

## COUNCIL MEETING MINUTES

July 5, 2022  
2:00 p.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Lorne Harvey, Ward 3  
Bill Tonita, Ward 4  
Aaron Nelson, Ward 5  
Corey-Ann Hartwick, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Stacy Fedechko, Acting Chief Commissioner  
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief  
Financial Officer  
Wade Coombs, Acting Assoc. Commissioner, Community Services  
Sara McKerry, Manager, Governance Services  
Susanne Semchuk, Legislative Officer

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### **1. CALL TO ORDER**

Mayor Frank called the meeting to order at 2:00 p.m.

## **2. CHANGES TO AGENDA & ADOPTION OF AGENDA**

**2022/ 226**

**Moved by:** D. Anderson

THAT the July 5, 2022 Council meeting agenda be adopted with the following changes:

- Add item 9.6 Alberta Municipalities – Municipal Environmental Award nomination to the Open Session and include it on the consent agenda;
- Adjust the order of items to start the Closed Session before the 5:00 p.m. public hearing;
- Add enclosure 3 to Closed Session item 3.2 Local Authorities Election Act – Engagement Survey Response and that the enclosure remain private pursuant to sections 21 and 24 of the *Freedom of Information and Protection of Privacy Act*; and
- Add item 3.3 – Feasibility Update to the Closed Session.

THAT section 119 of Meeting Procedures Bylaw 21-2021 be suspended, pursuant to section 90, to allow for the addition of a late written submission pertaining to the public hearing for Bylaw 34-2022; and

THAT the Clerk circulate the submission to all of Council, publish it to the County public website and make it available for viewing to the public in the Public Hearing binder.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

## **4. PROTOCOL ITEMS**

### **4.1 Territorial Acknowledgement**

The Mayor acknowledged that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

### **4.2 Proclamations**

No proclamations were presented at the meeting.

## **6. CONSENT AGENDA**

**2022/ 227**

**Moved by:** D. Anderson

THAT Council approve the following agenda items without debate:

### **7.1**

#### **Confirmation of Minutes**

That the June 24 Council Meeting Minutes be approved.

**9.3**

**Recommendation to Revise the Family and Community Services User Fees and Charges Policy SER-005-002**

THAT revised policy SER-005-002 Family and Community Services User Fees, Charges and Subsidies, as set out in enclosure 1 of the July 5, 2022 Family and Community Services report, be approved.

**9.4**

**Recommendation to Revise the Social Framework Community Grants Policy SER-005-001**

THAT revised policy SER-005-001 Social Framework Community Grants, as set out in enclosure 1 of the July 5, 2022 Family and Community Services report, be approved.

**9.5**

**2022 Appointment of the External Auditor**

THAT the appointment of Ernst & Young LLP as the external auditor for Strathcona County for the year ending December 31, 2022, be approved.

**9.6**

**Alberta Municipalities – Municipal Environmental Award nomination**

THAT the nomination of the Contaminated Sites Management Program for consideration for the Alberta Municipalities – Municipal Environmental Award, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**8. COUNCIL PRIORITIES**

8.1 Crisis Response Models for Strathcona County

**2022/ 228**

**Moved by:** B. Tonita

THAT Administration bring forward a business case for Option 2: Supportive Outreach Services, as outlined in slide 7 of enclosure 1 of the July 5, 2022 Family and Community Services report, for Council's consideration as part of the 2023 budget process.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Family and Community Services  
DUE: 2023 Budget Process (Oct 2022)**

8.2 Council Remuneration Task Force - 2022 Final Report

**2022/ 229**

**Moved by:** R. Parks

THAT enclosure 3 – Summary of Recommendations be amended to include the following as part of Recommendation 2:

- Urban Wards - \$750/month
- Rural Wards - \$1250/month

THAT the recommendations as set out in enclosure 3 of the July 5, 2022 Council Remuneration Task Force - 2022 Final Report, as amended, be approved; and

THAT Administration prepare, for Council's consideration by the end of September 2022, amended Policies GOV-001-013, GOV-001-026, and GOV-001-038 to incorporate the changes as set out in enclosure 3 of the July 5, 2022 Council Remuneration Task Force - 2022 Final Report.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Opposed (1): D. Anderson

**Carried**  
**ACTION: Legislative and Legal Services**  
**and Human Resources**  
**DUE: September 2022**

8.3 Policy GOV-001-032 Council Priority Fund Expenditures – Revisions to Policy

**2022/ 230**

**Moved by:** C. Hartwick

THAT revised Policy GOV-001-032 Council Priority Fund Expenditures, as set out in enclosure 1 of the July 5, 2022 Governance Advisory Committee report, be approved.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Opposed (1): D. Anderson

**Carried**

*Mayor Frank passed the chair to Deputy Mayor Anderson.*

8.4 Motion following Notice of Motion - COVID-19 Pandemic – Memorial Options

**2022/ 231**

**Moved by:** R. Frank

THAT Administration prepare a report for Council’s consideration by the end of the fourth quarter of 2022 on tangible memorial options and placement locations to recognize the hardships and losses experienced by Strathcona County citizens due to the COVID-19 pandemic.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**  
**ACTION: Community Services Division**  
**and Communications**  
**DUE: Q4 2022**

*Mayor Frank reclaimed the chair.*

8.5 Motion following Notice of Motion - Impacts of the Proposed Federal Electoral District Redistribution

**2022/ 232**

**Moved by:** B. Tonita

THAT Administration prepare a report for Council’s consideration at the September 6, 2022 Council meeting with a draft submission on behalf of Council to the Federal Electoral Boundaries Commissioner for the Province of Alberta regarding the impacts of the proposed federal electoral district redistribution on Strathcona County.

In Favour (8): R. Frank, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer  
Opposed (1): R. Parks

**Carried**  
**ACTION: Intergovernmental Affairs**  
**and Legislative and Legal Services**  
**DUE: September 6, 2022**

**9. REQUESTS FOR DECISION**

*Item 9.1 Bylaw 9-2022 Kawtikh Resort Area Structure Plan (Ward 7) Second and Third Reading and item 9.2 Bylaw 10-2022 Map Amendment to Land Use Bylaw 6-2015 (Ward 7) Second and Third Reading were presented and debated concurrently with no objections.*

ABSTENTION: Pursuant to s. 184(a) of the Municipal Government Act, and the Meeting Procedures Bylaw, Councillor D. Anderson and Councillor K. Berghofer abstained from the discussion and vote on Bylaw 9-2022 and Bylaw 10-2022 because they were absent from the Public Hearings on the Bylaws.

Councillor Anderson and Councillor Berghofer left the meeting at 4:05 p.m. for the duration of the discussion and voting on item 9.1 and item 9.2.

9.1 Bylaw 9-2022 Kawtikh Resort Area Structure Plan (Ward 7) Second and Third Reading

**2022/ 233**

**Moved by:** R. Parks

THAT Bylaw 9-2022, a bylaw to adopt the Kawtikh Resort Area Structure Plan, be given second reading.

In Favour (6): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Opposed (1): G. Lawrence

**Carried**

**2022/ 234**

**Moved by:** L. Harvey

THAT Bylaw 9-2022 be given third reading.

In Favour (7): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

9.2 Bylaw 10-2022 Map Amendment to Land Use Bylaw 6-2015 (Ward 7) Second and Third Reading

**2022/ 235**

**Moved by:** R. Parks

THAT Bylaw 10-2022, a bylaw that proposes to rezone Lot 5, Plan 9220848 from C6 - Recreation Commercial to SRR1 - Seasonal Recreational Resort 1, be given second reading.

In Favour (6): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, and C. Hartwick

Opposed (1): G. Lawrence

**Carried**

**2022/ 236**

**Moved by:** L. Harvey

THAT Bylaw 10-2022 be given third reading.

In Favour (7): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

*Councillor Anderson and Councillor Berghofer rejoined the meeting at 4:31 p.m.*

## 11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
8 K. Berghofer NM-19	<b>Notice of Motion</b>	<p>Councillor Berghofer SERVED the following Notice of Motion to be presented for debate and vote at the July 19, 2022 Council Meeting:</p> <p>THAT Administration engage with residents along Carmel Place, Carmel Court, Carmel Road and/or Carmel Wynd that back on to either Clover Bar Road or Baseline Road to request to schedule access to their back yards to complete up to five sound measures as may be required to effectively measure traffic noise according to Traffic Noise Policy SER-009-027, and prepare a report with an assessment of current traffic noise levels for Council's consideration by the end of October 2022.</p>	<b>ACTION:</b> Office of the Elected Officials	<b>DUE:</b> July 19, 2022

## 3. CLOSED SESSION

**2022/ 237**

**Moved by:** D. Anderson

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 21, 24 and 25 at 4:32 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

### 3.1 Chief Commissioner - Introduction of Topics

### 3.2 Local Authorities Election Act – Engagement Survey Response FOIP 21, harmful to intergovernmental relations FOIP 24, advice from officials

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Wade Coombs	Strategic Leader of the Organization
Sara McKerry	Legislative Advice/Clerk
Susanne Semchuk	Meeting Support
Mavis Nathoo	Presenter
Jacqueline Roblin	Presenter
Nancy Lyzaniwski	To answer questions
Robert Stephenson	To answer questions

- 3.3 Feasibility Update  
 FOIP 24, advice from officials  
 FOIP 25, economic interests of the municipality

<b>Name</b>	<b>Reason/ Purpose</b>
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Wade Coombs	Strategic Leader of the Organization
Sara McKerry	Legislative Advice/Clerk
Susanne Semchuk	Meeting Support
Mavis Nathoo	Presenter
Karmen Webb	Necessary to perform role

**2022/ 238**

**Moved by:** R. Parks

THAT Council revert to open session at 5:06 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**10. PUBLIC HEARINGS**

10.1 Bylaw 34-2022 Clean Energy Improvement Program

The Clerk provided an overview of the Public Hearing procedure as required.

The Mayor convened the Public Hearing for Bylaw 34-2022 at 5:09 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

The Mayor closed the Public Hearing for Bylaw 34-2022 at 5:25 p.m.

**2022/ 239**

**Moved by:** R. Parks

THAT Bylaw 34-2022, a bylaw that establishes the Clean Energy Improvement Program which assists property owners with clean energy improvements, authorizes borrowing of money for the purpose of financing the program, and authorizes the use of property tax system to facilitate repayment from individual property owners, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**



**2022/ 240**

**Moved by:** L. Harvey

THAT Bylaw 34-2022 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**2022/ 241**

**Moved by:** K. Berghofer

THAT Bylaw 34-2022 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**2022/ 242**

**Moved by:** G. Lawrence

THAT Bylaw 34-2022 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

10.2 Bylaw 42-2022 Map Amendment to Land Use Bylaw 6-2015 (Ward 6)

The Clerk provided an overview of the Public Hearing procedure as required.

The Mayor convened the Public Hearing for Bylaw 42-2022 at 5:29 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speakers:

D. Chiu	in favour
L. Broks	in favour

The Mayor closed the Public Hearing for Bylaw 42-2022 at 5:34 p.m.

**2022/ 243**

**Moved by:** L. Harvey

THAT Bylaw 42-2022, a bylaw that amends Land Use Bylaw 6-2015 by rezoning approximately 3.12 hectares (7.71 acres) of land within Lot 4, Block 1, Plan 1722978 (NE 23-52-23-W4) from AD – Agriculture: Future Development zoning district to R4 – Medium Density Multiple Residential zoning district and C1 – Community Commercial zoning district, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**2022/ 244**

**Moved by:** R. Parks

THAT Bylaw 42-2022 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**2022/ 245**

**Moved by:** K. Berghofer

THAT Bylaw 42-2022 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**2022/ 246**

**Moved by:** G. Lawrence

THAT Bylaw 42-2022 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**5. MOTIONS ARISING OUT OF CLOSED SESSION**

3.2 Local Authorities Election Act – Engagement Survey Response  
**2022/ 247**

**Moved by:** R. Parks

THAT revised enclosure 3 be added to the July 5, 2022, Legislative and Legal Services report.

THAT Administration submit Council’s response, as set out in revised enclosure 3 of the July 5, 2022, Legislative and Legal Services report, to the Minister of Municipal Affairs to provide Council’s feedback on the Local Authorities Election Act – Engagement Survey.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**  
**ACTION: Legislative and Legal Services**  
**DUE: Immediately**

**12. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 5:38 p.m.

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Mayor

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Deputy Clerk, Legislative & Legal Services