

## COUNCIL MEETING MINUTES

April 13, 2021  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1 (*attended via teleconference*)  
Brian Botterill, Ward 3 (*attended via teleconference*)  
Bill Tonita, Ward 4 (*attended via teleconference*)  
Paul Smith, Ward 5 (*attended via teleconference*)  
Linton Delaine, Ward 6 (*attended via teleconference*)  
Glen Lawrence, Ward 7 (*attended via teleconference*)  
Katie Berghofer, Ward 8 (*attended via teleconference*)

Members Absent: Dave Anderson, Ward 2

Administration Present: Darrell Reid, Chief Commissioner  
Greg Yeomans, Chief Financial Officer  
Gord Johnston, Assoc. Commissioner, Community Services  
Grant Heer, Acting Assoc. Commissioner, Corporate Services  
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Sandy Bugeja, Manager, Governance Services & Deputy Clerk  
Joanne Onciul, Legislative Officer

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### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

## 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

**2021/ 84**

**Moved by:** K. Berghofer

THAT the April 13, 2021 Council Meeting agenda be adopted with the following changes:

- Item 3.7 Pointe-aux-Pins Acres Update, add enclosure 1;
- Add Item 3.10 Priority Funds Request Discussion, to be dealt with prior to item 3.9; and
- Item 8.3 COVID-19 Situation Update, add enclosure 1.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

## 3. CLOSED SESSION

**2021/ 85**

**Moved by:** B. Tonita

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act*, sections 21, 24, 25, 27 and 29 at 9:03 a.m.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

3.1 Chief Commissioner - Introduction of Topics

3.2 Municipal Land Framework – Strategic Disposition and Acquisition Report  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Paula LaPlante	Presenter
Linette Capcara	To answer questions

- 3.3 Edmonton Global Priorities Update  
FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Nancy Lyzaniwski	Presenter
Sean McRitchie	Presenter
J. Sundquist	Presenter
M. Sahin	Presenter
M. Siruno	Necessary to perform role
Cheryl Oxford	Necessary to perform role

- 3.4 2020 Annual Audit Response Letter  
FOIP Section 24, advice from officials

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization/Presenter
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Andrew Hayes	To answer questions

- 3.5 Council Priority Funding Reinstatement  
FOIP Section 24, advice from officials  
FOIP Section 29, information available or to be available to the public

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization/Presenter
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Suzanne Lobb	To answer questions
Cheryl Oxford	Necessary to perform role

- 3.6 North of Yellowhead – Land Acquisition and Expropriation Update (Ward 4)  
FOIP Section 24, advice from officials  
FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Paula LaPlante	Presenter
Kevin Cole	To answer questions
Linette Capcara	To answer questions
Danielle Wilson	To answer questions
Cheryl Oxford	Necessary to perform role

- 3.8 Upcoming Meeting with Minister  
FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Nancy Lyzaniwski	Presenter

- 3.7 Pointe-aux-Pins Acres Update  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
David Churchill	Presenter
Diehl Townsley	To answer questions
Suzanne Lobb	Presenter
Joel Gould	To answer questions
Sean McRitchie	To answer questions
Cheryl Oxford	Necessary to perform role

- 3.10 Priority Funds Requests Discussion  
FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Greg Yeomans	Strategic Leader of the Organization
Gord Johnston	Strategic Leader of the Organization
Grant Heer	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sandy Bugeja	Meeting support
Councillor Botterill	Presenter
Dennis Franklin	To answer questions

**2021/ 86**

**Moved by:** R. Parks

THAT Council revert to Open Session at 1:42 p.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**4. PROTOCOL ITEMS**

4.1 Treaty 6 Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County Council meets on the traditional lands of Treaty 6 nations – including the Blackfoot, Cree, Dene, Gros Ventres, Métis, Nakota Sioux and Saulteaux, and that the indigenous people were joined by settlers and pioneers who together built this great community of Strathcona County.

4.2 Proclamations

National Volunteer Week      April 18 - 24, 2021

4.3 Remembrance – Prince Philip, the Duke of Edinburgh

Mayor Frank expressed condolences on behalf of the County to the Royal Family on the passing of Prince Philip, the Duke of Edinburgh.

## **5. MOTIONS ARISING OUT OF CLOSED SESSION**

### **3.2 Municipal Land Framework - Strategic Disposition and Acquisition Report**

#### **2021/ 87**

**Moved by:** P. Smith

THAT Administration conduct a public request for proposals, in line with the County's overall objectives for the Compact Development Policy Area under the Municipal Development Plan, for a sale or other disposition of land legally described as Plan 1027079, Block 1, Lot 7.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

#### **2021/ 88**

**Moved by:** P. Smith

THAT Administration provide a report to Council in Closed Session by November 2021 with a proposed information package (including the potential usage based upon the characteristics of each of the reserve properties) and plan for a process to survey residents that could potentially be impacted by the sale of the municipal reserve properties listed in enclosure 4 to the April 13, 2021 Planning and Development Services report, and that enclosure 4 remain private pursuant to the *Freedom of Information and Protection of Privacy (FOIP) Act*, sections 25 and 29; and

THAT Administration provide a further report to Council by end of Quarter 2, 2022 on the results of the survey.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**Action: Planning and Development Services**  
**Due: November 2021 and Q2 2022**

#### **2021/ 89**

**Moved by:** B. Tonita

THAT enclosure 10 be created and added to the April 13, 2021 Planning and Development Services report and remain private pursuant to the *Freedom of Information and Protection of Privacy (FOIP) Act*, section 25 and THAT Administration take the steps set out in enclosure 10.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

3.4 2020 Annual Audit Response Letter

**2021/ 90**

**Moved by:** R. Parks

THAT the Mayor, on behalf of Council, send a response letter, as set out in enclosure 1 to the April 13, 2021 "2020 Annual Audit Response Letter" report, to the Auditor by April 16, 2021, and THAT enclosure 1 remain private pursuant to the *Freedom of Information and Protection of Privacy (FOIP) Act*, section 24.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**  
**Action: Corporate Finance**  
**Due: April 16, 2021**

3.5 Council Priority Funding Reinstatement

**2021/ 91**

**Moved by:** R. Parks

THAT, despite the provisions of section 12 of Policy GOV-001-032 Council Priority Fund Expenditures, an expenditure of \$15,000 from Council Priority Funds as approved by Council motion on April 21, 2020 be approved for use by the Sherwood Park Highland Gathering for their 2021 event.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

3.6 North of Yellowhead – Land Acquisition and Expropriation Update

**2021/ 92**

**Moved by:** B. Tonita

THAT Council, in its capacity as Expropriating Authority under the *Expropriation Act*, RSA 2000, c E-13 (the "Act"), hereby approves and authorizes the commencement of the expropriation process under the Act to acquire those portions of the land, or interest in the lands legally described as:

1. Plan 2354RS, Lot B as shown in red on Schedule "A" to enclosure 7;
2. Plan 2354RS, Lot C as shown in red on Schedule "A" to enclosure 8; and
3. Plan 0725453, Block 165, Lot 2 as shown in red on Schedule "A" to enclosure 9

of the April 13, 2021 Planning and Development Services Report;

THAT Administration be authorized to take all steps necessary to undertake the expropriation under the Act, including filing, serving and publishing the Notices of Intention to Expropriate, set out in enclosures 7, 8 and 9 of the April 13, 2021 Planning and Development Services report; and

THAT Administration be authorized to enter into an agreement, pursuant to Section 30 of the Act, with any owners for the lands legally described as:

1. Plan 2354RS, Lot B;
2. Plan 2354RS, Lot C;
3. Plan 0725453, Block 165, Lot 2;

if any such owners are willing to consent to the acquisition.

In Favour (7): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, G. Lawrence, and K. Berghofer

Opposed (1): L. Delainey

**Carried**

## **6. CONSENT AGENDA**

**2021/ 93**

**Moved by:** K. Berghofer

THAT Council approve the following agenda items without debate:

### **7.1**

#### **Confirmation of Minutes from Previous Meetings**

THAT the March 23, 2021 Council Meeting and March 30, 2021 Special Council Meeting minutes be approved.

### **9.3**

#### **2021 Urban Service Area – Farm Tax Cancellation**

THAT partial cancellation of property taxes for the 47 properties in the Urban Service Area with farm buildings and farm residences totaling \$10,650.21 for the 2021 tax year, as set out in enclosure 2 of the April 13, 2021 Assessment and Tax report, be approved.

### **9.4**

#### **Bylaw 26-2020 map amendment to Land Use Bylaw 6-2015 – third reading (Ward 4)**

THAT Bylaw 26-2020, a bylaw that amends Land Use Bylaw 6-2015 to rezone approximately 3.58 hectares (8.84 acres) within the NE 12-53-23-W4 from AD – Agriculture: Future Development to R1C – Single Detached Residential C, R3 - Low to Medium Density Multiple Residential, PR – Recreation and PU – Public Utilities be given third reading.

### **9.6**

#### **Cancellation of April 28, 2021 Council Meeting Date**

THAT the April 28, 2021 Council meeting date be cancelled, and that Administration provide notice to Council and the public.



## **10.2**

### **Expenditure of Council Priority Funds - Ardrossan United Church 2021 Priority Fund Application**

THAT an expenditure of \$9,600.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$ 2,100.00
Councillor Robert Parks	\$ 1,000.00
Councillor Paul Smith	\$ 4,000.00
Councillor Linton Delaine	\$ 1,000.00
Councillor Glen Lawrence	\$ 1,000.00
Councillor Katie Berghofer	\$ 500.00

for the purpose of providing funds to the Ardrossan United Church for costs associated with the exterior painting of the "Little Church", be approved.

## **10.3**

### **Expenditure of Council Priority Funds - Music Society of Strathcona County Priority Fund Application**

THAT an expenditure of \$14,700.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$ 1,700.00
Councillor Robert Parks	\$ 2,000.00
Councillor Dave Anderson	\$ 1,000.00
Councillor Brian Botterill	\$ 2,000.00
Councillor Bill Tonita	\$ 2,500.00
Councillor Paul Smith	\$ 500.00
Councillor Linton Delaine	\$ 2,000.00
Councillor Glen Lawrence	\$ 2,000.00
Councillor Katie Berghofer	\$ 1,000.00

for the purpose of providing funds to the Music Society of Strathcona County for costs associated with the 2021 RavenWood Experience, be approved.

## **10.4**

### **Expenditure of Council Priority Funds - SCA Dry Grad 2021 Priority Fund Application**

THAT an expenditure of \$2,000.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$ 300.00
Councillor Robert Parks	\$ 750.00
Councillor Bill Tonita	\$ 150.00
Councillor Paul Smith	\$ 200.00
Councillor Katie Berghofer	\$ 600.00

for the purpose of providing funds to the SCA Dry Grad Parent Committee for costs associated with the 2021 SCA Dry Grad, be approved.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delaine, G. Lawrence, and K. Berghofer

**Carried**

## **9. REQUESTS FOR DECISION**

### **9.1 Letter of Support Request from Smoky Lake County**

**2021/ 94**

**Moved by:** G. Lawrence

THAT the Mayor, on behalf of Council, send a letter indicating the County's support for the designation of the North Saskatchewan River in the Canadian Heritage River System.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Office of the Mayor**

**DUE: Immediate**

### **9.2 Property Tax Relief – Roll 8241004001**

**2021/ 95**

**Moved by:** L. Delainey

THAT 2020 and 2021 property tax penalties in the amount of \$8,600.06 pertaining to roll 8241004001 be deferred until December 31, 2021.

**2021/ 96**

**Moved by:** B. Botterill

THAT the motion (2021/95) on the floor be postponed until the April 27, 2021 Council meeting.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Legislative and Legal Services**

**DUE: April 27, 2021**

## **8. COUNCIL PRIORITIES**

### **8.1 Motion following Notice of Motion – Use of Coat of Arms for South Cooking Lake Commemorative Coin**

**2021/ 97**

**Moved by:** G. Lawrence

THAT the use of the County's coat of arms on one side of the proposed South Cooking Lake Community League Centennial commemorative coin be approved.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

### **8.2 2021/2022 Provincial Budget Update**

Council was provided with an update on the 2021/2022 Provincial Budget.

8.3 COVID-19 Situation Update April 13, 2021

Council was provided with an update on the current COVID-19 situation.

8.4 Parental Leave for Elected Officials Bylaw

**2021/ 98**

**Moved by:** K. Berghofer

THAT item 8.4 Parental Leave for Elected Officials Bylaw be postponed until the April 27, 2021 Council meeting.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Legislative and Legal Services**

**DUE: April 27, 2021**

**9. REQUESTS FOR DECISION**

9.5 Report on Public Engagement Options for Budget

**2021/ 99**

**Moved by:** R. Parks

THAT public engagement on the annual budget for 2022 budget process include activities that do not require in person attendance:

- virtual meetings between individual councillors and constituents;
- a non-statutory public hearing to be advertised once the budget dates have been determined; and
- inclusion of budget related questions in a mixed topic SCOOP survey prior to the budget process, including a question on the proposed 2022 tax rate.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**2021/ 100**

**Moved by:** P. Smith

THAT by the end of 2021, Administration bring forward a plan to address public engagement on the proposed budget in future years.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Corporate Planning**

**DUE: End of 2021**

## 10. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 10.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
Ward 5 P. Smith	<b>Information Request</b>	<b>Rebate Incentive Program</b> Please provide information on the possibility of bringing forward the report on creating a rebate incentive program to encourage energy retrofits for residential dwellings before the September 2021 deadline originally approved by Council on February 2, 2021.	<b>ACTION:</b> Planning and Development Services	<b>DUE:</b> April 27, 2021
Ward 5 P. Smith	<b>Information Request</b>	<b>Educating Residents on Firefighting Charges</b> Please provide information on how the County is educating residents on charges for firefighting that may exceed the normal home insurance fire coverage, and please provide information to Council on: <ul style="list-style-type: none"><li>• County's policy and procedures in billing residents for fire response;</li><li>• Any difference between urban, acreage and rural fire response policy and procedures;</li><li>• Amounts billed to residents over the last 5 years;</li><li>• Any guidelines available to residents on the appropriate fire response coverage.</li></ul>	<b>ACTION:</b> Emergency Services and Communications	<b>DUE:</b> April 27, 2021

## 3. CLOSED SESSION

**2021/ 101**

**Moved by:** P. Smith

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 24 and 25, at 5:17 p.m.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

- 3.9 Chief Commissioner Performance Plan Committee – Update  
FOIP Section 17, harmful to personal privacy  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization/Presenter
Mayor Rod Frank	Presenter
Mavis Nathoo	Legislative Advice/Clerk/Presenter

**2021/ 102**

**Moved by:** R. Parks

THAT Council revert to Open Session at 5:55 p.m.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**5. MOTIONS ARISING OUT OF CLOSED SESSION**

**3.9 Chief Commissioner Performance Plan Committee – Update**

**2021/ 103**

**Moved by:** P. Smith

THAT the Chief Commissioner Performance Plan, as set out in enclosure 1, be approved and remain private pursuant to section 17 of the *Freedom of Information and Protection of Privacy (FOIP) Act*;

THAT by May 4, 2021, Administration prepare a bylaw to amend Bylaw 2-2021, the Chief Commissioner Performance Plan Committee Bylaw, to expand the mandate of the Committee to include ongoing measurement and reporting to Council on the Chief Commissioner Performance Plan;

THAT enclosure 3 be created and added to item 3.9 Chief Commissioner Performance Plan Committee – Update, and that enclosure 3 remain private pursuant to sections 17, 24 and 25 of *FOIP Act* and that Administration take the steps set out in enclosure 3.

In Favour (8): R. Frank, R. Parks, B. Botterill, B. Tonita, P. Smith, L. Delainey, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Legislative and Legal Services**

**DUE: May 4, 2021**

**11. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 5:59 p.m.

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Mayor

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Director, Legislative & Legal Services