ Conduct an exercise that covers notification to and assembly of the Emergency Advisory Committee (EAC)

- 12 months
  - ✓ Develop implementation plan for EM system such as CSA Z1600

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Work remaining
Theme 2 – Incident Management

- 3 months

  ✓ Review IMT assignments with assigned staff

- 6 months

  – Conduct a unified command workshop

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Work remaining
Theme 3 – Crisis Communications

- 9 months
  - ✓ Initiate/continue discussions regarding crisis communications with key stakeholders (e.g. RCMP, Industry, School Boards)

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Work remaining
Theme 4 – Business Continuity

- 3 months
  - Recruit senior Emergency Management position

- 6 months
  - Recruit junior Emergency Management position (approved by Council December 5, 2019)

- 12 months
  - Complete a Hazard Risk Vulnerability Assessment (HVRA)
  - ✓ Complete a prioritization of critical business functions
  - ✓ Document and enhance the recovery framework utilized for this incident

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Municipal Emergency Plan

- Basis for response to large-scale incidents or planned events within the community
- Align with Canadian Standards Association Z1600-17
- Addresses the four phases of disaster:
  - Prevention/Mitigation
  - Preparedness
  - Response
  - Recovery
- Describes the requirements for training, evaluation and review
- Details the escalation of response, activation and roles and responsibilities for the key components and decision-makers

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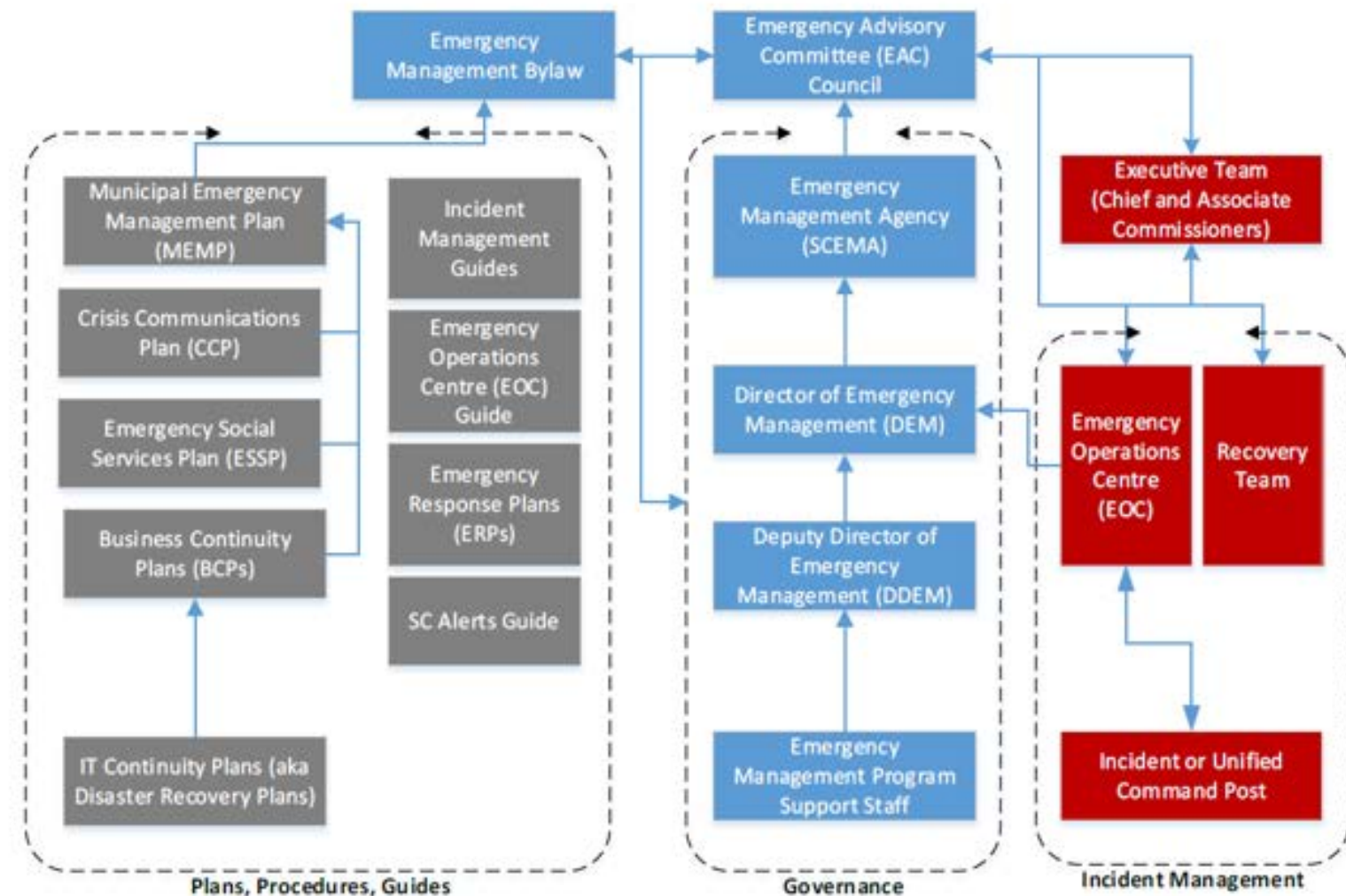
Municipal Emergency Plan
Components of the plan

Governance
- Roles and responsibilities
  - Emergency Advisory Committee
  - Strathcona County Emergency Management Agency
- Legislation

Emergency Operations Plan
- All-hazards, all of County approach to crisis management
- Responsibilities of the Incident Management Team
- Responsibilities of the Emergency Operations Centre
- Activation, roles, processes and resource prioritization

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Municipal Emergency Plan
Components of the plan

Emergency Social Services Plan
- Action to be taken during and after an incident
- Aid in community recovery
- Person-centered approach
- Synergizes activities provided by Family and Community Services

County Risk Assessment Plan
- Frequency and process for conducting assessment
- Natural, technological and human-induced risks
- Informs the prevention, mitigation and response measures implemented
- Safety of our residents & continuity of our business operations

MUSTER POINT

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Municipal Emergency Plan
Components of the plan

Business Continuity Plan
– Manage a disruptive event and recover and/or maintain critical services

Communications and Warning Plan
– Describes communication methods before, during and after incidents
– Synergizes activities provided by Corporate Communications

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COVID-19 RECOVERY TASK FORCE

- County Recovery Plan
– Restore and return operations from temporary measures

Emergency Management Program Training Plan
– Outlines frequency and scope of training, including maintenance of the MEP

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Implementation and reporting

- Complete the implementation plan
  - COVID-19 response demonstrated the value of engaging all departments in our efforts to update the Emergency Management program
  - The Emergency Management Agency remains the ideal vehicle for this engagement
  - Plan in various stages of implementation

- Reporting on progress
  - ✓ Q1 – EAC
  - Q2 – deferred due to the COVID-19 response
  - ✓ Q3 – Council
  - ✓ Q4 – Council (final progress report for Parkade Incident After Action Review)

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Community MEP Review 2020
Local Authority Emergency Management Program

- Highlights:
  - EOC activated for COVID response
  - Effective emergency management framework
  - Robust training plan
  - Qualified staff designated to Emergency Operations Plan positions

- Work to complete in 2021

  - Training Plan

    - Council to complete Municipal Elected Officials training in Q4

  - Finalize the Emergency Social Services manual

  - Update the Community Risk Assessment

  - Develop a community re-entry plan

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Questions

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