
Bylaw 52-2022 – A Bylaw to Amend Council Procedures-Related Bylaws**Report Purpose**

Bylaw 52-2022 amends various Council procedures-related bylaws to comply with recent changes to the Municipal Government Act and to make other housekeeping and clerical changes to ensure effectiveness and legislative compliance.

Recommendation

1. THAT Bylaw 52-2022, A Bylaw to Amend Council Procedures-Related Bylaws, be given first reading.
2. THAT Bylaw 52-2022 be given second reading.
3. THAT Bylaw 52-2022 be considered for third reading.
4. THAT Bylaw 52-2022 be given third reading.

Our Prioritized Strategic Goals

Governance Requirement

Report

The *Red Tape Reduction Statutes Amendment Act*, SA 2022 c 16 (formerly Bill 21) received royal assent on May 31, 2022 and includes amendments to the *Municipal Government Act* ("MGA") that impact the requirements for providing notice of meetings and holding electronic meetings.

The proposed bylaw makes amendments to Bylaw 21-2021 Meeting Procedures Bylaw, Bylaw 32-2021 Records Retention and Disposition Bylaw, Bylaw 8-2019 Mayor's Executive Committee Bylaw and Bylaw 13-2021 Governance Advisory Committee bylaw. These amendments address the impacts of the *Red Tape Reduction Statutes Amendment Act* (the "Amendment Act") and other housekeeping and clerical changes to ensure effectiveness and compliance with the MGA. A summary of the change to each bylaw is provided below.

Bylaw 21-2021 Meeting Procedures Bylaw

- Removes reference to Councillor Inquiries to align with the current agenda structure, which references "Councillor Requests"
- Removes the requirement to deliver physical copies of meeting notices to an adult person at the Councillor's home or place of business (to align with the amended MGA and save paper)
- Includes new provisions to enable electronic and hybrid meetings, including a requirement to confirm the identity of Councillor's participating by remote means and a requirement to confirm confidentially when participating by remote means during closed session (to align with the amended MGA)
- Clarification of public hearing registration deadlines to avoid overlap with statutory holidays
- Minor amendments to correct typographical errors

Bylaw 32-2021 Records Retention and Disposition Bylaw

- Enables the destruction of paper copies of bylaws and minutes in keeping with current electronic file management practices

Bylaw 8-2019 Mayor's Executive Committee Bylaw and Bylaw 13-2021 Governance Advisory Committee Bylaw

- Enables Mayor's Executive Committee and the Governance Advisory Committee to change the time, date, and place of meetings as long as 24-hours notice is provided to members of Council and the public to allow flexibility and ensure compliance with the MGA

Council and Committee History

April 9, 2019	Council approved Bylaw 8-2019 Mayor's Executive Committee Bylaw
May 18, 2021	Council approved Bylaw 13-2021 Governance Advisory Committee Bylaw
June 29, 2021	Council approved Bylaw 21-2021 Meeting Procedures Bylaw
July 6, 2021	Council approved Bylaw 32-2021 Records Retention and Disposition Bylaw

Other Impacts**Policy:** n/a**Legislative/Legal:** Section 145 of the Municipal Government Act, RSA 2000, c M-26 provides that a council may pass a bylaw to establish procedures to be followed by council, council committees and other bodies established by the council.**Financial/Budget:** n/a**Interdepartmental:** n/a**Master Plan/Framework:** n/a**Communication Plan**

Once the bylaw is passed, it will be accessible through the County's public website.

Enclosure(s)

1	Bylaw 52-2022, A Bylaw to Amend Council Procedures-Related Bylaws
---	---