

**Annual Program Review****Report Purpose**

To provide Council with a proposed project plan for an Annual Program Review as discussed during the 2021 budget development.

**Recommendation**

THAT an amendment to the 2021 operating budget in the amount of up to \$200,000, to be funded from Municipal Reserves, for the purpose of hiring an external consultant to conduct an Annual Program Review in 2021 be approved.

**Our Prioritized Strategic Goals**

Goal 2 - Manage, invest and plan for sustainable municipal infrastructure

**Report**

During the development of the 2021 Budget with Council, it was noted that Administration would look at the potential for doing an Annual Program Review. Upon further review with the Asset Management (CAM) project and the Service Level Definitions project, it was determined that there were crucial linkage points among the three projects. Conducting an Annual Program Review now would be advantageous, as it would help to inform on both the Asset Management and the Service Level Definitions projects.

The attached enclosure 1 is a high-level overview of what the benefits, project timelines, and approach would look like for completing an Annual Program Review.

**Other Impacts**

**Policy:** n/a

**Legislative/Legal:** n/a

**Interdepartmental:** n/a

**Master Plan/Framework:** n/a

**Enclosure**

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Annual Program Review Presentation