

GOVERNANCE ADVISORY COMMITTEE REPORT**Bylaw 28-2021, Boards and Committees Bylaw****Report Purpose**

To seek Council approval on three readings of Bylaw 28-2021.

Recommendation

1. THAT Bylaw 28-2021, Boards and Committees Bylaw, be given first reading.
2. THAT Bylaw 28-2021 be given second reading.
3. THAT Bylaw 28-2021 be considered for third reading.
4. THAT Bylaw 28-2021 be given third reading.

Report

The current Boards and Committees bylaw (46-2015) has not been refreshed for several years and requires some updates especially since Council's practices related to council committees has continued to evolve.

While historically council committee terms of reference were included as part of the schedule to the Boards and Committee Bylaw, newer council committees have been established by individual bylaws which is a preferred approach.

During a review of the current Boards and Committees bylaw, the Governance Advisory Committee (GAC) identified several issues to be addressed in the redraft including updating language, increasing focus on council advisory committees, delineating between the various types of council committees, and providing greater clarity on roles and expectations for advisory committees and public members. A code of conduct for committee members has been included.

The GAC has worked with Administration to prepare a new proposed Boards and Committees bylaw which is provided as enclosure 1 of this report. If given readings by Council, the new Boards and Committees bylaw would take effect following the 2021 municipal election. While most of the council committees have been transitioned to individual bylaws, Administration will need to address the remaining committees in the current schedule and ensure that they each have an appropriate individual bylaw.

Council and Committee History

June 16, 2021	GAC approved their report to Council on the new Boards and Committee Bylaw.
April 21, 2021	GAC reviewed the draft Boards and Committees Bylaw.
June 17, 2020	GAC reviewed the principles for the new Boards and Committees Bylaw.
July 22, 2020	GAC reviewed Bylaw 46-2015, Boards and Committees and identified desired improvements.
October 29, 2019	Council gave readings to Bylaw 33-2019 Amendment to remove the Terms of Reference for the Energy Exploration Advisory Committee, Environmental Advisory Committee, and Finance Advisory Committee.

April 30, 2019	Council gave readings to Bylaw 13-2019 Amendment of the Terms of Reference for the Strathcona County / City of Fort Saskatchewan Intermunicipal Relations Committee.
October 30, 2018	Council gave readings to Bylaw 38-2018 Amendment of the Terms of Reference for the Finance Advisory Committee.
April 24, 2018	Council gave readings to Bylaw 19-2018 Amendment to the Terms of Reference for the Energy Exploration Advisory Committee.
July 19, 2016	Council gave readings to Bylaw 29-2016 Amendment to the Terms of Reference for the Energy Exploration Advisory Committee.
July 19, 2016	Council gave readings to Bylaw 28-2016 Amendment of the Terms of Reference for the Agricultural Service Board.
November 24, 2015	Council gave readings to Bylaw 64-2015 Amendment of the Terms of Reference for the General Appeals and Review Committee.
November 24, 2015	Council gave readings to Bylaw 63-2015 Amendment of Terms of Reference for the Environmental Advisory Committee.
September 15, 2015	Council gave readings to Bylaw 46-2015.

Enclosure

1 Bylaw 28-2021 Boards and Committees Bylaw