

WSP Canada Inc. - Proposal Highlights

Key Milestones for Deliverables:

Key Milestone	Completion
Confirm detailed plan review and information gathering with Technical Working Group	Q1 2021
Presentation to Priorities Committee (PC) - Introduce scope, consultant, communication and engagement plan	Q1 2021
Resident and stakeholder engagement * - Initiating engagement with stakeholders	Q2 2021
2022 Budget estimate for placeholder (April)	Q2 2021
Joint presentation to PC - Introduce preliminary engagement results	Q2 2021
Historical review and analysis	Q2-Q3 2021
Presentation to PC - Introduce analysis results, validate engagement results	Q3 2021
Draft Study and Action Plan review	Q4 2021
Resident and stakeholder communication - Validation of Study and Action Plan with stakeholder expectations	Q4 2021
Joint presentation to PC - Draft Study	Q4 2021
Detailed Study and Action Plan finalized	Q1 2022
Joint presentation to Council - Seek approval of Study	Q1 2022

Summary of Engagement Opportunities:

Meaningful community engagement informs sound decision-making via the interests and feedback of stakeholders and the public, as well as meeting the needs of the decision-making body.

WSP is proposing stakeholder, public, and Indigenous engagement opportunities. They are anticipating the format of these meetings to be virtual, but we will be prepared to facilitate in-person events as well. The scope and timing of these events will be further refined upon completion of the Community Engagement Strategy and Communications Plan...

Table of Engagement Opportunities:

Engagement opportunity	Topic(s) of discussion	Communications strategies	Reporting
Initial project communications (stakeholders and public)	Reasons for study and plan; Historical findings; Initial feedback on project and engagement strategy (survey)	County Online Portal; email; SCOOP; follow up calls where required (e.g. Indigenous groups)	Reach of communications; survey response
Stakeholder Engagement Event #1	Gathering local knowledge on flood inundation mapping, flood hazard mapping, and stormwater management planning Identify critical infrastructure and community assets; identify climate resiliency guiding principles	Online portal via County project webpage; Mail; email;	What Was Said (WWS) summary
Public Engagement Event #1	Gathering local knowledge on flood inundation mapping; flood hazard mapping; stormwater management planning Identify critical infrastructure and community assets; identify climate resiliency guiding principles	Online portal via County project webpage; Mail; email	WWS summary Stakeholder/Public What We Heard (WWH) summary
Communicating results of Stakeholder Event #1 and Public Engagement Event #1	Distribution of finalized maps and engagement outcomes	Online portal via County project webpage; email	WWS summaries WWH summary
Indigenous Engagement Event #1	Identifying priorities for the region; Identifying opportunities for collaboration	Email, phone	WWS summary WWH summary
Stakeholder Engagement Event #2	Resiliency plan review for input on recommended resiliency actions	Online portal; Mail; email	WWS summary What We Did (WWD) summary
Public Engagement Event #2	Resiliency plan review for input on recommended resiliency actions	Online portal; Mail; email	WWS summary Stakeholder/Public WWH summary WWD summary
Communicating results of Stakeholder Event #2 and Public Engagement Event #2	Distribution of finalized resiliency plan		WWS summaries WWH summaries WWD summary
Indigenous Engagement Event #2	Review study findings; Input on relevant recommended resiliency actions	Email, Phone	WWS summary WWH summary
Communicating results to Indigenous groups	Distribution of finalized resiliency plan and study; Summary of opportunities for further collaboration	Email; mail	WWS summary WWH summary WWD summary
Engagement Reporting	Distribution of final comprehensive Engagement Report	Online portal via County project webpage; Mail; email	Final Engagement Report