

Meeting Procedures Bylaw - Update

April 20, 2021

Council History

December 11, 2018

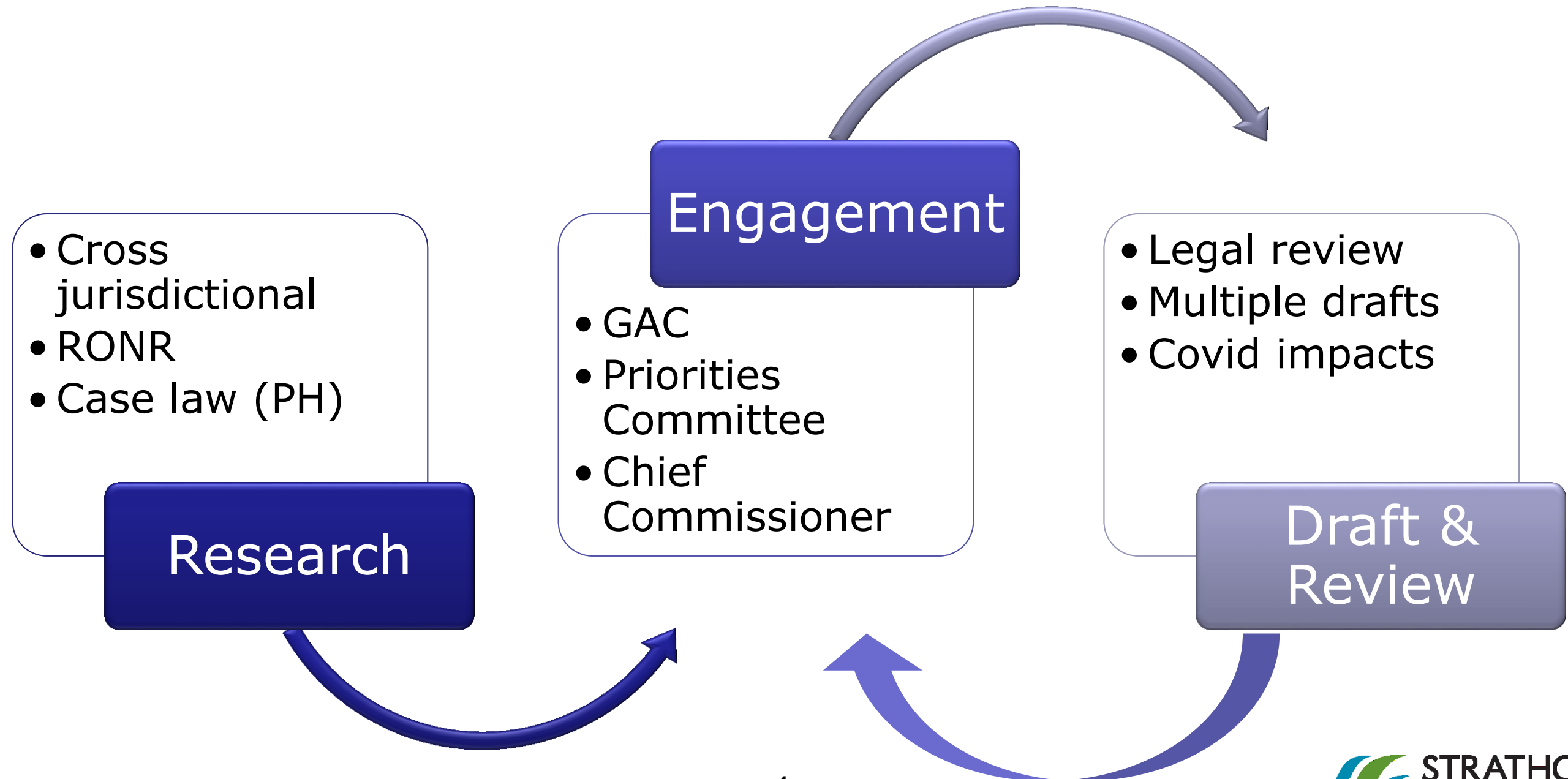
Council motion: THAT Administration, in consultation with the Governance Advisory Committee, undertake a comprehensive review and update of the Meeting Procedures Bylaw; and that a new proposed Meeting Procedures Bylaw be presented to Council for consideration by the first quarter of 2020.

Council approved extending the deadline for the project to Q2 2021.

Goals

1. Ensuring that meeting procedures reflect current council practice and align with best practices;
2. Supporting the efficient use of time and resources;
3. Ensuring that meeting procedures enable both Council and Chief Commissioner to address governance priorities and legislative requirements; and
4. Providing Council and Administration with a user-friendly, plain language set of procedures.

Review Process



What's New?

Form

- Uses the latest template that includes marginal notes
- Major reorganization of material

Language

- Plain language and user-focussed
- Gender neutral language
- Consistent language

Content

- Simplified certain sections
- Corrected certain sections
- Addressed various gaps

Overview

- Part I – Definitions and Interpretation
- Part II – General Meeting Matters
- Part III – Role of the Chair and Meeting Conduct
- Part IV – Rules of Debate and limits on Speaking
- Part V - Motions



Overview

- Part VI – Public Hearings
- Part VII – Information Requests and Notices of Motion
- Part VIII – Bylaws
- Part IX – Voting
- Part X – Repeal and Effective Date



Questions and Comments

