

COUNCIL MEETING MINUTES

September 27, 2022

9:00 a.m.

Council Chamber

401 Festival Lane

Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Lorne Harvey, Ward 3
Aaron Nelson, Ward 5
Corey-Ann Hartwick, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Members Absent: Bill Tonita, Ward 4

Administration Present: Darrell Reid, Chief Commissioner
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief Financial Officer
Jason Chance, Assoc. Commissioner, Community Services
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services
Mavis Nathoo, Director, Legislative and Legal Services
Sara McKerry, Manager, Governance Services
Mina Barnes, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2022/ 321

Moved by: D. Anderson

THAT the September 27, 2022 Council agenda be adopted with the following changes:

- Replace enclosures 1 and 2 for item 9.4 Strathcona County Q2 2022 Management Report
- Add item 3.5 Potential Waste Management Education Tour to the Closed Session
- Add item 8.5 Council Remuneration – Policy Amendments to the consent agenda

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

2022/ 322

Moved by: L. Harvey

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 21 and 24 at 9:02 a.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3.1 Chief Commissioner - Introduction of Topics

3.2 Recommendations on Committee Structure
FOIP Section 17, harmful to personal privacy

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/Clerk
Sara McKerry	Meeting Support/To answer questions
Lana Dyrland	To answer questions
Cheryl Oxford	Necessary to perform role

- 3.3 Platinum Jubilee Award Nominations
FOIP Section 17, harmful to personal privacy
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/Clerk
Sara McKerry	Meeting Support
Cheryl Oxford	Necessary to perform role
Mayor Frank	Presenter

- 3.4 Transit Matters
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/Clerk
Sara McKerry	Meeting Support
Cheryl Oxford	Necessary to perform role
Mayor Frank	Presenter

- 3.5 Potential Waste Management Education Tour
FOIP section 24, Advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization/Presenter
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/Clerk/Presenter
Sara McKerry	Meeting Support

2022/ 323

Moved by: L. Harvey

THAT Council revert to open session at 9:58 a.m. and recess until 1 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

4. PROTOCOL ITEMS

4.1 Territorial Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

4.2 Proclamations

Alberta Development Officers Week September 18-24, 2022
National Day for Truth and Reconciliation September 30, 2022

5. MOTIONS ARISING OUT OF CLOSED SESSION

3.2 Recommendations on Committee Structure

2022/ 324

Moved by: C. Hartwick

THAT Administration bring back an amending bylaw for Council's consideration to extend the sunset date of the Accessibility Advisory Committee and the Seniors Advisory Committee to the end of 2023;

ACTION: Legislative and Legal Services
DUE: Q4 2023

THAT Administration bring back bylaws for Council's consideration to enact an Active Transportation and Traffic Safety Task Force (Q4 2022), Community Safety and Wellbeing Council Advisory Committee (Q4 2022), and Tourism Task Force (Q3 2023);

ACTION: Legislative and Legal Services
DUE: Q4 2022/Q3 2023

THAT Administration send a communication to the committee members appointed to committees that will sunset and encourage those members to consider applying to serve on the newly enacted committees and task forces; and

ACTION: Legislative and Legal Services
DUE: TBD

THAT Administration work with the various community groups to provide a report and presentation to Priorities Committee for the Committee Presentation Day by the end of the first quarter of 2023 on the current engagement and linkages to the County regarding Heritage, History, Arts, Culture, and Recreation.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried
ACTION: Legislative and Legal Services
DUE: Q1 2023

6. CONSENT AGENDA

2022/ 325

Moved by: D. Anderson

THAT Council approve the following agenda items without debate:

7.1

Confirmation of Minutes from Recent Meetings

THAT the September 6, 2022 Council meeting and September 13, 2022 Special Council meeting minutes be approved.

8.5

Council Remuneration - Policy Amendments

THAT revised policy GOV-001-013 Elected Officials Remuneration, as set out in enclosure 2 of the September 27, 2022 Legislative and Legal Services report, be approved.

THAT revised policy GOV-001-026 Elected Official Business Expense Policy, as set out in enclosure 3 of the September 27, 2022 Legislative and Legal Services report, be approved.

THAT revised policy GOV-001-038 Elected Official Participation in Employee Benefits Plan, as set out in enclosure 4 of the September 27, 2022 Legislative and Legal Services report, be approved.

8.9

Priorities Committee Report Shared-Use Scooter Pilot Project

THAT the Mayor, on behalf of Council, write a letter to the Minister of Transportation and the Minister of Municipal Affairs on the need for a provincial approach on e-scooters and miniature vehicle regulations, as set out in Option B of the September 13, 2022 Transportation Planning and Engineering report.

ACTION: Office of the Mayor
DUE: Immediately

THAT Administration prepare, for Council's consideration, a draft Alberta Municipalities resolution advocating for a provincial approach on e-scooters and miniature vehicle regulations, as set out in Option B of the September 13, 2022 Transportation Planning and Engineering report.

**ACTION: Transportation Planning and Engineering/
Intergovernmental Affairs**
DUE: Immediately

9.1

Bylaw 18-2022 Country Residential Area Concept Plan - 2nd and 3rd reading (Wards 5, 6 and 7)

THAT Bylaw 18-2022, a bylaw that repeals the existing Country Residential Area Concept Plan Bylaw 58-2011 and replaces it with a new Area Concept Plan, be given second reading.

THAT Bylaw 18-2022 be given third reading.

9.2

Bylaw 19-2022 text amendments to Land Use Bylaw 6-2015 - 2nd and 3rd reading

THAT Bylaw 19-2022, a bylaw that amends the text of Land Use Bylaw 6-2015 to remove the RCM – Medium Density Country Residential zoning district and revise the regulations of the RCL – Low Density Country Residential zoning district and RCH – High Density Country Residential zoning district, be given second reading.

THAT Bylaw 19-2022 be given third reading.

9.5

Status of Report – Businesses Aiding Families Fleeing Conflict

THAT the report on businesses aiding families fleeing conflict be brought back to Council on the revised date of October 25, 2022.

**ACTION: Economic Development
and Tourism
DUE: October 25, 2022**

9.6

Status of Report – Community Standards Bylaw

THAT the Community Standards Bylaw be brought back to Council on the revised date of October 25, 2022.

**ACTION: Legislative and Legal Services
DUE: October 25, 2022**

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

8.1 Motion following Notice of Motion – Commemorative Names Registry

2022/ 326

Moved by: R. Parks

THAT Administration undertake the process to have the name “John Ashton” added to the Commemorative Names Registry, and by the end of October 2022, prepare a report with information on any costs that would be incurred to add his name as a ceremonial name to Athabasca Avenue.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

ACTION: Planning and Development Services

DUE: October 2022

8.2 Motion following Notice of Motion – Commemorative Names Registry Task Force

2022/ 327

Moved by: R. Parks

1. THAT Administration prepare, for Council’s consideration by the end of Q2 2023, updates to Council Policy SER 008-011 The Naming of Development Areas, Roads, Parks and Public Facilities, the updates to include adding considerations for Indigenous naming; and

**ACTION: Planning and Development Services/
Intergovernmental Affairs**

DUE: Q2 2023

2. THAT by the end of October 2022, Administration prepare, for Council’s consideration, a bylaw and any necessary documents for the establishment of a Council Advisory Task Force, with a proposed membership of 5-7 public members, one Councillor, one alternate and the Mayor as an *ex-officio* member for the following purposes:
 - a. to review the current Strathcona County Commemorative Names Registry and investigate and propose additional people that should be added to the Strathcona County Commemorative Names Registry,
 - b. to work with Administration on the proposed updates to the commemorative names registry portion of Policy SER 008-011, and
 - c. to return to Council by the end of Q2 2023, with names and brief biographies of proposed additions to the Commemorative Names Registry.

**ACTION: Legislative and Legal Services/
Planning and Development Services**

DUE: October 2022/Q2 2023

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

- 8.3 Motion following Notice of Motion – Addition of "Peter's Pond" to Commemorative Names Registry

2022/ 328

Moved by: D. Anderson

THAT Administration undertake the process to have the name "Peter Wlodarczak" in honour of former Councillor Peter Wlodarczak, added to the Commemorative Names Registry, and thereafter take the steps necessary to rename Clarkdale Pond located in Clarkdale Meadows to "Peter's Pond," with funds to be provided from existing budgets

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

- 8.4 Motion following Notice of Motion – Process to Communicate Infrastructure Improvements and Area Structure Plan (ASP) Changes

2022/ 329

Moved by: L. Harvey

THAT Administration provide a report, for Council's consideration by the end of Q4 2022, that outlines the current process for, along with any possible improvements to, how we communicate and share information with residents regarding infrastructure improvements, changes to Area Structure Plans (ASPs) and other land use changes to ensure that all affected residents are informed, not only those that have property adjacent to the improvements or the areas of land use change.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

ACTION: Planning and Development Services

DUE: Q4 2022

- 8.6 Accessible Parking Spaces at Strathcona County Park Spaces

2022/ 330

Moved by: D. Anderson

THAT Administration include an accessible parking project plan for Council's consideration as part of the 2023 budget process.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

**ACTION: Financial and Strategic Services/
Transportation, Planning and Engineering**

DUE: 2023 Budget Process (Nov 2022)

8.7 Recommendation to Revise the Winter Maintenance Policy SER-009-026

2022/ 331

Moved by: L. Harvey

THAT revised Policy SER-009-026 Winter Maintenance Policy – Roads, Sidewalks, and Parking Lots, as set out in Enclosure 2 of the September 21, 2022, Transportation and Agriculture report, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

8.8 STARS Options for Future Funding

2022/ 332

Moved by: K. Berghofer

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* closed at 2:35 p.m. section 21 and 24 at 2:35 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Sara McKerry	Legislative Advice/Clerk
Mina Barnes	Meeting Support
Jay Bohachyk	Presenter
Carmen Dragan-Sima	Presenter

2022/ 333

Moved by: R. Parks

THAT Council revert to Open Session at 2:42 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2022/ 334

Moved by: L. Harvey

THAT an adjustment to the 2022 operating budget to increase the STARS contribution by \$17,500 (from \$7,500 to \$25,000), to be funded from Municipal Reserves, be approved; and

THAT Administration include a funding contribution of \$25,000 for STARS for Council's consideration as part of the 2023 budget process.

In Favour (6): R. Frank, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, and G. Lawrence

Opposed (2): R. Parks, and K. Berghofer

Carried

ACTION: Financial and Strategic Services

DUE: 2023 Budget Process (Oct 2022)

9. REQUESTS FOR DECISION

9.3 2022 Operating Budget Amendment – Transit Workforce Management Software

2022/ 335

Moved by: R. Parks

THAT an amendment to the 2022 Operating Budget to purchase Transit Workforce Management Software in the amount of \$920,000 to be funded \$184,000 from Municipal Reserves and \$736,000 from the Investing in Canada Infrastructure Program: COVID-19 Resilience Stream Grant, contingent on grant approval, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

9.4 Strathcona County Q2 2022 Management Report

Council was provided with the Strathcona County Q2 2022 Management Report.

11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
Mayor R. Frank NM-26	Notice of Motion	Mayor Frank SERVED the following Notice of Motion to be presented for debate and vote at the October 4, 2022 Council Meeting: THAT Administration work with the City of Edmonton and other interested parties, as part of Edmonton's current Mass Transit Study, to explore Bus Rapid Transit opportunities along Baseline/98th Ave and Sherwood Park Freeway/82 Ave including any potential infrastructure upgrades, cost estimates, funding options, and timelines and prepare a report with this information by the end of Q4 2023.	ACTION: Office of the Mayor	DUE: October 4, 2022
14 R. Frank	Information Request	Strathcona County Tax Rate Comparison Please provide a summary of where the Strathcona County tax rate fits within the region.	ACTION: Financial and Strategic Services	DUE: October 11, 2022

Mayor Frank called a recess at 3:30 p.m.

Mayor Frank reconvened the meeting at 5 p.m.

10. PUBLIC HEARING

Mayor Frank conducted a roll call and confirmed the remote participation of Councillor Nelson.
The Clerk provided an overview of the Public Hearing procedure as required.

10.1 Bylaw 54-2022 Map Amendment to Land Use Bylaw 6-2015 (Ward 4)

The Mayor convened the Public Hearing for Bylaw 54-2022 at 5:02 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speakers:

S. Geriein in favour
B. Dibben in favour

The Mayor closed the Public Hearing for Bylaw 52-2022 at 5:06 p.m.

2022/ 336

Moved by: R. Parks

THAT Bylaw 54-2022, a bylaw that proposes to rezone approximately 4.21 hectares (10.41 acres) within Pt. of NE 12-53-23-W4, Block A, Plan 1821096, and a portion of Lot 232PUL, Block 129, Plan 1923064 from AD - Agriculture: Future Development to R1C – Single Detached Residential C, R2A – Semi-Detached Residential, R3 – Low to Medium Density Multiple Residential, PU – Public Utilities and PR - Recreation, be given first reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2022/ 337

Moved by: C. Hartwick

THAT Bylaw 54-2022 be given second reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2022/ 338

Moved by: K. Berghofer

THAT Bylaw 54-2022 be considered for third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2022/ 339

Moved by: D. Anderson

THAT Bylaw 54-2022 be given third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

10.2 Development of the 2023 Multi-Year Budget – Non-Statutory Public Hearing

The Mayor convened the Non-Statutory Public Hearing on the Development of the 2023 Multi-Year Budget at 5:10 p.m.

Council heard from the following speaker:

L. Delainey

The Mayor closed the Non-Statutory Public Hearing at 5:20 p.m.

12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 5:21 p.m.

Mayor

Director, Legislative & Legal Services