

COUNCIL MEETING MINUTES

April 26, 2022
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Lorne Harvey, Ward 3
Bill Tonita, Ward 4
Aaron Nelson, Ward 5
Corey-Ann Hartwick, Ward 6

Members Absent: Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present: Jennifer Cannon, Acting Chief Commissioner, Assoc. Commissioner,
Corporate Services and Chief Financial Officer
Jason Chance, Assoc. Commissioner, Community Services
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services
Mavis Nathoo, Director, Legislative and Legal Services
Sara McKerry, Manager, Governance Services
Susanne Semchuk, Legislative Officer

1. CALL TO ORDER

Deputy Mayor Parks called the meeting to order at 9:06 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2022/ 106

Moved by: L. Harvey

THAT the agenda for the April 26, 2022 Council meeting be adopted with the addition of item 10.3 Expenditure of Council Priority Funds – The 5 Freedoms Ranch Rescue & Rehabilitation Society to the Open Session.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

3. CLOSED SESSION

2022/ 107

Moved by: B. Tonita

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 16, 17, 20, 24 and 25 at 9:10 a.m.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

3.1 Chief Commissioner – Introduction of Topics

3.2 Cumulative Industrial Risk and Multiple Unit Residential in the Heavy Industrial Transition Overlay

FOIP Section 16, trade secrets of third party

FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Scott Olsen	Presenter
Linette Capcara	To answer questions
Ryan Hall	To answer questions
Cheryl Oxford	Necessary to perform role
Jeff Hutton	To answer questions
Rodney Kuhn	To answer questions
D. McCutcheon	To answer questions

3.3 Affordable Housing Options

FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Linette Capcara	Presenter
Ryan Hall	Presenter
Cheryl Oxford	To answer questions
Bree Claude	To answer questions

- 3.5 Public Member Appointments to Youth Advisory Committee
FOIP Section 17, harmful to personal privacy
FOIP Section 29, information available or to be available to the public

Name	Reason/ Purpose
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support / To answer questions
Councillor Tonita	Presenter

- 3.6 Community Opportunity – Stanley Cup Celebration
FOIP Section 16, trade secrets of third party

Name	Reason/ Purpose
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Cheryl Oxford	Necessary to perform role
Suzanne Lobb	Presenter

- 3.4 RCMP Annual Policing Priorities 2022-2023
FOIP Section 24, advice from officials
FOIP Section 20, harmful to law enforcement

Name	Reason/ Purpose
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
D. Kendall	Presenter
Tom Sutton	To answer questions
Cheryl Oxford	Necessary to perform role
Derek Stankey	Necessary to perform role

2022/ 108

Moved by: B. Tonita

THAT Council revert to open session at 11:30 a.m. and recess until 2:00 p.m.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

4. PROTOCOL ITEMS

4.1 Territorial Acknowledgement

The Deputy Mayor re-convened the Council meeting with an acknowledgement that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

4.2 Proclamations

National Volunteer Week April 24 -30, 2022

5. MOTIONS ARISING OUT OF CLOSED SESSION

3.3 Affordable Housing Options

2022/ 109

Moved by: B. Tonita

THAT Administration work with Habitat for Humanity and developers/builders on a pilot program to purchase suitable lots for construction of affordable housing, including exploration of options to purchase lots at cost and to reduce permit fees for development; and

THAT Administration prepare a report, for Council's consideration by the end of third quarter of 2022, on the outcome of the discussions and any required capital budget amendments.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

ACTION: Planning and Development Services

DUE: Q3 2022

3.4 RCMP Annual Policing Priorities 2022-2023

2022/ 110

Moved by: C. Hartwick

THAT the Mayor, on behalf of Council, sign the Royal Canadian Mounted Police Acknowledgment of Consultation for the fiscal year 2022-2023.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

ACTION: Office of the Mayor

DUE: Immediately

3.6 Community Opportunity – Stanley Cup Celebration

2022/ 111

Moved by: R. Frank

THAT enclosure 1 be created and added to item 3.6;

THAT the Mayor take the steps set out in enclosure 1; and

THAT enclosure 1 remain private pursuant to section 16 of the *Freedom of Information and Protection of Privacy Act*.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried
ACTION: Officer of the Mayor
DUE: Immediately

6. CONSENT AGENDA

2022/ 112

Moved by: L. Harvey

THAT Council approve the following agenda items without debate:

7.1

Confirmation of Minutes from Recent Meetings

THAT the April 5 and 11, 2022 Council meeting minutes be approved.

8.5

Public Member Appointments to Youth Advisory Committee

THAT enclosure 1 to the April 26, 2022 Governance Advisory Committee report, Public Member Appointments to Youth Advisory Committee, remain private pursuant to sections 17 and 29 of the *Freedom of Information and Protection of Privacy Act* until approved by Council; and

THAT the appointments and terms as set out in enclosure 1 to the April 26, 2022 Governance Advisory Committee report, Public Member Appointments to the Youth Advisory Committee, be approved.

9.1

Ardrossan Estates 4 Road Naming (Ward 5)

THAT the road name Harrow Close, as set out in enclosure 3 of the April 26, 2022 Planning and Development Services Report, be approved.

9.2

Revised Policy SER-014-001 Procurement

THAT revised Policy SER-014-001 Procurement, as set out in enclosure 1 of the April 26, 2022 Financial and Strategic Services report, be approved.

9.5

Changes to the 2022 Meeting Dates Schedule

THAT the addition of a Council meeting on June 24, 2022 from 1:00 p.m. – 5:00 p.m., be approved.

THAT Administration provide notice of the meeting change to Council and to the public.

ACTION: Legislative and Legal Services

DUE: Immediately

10.2

Expenditure of Council Priority Funds - Friends of the Pioneers

THAT an expenditure of \$13,200.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$2,700.00
Councillor Robert Parks	\$5,000.00
Councillor Dave Anderson	\$1,000.00
Councillor Lorne Harvey	\$2,000.00
Councillor Bill Tonita	\$500.00
Councillor Aaron Nelson	\$500.00
Councillor Corey-Ann Hartwick	\$500.00
Councillor Glen Lawrence	\$1,000.00

for the purpose of providing funds to the Friends of the Pioneers for costs associated with the replacement of windows at Pioneer Court, be approved.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

8. COUNCIL PRIORITIES

8.1 Motion following Notice of Motion – Women’s Only Swim Program

2022/ 113

Moved by: D. Anderson

THAT Administration prepare a report for Council’s consideration by the end of the fourth quarter of 2022 on the feasibility of a six-month pilot project for a Women's Only Swim program at the Kinsmen Leisure Centre, based on the following conditions:

- Swim time to take place once a month, during the weekend;
- Windows must be covered, and an all-female staff be present; and
- Children, male and female, under the age of eight can be included in the swim time.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

ACTION: Recreation, Parks and Culture

DUE: Q4 2022

8.2 Motion following Notice of Motion - Disabled Parking Spaces at Strathcona County Park Spaces

2022/ 114

Moved by: D. Anderson

THAT Administration prepare a report for Council's consideration by the end of the third quarter of 2022 on the feasibility and implications of all Strathcona County park spaces, including entrances to walking paths around storm management ponds, having designated disabled parking spaces for the first 15 metres of said entrances.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

ACTION: Transportation Planning and Engineering

DUE: Q3 2022

8.3 Motion following Notice of Motion - Infrastructure Capacity to Support Electric and Hydrogen Vehicles

2022/ 115

Moved by: B. Tonita

THAT Administration prepare a report for Council's consideration by the end of 2022 on:

- a) the capacity of existing community infrastructure needed to support home based electric vehicle charging and what would be required to increase that capacity;
- b) the capacity of existing County infrastructure needed to support electric and hydrogen vehicles and what would be required to increase that capacity; and
- c) the capacity of existing and planned infrastructure in new communities to support the future development of electric and hydrogen vehicles; and
- d) options and implications of transitioning to an electric and/or hydrogen fleet of vehicles; and

**ACTION: Planning and Development Services,
Facility Services and Fleet Services**

DUE: Q4 2022

THAT Administration provide a mid-year update on the progress of the report.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

**ACTION: Planning and Development Services,
Facility Services and Fleet Services**

DUE: Q2 2022

- 8.4 Motion following Notice of Motion - Name Change of Sherwood Golf and Country Club Estates – Motion to Rescind

2022/ 116

Moved by: C. Hartwick

THAT the following February 1, 2022 motion on the Sherwood Golf and Country Club Estates Name Change, be rescinded:

THAT Administration prepare a report, for Council's consideration by the end of April 2022, on the process and feasibility of changing the name of the community "Sherwood Golf and Country Club Estates" and any costs that would be associated with the name change.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

- 8.6 Sherwood Park Rotary Club Request for Assistance – Community Ukrainian Humanitarian Aid Event

2022/ 117

Moved by: R. Frank

THAT up to \$3,000 to fund the venue (Agora) and related set up and take down costs for the Sherwood Park Rotary Club Community Ukrainian Humanitarian Aid event, be approved and be funded from the Special Events, Public Relations budget.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

10. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

- 10.3 Expenditure of Council Priority Funds

2022/ 118

Moved by: L. Harvey

THAT, despite provision of section 11(a) of Policy GOV 001-032 Council Priority Fund Expenditures, an expenditure of \$4,000.00 for Council Priority Funds as follows:

Councillor Dave Anderson	\$1,000.00
Councillor Lorne Harvey	\$1,000.00
Councillor Aaron Nelson	\$1,000.00
Councillor Corey-Ann Hartwick	\$1,000.00

for the purpose of providing funds to The 5 Freedoms Ranch Rescue & Rehabilitation Society for costs associated with feed and veterinary care, be approved subject to execution of the letter agreement as set out in enclosure 2.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

9. REQUESTS FOR DECISION

9.3 2022 Operating Budget Amendment – Edmonton-Strathcona County Footbridge

2022/ 119

Moved by: L. Harvey

THAT an amendment to the 2022 Operating Budget to increase the Edmonton-Strathcona County Footbridge project in the amount of \$3,775,000 and an amendment to the 2022 Capital Budget to provide funding for the supportive amenities in the amount of \$2,530,000, for a total budget increase of \$6,305,000 (from \$6,045,000 to \$12,350,000 million), to be funded from municipal reserves, be approved.

2022/ 120

Referral Motion Moved by: B. Tonita

THAT the motion on the floor be referred to the May 17, 2022 Council meeting to be dealt with as part of the prioritization of capital projects item.

Withdrawn

Councillor Tonita withdrew the motion with the consent of Council.

2022/ 121

Amendment Moved by: A. Nelson

THAT the motion be amended to remove “and an amendment to the 2022 Capital Budget to provide funding for the supportive amenities in the amount of \$2,530,000” and make the associated changes to the total budget increase.

Withdrawn

Councillor Nelson withdrew the motion with the consent of Council.

2022/ 119

Moved by: L. Harvey

THAT an amendment to the 2022 Operating Budget to increase the Edmonton-Strathcona County Footbridge project in the amount of \$3,775,000 and an amendment to the 2022 Capital Budget to provide funding for the supportive amenities in the amount of \$2,530,000, for a total budget increase of \$6,305,000 (from \$6,045,000 to \$12,350,000 million), to be funded from municipal reserves, be approved.

In Favour (5): R. Parks, D. Anderson, L. Harvey, A. Nelson, and C. Hartwick

Opposed (2): R. Frank, and B. Tonita

Carried

9.4 Strathcona County Consolidated Financial Statements for the Year Ended December 31, 2021 and Audit Results

2022/ 122

Moved by: L. Harvey

THAT the Strathcona County Consolidated Financial Statements for the Year Ended December 31, 2021, as set out in enclosure 1, be approved.

In Favour (7): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Carried

Members of Council present were asked by the Auditor to declare, and they did declare, that they had no knowledge of fraudulent activity.

10. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

10.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
4 B. Tonita NM-9	Notice of Motion	<p>Councillor Tonita SERVED the following Notice of motion to be presented for debate and vote at the May 3, 2022 Council Meeting:</p> <p>THAT Councillor Berghofer be endorsed to stand for election on the Federation of Canadian Municipalities (FCM) Board of Directors for the period starting June 2022 and ending June 2023, provided that she remains a Councillor;</p> <p>THAT the costs associated with Councillor Berghofer's attendance at FCM's Board of Directors meetings be funded by Strathcona County from fiscal services; and</p> <p>THAT the costs associated with Councillor Berghofer's campaign, up to \$1000, be funded by Strathcona County from fiscal services.</p> <p>THAT Councillor Parks be endorsed to serve as a committee member on the Federation of Canadian Municipalities (FCM), as a representative for Strathcona County, for a term ending at the close of the Annual General Meeting held in 2023, provided he remains a member of Council; and</p> <p>THAT if Councillor Parks is appointed to the FCM Board Standing Committees, the costs associated with attendance at these meetings be funded from fiscal services.</p>	ACTION: Office of the Elected Officials	DUE: May 3, 2022

4 B. Tonita NM-10	<p>Councillor Tonita SERVED the following Notice of motion to be presented for debate and vote at the May 3, 2022 Council Meeting:</p> <p>THAT Administration prepare a report for Council's consideration by the end of the third quarter of 2022 on the feasibility of implementing a Community Revitalization Levy and any other potential funding options or models to finance the Centre in the Park infrastructure development.</p>	ACTION: Office of the Elected Officials	DUE: May 3, 2022
-------------------------	---	--	-------------------------------

11. ADJOURNMENT

Deputy Mayor Parks declared the meeting adjourned at 4:43 p.m.

Deputy Mayor

Director, Legislative & Legal Services