

COUNCIL MEETING MINUTES

February 2, 2021
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1 *(via teleconference)*
Dave Anderson, Ward 2 *(via teleconference)*
Brian Botterill, Ward 3 *(via teleconference)*
Bill Tonita, Ward 4 *(via teleconference)*
Paul Smith, Ward 5 *(via teleconference)*
Linton Delainey, Ward 6 *(via teleconference)*
Glen Lawrence, Ward 7 *(via teleconference)*
Katie Berghofer, Ward 8 *(via teleconference)*

Administration Present: Darrell Reid, Chief Commissioner
Greg Yeomans, Chief Financial Officer
Gord Johnston, Assoc. Commissioner, Community Services
Lori Cooper, Assoc. Commissioner, Corporate Services
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services
Mavis Nathoo, Director, Legislative and Legal Services
Sandy Bugeja, Manager, Governance Support Services & Deputy Clerk
Susanne Semchuk, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2021/ 20

Moved by: K. Berghofer

THAT the agenda be adopted with the following changes: add item 3.8 Discussion on Research Requirements to the Closed Session.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

2021/ 21

Moved by: B. Tonita

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 21, 24, 25, 27 and 29 at 9:08 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

3.1 Chief Commissioner - Introduction of Topics

3.2 Edmonton Metropolitan Region Board Dispute Resolution and Appeal Process

FOIP Section 21, harmful to intergovernmental relations

FOIP Section 25, economic interests of the municipality

FOIP Section 27, legal privilege

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization / Presenter
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk / Presenter
Sandy Bugeja	Meeting support
Robert Stephenson	Presenter
Jackie Porayko	Presenter
Nancy Lyzaniwski	Presenter

3.3 Letter to Minister of Municipal Affairs Regarding Growth Management Boards and Recreation Collaboration

FOIP Section 21, harmful to intergovernmental relations

FOIP Section 24, advice from officials

FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Nancy Lyzaniwski	Presenter
Robert Stephenson	Presenter
Russ Pawlyk	To answer questions
Cheryl Oxford	Necessary to perform role

3.4 Edmonton Global Advocacy Request
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Mayor Frank	Presenter
Nancy Lyzaniwski	To answer questions
Cheryl Oxford	Necessary to perform role

3.5 Response to Advocacy Request Regarding Representation of Western Municipalities at FCM
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Mayor Frank	Presenter
Nancy Lyzaniwski	To answer questions
Cheryl Oxford	Necessary to perform role

3.6 2021 Budget Amendment – Enterprise-wide Communications Services
FOIP Section 24, advice from officials
FOIP Section 29, information available or to be available to the public

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization / Presenter
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Jay Bohachyk	Presenter
Cheryl Oxford	Presenter

- 3.7 Sherwood Park Arena – Naming Discussion
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Mayor Frank	Presenter
Linette Capcara	To answer questions
Russ Pawlyk	To answer questions
Cheryl Oxford	Necessary to perform role

- 3.8 Discussion on Research Requirements
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization/ Presenter
Lori Cooper	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk / Presenter
Sandy Bugeja	Meeting support
Bree Claude	Presenter
Russ Pawlyk	Presenter
Diehl Townsley	Presenter
Cheryl Oxford	Necessary to perform role

2021/ 22

Moved by: R. Parks

THAT Council revert to open session at 11:49 a.m. and recess until 2:00 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

4. PROTOCOL ITEMS

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteaux, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

Black History Month Acknowledgement

February marks Black History Month. It is a time to celebrate and recognize the many achievements and contributions of Black people and the Black community in shaping Canada's heritage and identity. The Black community is comprised of a multitude of histories and heritages that add to the cultural fabric, vibrance and mosaic of our region, province and country. Black history is also about promoting social justice, freedom and inclusion.

In Strathcona County we have adopted and made a commitment to integrate Diversity and Inclusion in the municipality. The County is actively working to develop policies, programs and actions toward improving accessibility, eliminating racism and discrimination, and applying an equity lens to make it a welcoming and inclusive community for all to call home.

Black History Month reminds us of our resiliency and hope and allows us an opportunity to come together as a community, and honour the contributions, achievements and lived experiences of Black Canadians.

4.2 Proclamations

Interfaith Harmony Week	February 1 – 7, 2021
Choose Kind Month	February 2021

5. MOTIONS ARISING OUT OF CLOSED SESSION

3.3 Letter to Minister of Municipal Affairs Regarding Growth Management Boards and Recreation Collaboration

2021/ 23

Moved by: B. Tonita

THAT the Mayor, on behalf of Council, send a letter to the Minister of Municipal Affairs as set out in enclosure 2 to the February 2, 2021 Intergovernmental Affairs report and the report remain private pursuant to FOIP section 21.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried
ACTION: Office of the Mayor
DUE: Immediately

3.4 Edmonton Global Advocacy Request

2021/ 24

Moved by: D. Anderson

THAT the Mayor, on behalf of Council, sign the Edmonton Global letter to the Prime Minister and Premier expressing concern regarding the restriction of passenger landing rights at the Edmonton International Airport.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer
Opposed (1): P. Smith

Carried
ACTION: Office of the Mayor
DUE: Immediately

3.5 Response to Advocacy Request Regarding Representation of Western Municipalities at FCM

2021/ 25

Moved by: R. Parks

THAT the Mayor, on behalf of Council, write a letter to the Reeve of the Municipal District of Bonnyville to indicate that the County, through the newly elected representative Councillor Parks, will strive to ensure adequate representation of western Canadian interests at FCM.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried
ACTION: Office of the Mayor
DUE: Immediately

3.6 Operating Budget Amendment – Enterprise-wide Communications

2021/ 26

Moved by: K. Berghofer

THAT an amendment to the 2021 Operating budget to provide up to a maximum of \$150,000 for an organization-wide communications and public engagement review be approved, to be funded from Municipal Reserves, or from the 2020 year-end surplus, if any is available.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, L. Delainey, G. Lawrence, and K. Berghofer
Opposed (1): P. Smith

Carried

3.7 Sherwood Park Arena – Naming Discussion

2021/ 27

Moved by: R. Parks

THAT Administration proceed with naming the ice surface within the Sherwood Park Arena as the Randy Rosen Rink; and provide appropriate recognition of his name and story within the Arena; and

THAT the Mayor, on behalf of Council, write a letter to the appropriate selection panel requesting that they add Mr. Randy Rosen for consideration on the Millennium Place Sports Wall of Recognition.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

ACTION: Office of the Mayor

DUE: Immediately

3.8 Discussion on Research Requirements

2021/ 28

Moved by: R. Parks

THAT Administration provide regular updates to Priorities Committee, commencing at the end of Quarter 2 regarding progress with respect to Priorities Committee motion 2021/ P4 on ongoing work on the Seniors Hub Concept, including the results of ongoing stakeholder communication and research.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

ACTION: Community Services and Corporate Services

DUE: Quarterly Commencing Q2 2021

6. CONSENT AGENDA

2021/ 28

Moved by: K. Berghofer

THAT Council approve the following agenda items without debate:

7.1

Confirmation of Minutes

THAT the January 19, 2021 Meeting minutes be approved.

8.2

Additional Appointment to Boards and Committees

THAT Lorraine McKay be appointed chair of the Regional Assessment Review Board for the term beginning February 2, 2021 and ending December 31, 2021, provided the appointee continues to serve as a member of the Regional Assessment Review Board throughout the term of appointment.

9.3

2021 Fees, Rates and Charges Bylaw Amendment

THAT Bylaw 3-2021, a bylaw to amend Bylaw 49 - 2020: 2021 Fees, Rates and Charges, be given first reading.

THAT Bylaw 3-2021 be given second reading.

THAT Bylaw 3-2021 be considered for third reading.

THAT Bylaw 3-2021 be given third reading.

11.2

Expenditure of Council Priority Funds - Mills Haven Student and School Enhancement Society

THAT an expenditure of \$5,900.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$1,100.00
Councillor Robert Parks	\$2,500.00
Councillor Dave Anderson	\$500.00
Councillor Bill Tonita	\$300.00
Councillor Glen Lawrence	\$1,000.00
Councillor Katie Berghofer	\$500.00

for the purpose of providing funds to the Mills Haven Student and School Enhancement Society for costs associated with their upcoming playground replacement, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

9. REQUESTS FOR DECISION

9.1 Social Framework Community Grants 2021 allocations

2021/ 29

Moved by: B. Tonita

THAT the allocation of the 2021 Core and Collaboration Social Framework Community Grants, as set out in enclosure 2 of the February 02, 2021 Family and Community Services report, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

8.1 Motion following Notice of Motion

2021/ 30

Moved by: B. Tonita

THAT Administration provide a report by the end of Q1 2021 on options for creating a rebate incentive program to encourage energy retrofits for residential dwellings in Strathcona County.

2021/ 31

Amendment Moved by: P. Smith

THAT the motion on the floor be amended to change "Q1 2021" to "September 2021".

In Favour (6): R. Frank, R. Parks, B. Botterill, P. Smith, L. Delaine, and G. Lawrence
Opposed (3): D. Anderson, B. Tonita, and K. Berghofer

Carried

2021/ 30

Main Motion as Amended Moved by: B. Tonita

THAT Administration provide a report by the end of September 2021 on options for creating a rebate incentive program to encourage energy retrofits for residential dwellings in Strathcona County.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

Carried

ACTION: Planning and Development Services

DUE: September 30, 2021

9. REQUESTS FOR DECISION

9.2 2016 Budget Amendment – Business Transformation

2021/ 32

Moved by: P. Smith

THAT an amendment to the 2016 Capital Budget to change the source of funding on the Business Transformation project from Municipal Sustainability Initiative grant to Municipal Reserves up to the amount of \$6,246,300, be approved.

THAT an amendment to the 2016 Capital Budget to reclassify expenses from capital to operating for the Business Transformation project in the amount of \$6,246,300, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

Carried

11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
Mayor, 1 & 2 R. Frank, R. Parks, and D. Anderson NM-02	Notice of Motion – Off-Leash Dog Parks Mayor Frank, Councillor Parks and Councillor Anderson SERVED the following Joint Notice of motion to be presented for debate and vote at the February 23, 2021 Council Meeting: THAT Administration prepare a report for Council's consideration before the end of Q1 2021 on potential sites for neighbourhood off-leash dog parks in Strathcona County.		ACTION: Mayor's Office and Office of the Elected Officials	DUE: February 23, 2021
6 L. Delainey	Information Request	Energy Efficiency Audits and Upgrades Please provide information regarding programs the County currently has in place, or is planning to provide, to help home-owners complete energy efficiency audits and/or to plan upgrades to their homes similar to the homes change for climate program currently being offered by the City of Edmonton.	ACTION: Planning and Development Services	DUE: February 16, 2021
6 L. Delainey	Information Request	Community Hall Security Please provide an overview of the electronic surveillance equipment and security measures currently in place for each of the County's community halls with an indication of what the County's responsibilities are in providing and maintaining security equipment and providing services that ensure they remain secure at all times.	ACTION: Facility Services and Recreation, Parks and Culture	DUE: February 16, 2021

Mayor R. Frank NM-03	<p>Notice of Motion - Old Cloverbar Lodge Motion Amendment</p> <p>Mayor Frank SERVED the following Notice of motion to be presented for debate and vote at the February 23, 2021 Council Meeting:</p> <p>THAT the December 8, 2020 motion (2020/452) related to directing Administration to bring a report on options for the Old Clover Bar Lodge site (Plan 912 0631 Block 11 Lot 3) be amended by adding the words ", including the options and feasibility for allowing the site to be used by the Sherwood Park 55 Plus Club" after the words "(Plan 912 0631 Block 11 Lot 3)" so that the motion will read as follows:</p> <p>THAT Administration work with the Pioneer Housing Foundation Board to develop a report for Council's and the Board's consideration by the end of the second quarter of 2021 that outlines possible options for the Old Clover Bar Lodge site (Plan 912 0631 Block 11 Lot 3), including the options and feasibility for allowing the site to be used by the Sherwood Park 55 Plus Club; and</p> <p>THAT Administration make appropriate arrangements for the maintenance of the Old Clover Bar Lodge property until such time as Pioneer Housing Foundation and the County have determined the future of the property.</p>	ACTION: Mayor's Office	DUE: February 23, 2021
Mayor R. Frank NM-4	<p>Notice of Motion - Tax and Utility Bill Deferrals Program</p> <p>Mayor Frank SERVED the following Notice of motion to be presented for debate and vote at the March 2, 2021 Council Meeting:</p> <p>THAT Administration provide a report to Council by May 1, 2021 outlining the feasibility, cost, impacts and options of creating a program for tax and utility bill deferrals for the year 2021.</p>	ACTION: Mayor's Office	DUE: March 2, 2021

10. PUBLIC HEARING

The Mayor convened the Public Hearing for Bylaw 6-2021 at 5:00 p.m.

The Clerk provided an overview of the Public Hearing procedures.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speaker:

L. Broks in favour

The Mayor closed the Public Hearing for Bylaw 6-2021 at 5:06 p.m. Administration answered Council's questions.

10.1 Bylaw 6-2021 Road Closure

2021/ 33

Moved by: R. Parks

THAT Bylaw 6-2021, a bylaw that closes a portion of Road Plan 8422498 and a portion of Road Plan 8622162, within NE 23-52-23-W4, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2021/ 34

Moved by: P. Smith

That Bylaw 6-2021 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2021/ 35

Moved by: L. Delainey

That Bylaw 6-2021 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

2021/ 36

Moved by: D. Anderson

That Bylaw 6-2021 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

Carried

12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 5:11 p.m.

Mayor

Director, Legislative & Legal Services