

COUNCIL MEETING MINUTES

October 4, 2022
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Lorne Harvey, Ward 3
Bill Tonita, Ward 4
Aaron Nelson, Ward 5
Corey-Ann Hartwick, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present: Darrell Reid, Chief Commissioner
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief
Financial Officer
Jason Chance, Assoc. Commissioner, Community Services
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services
Mavis Nathoo, Director, Legislative and Legal Services
Sara McKerry, Manager, Governance Services
Susanne Semchuk, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2022/ 340

Moved by: D. Anderson

THAT the agenda be adopted with the following changes:

- Add the report and enclosure 1 to Closed Session item 3.2 Economic Pressures Update and that enclosure 1 remain private pursuant to sections 24, 25 and 29 of the *Freedom of Information and Protection of Privacy Act*.
- Add item 3.5 Discussion on Council Security to the Closed Session
- Add item 8.1 Strathcona County Design and Construction Standards – Wastewater Lift Stations to the consent agenda
- Add enclosure 1 to item 7.2 Pioneer Housing Foundation - Agreement for Former Clover Bar Lodge Site and make the item time specific for 2:10 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

2022/ 341

Moved by: B. Tonita

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 24, 25, 27 and 29 at 9:03 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3.1 Chief Commissioner - Introduction of Topics

3.2 Economic Pressures Update

FOIP Section 24, advice from officials

FOIP Section 25, economic interests of the municipality

FOIP Section 29, information available or to be available to the public

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization / Presenter
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Jay Bohachyk	Presenter
Carmen Dragan-Sima	Presenter
Cheryl Oxford	Necessary to Perform Role

3.3 Highway 16 Road Closures

FOIP Section 24, advice from officials

FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Linette Capcara	To answer questions
Kevin Cole	To answer questions
Jessica Dalton	Presenter

3.4 Pioneer Housing Foundation Update on Fir Street Negotiations

FOIP Section 24, advice from officials

FOIP Section 25, economic interests of the municipality

FOIP Section 27, legal privilege

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk / To answer questions
Sara McKerry	Meeting Support
Robert Parks	Presenter
Linette Capcara	To answer questions
Paula Laplante	To answer questions
Danielle Wilson	Presenter
Cheryl Oxford	Necessary to Perform Role

3.5 Discussion on Council Security

FOIP Section 17, harmful to personal privacy

FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk / Presenter
Sara McKerry	Meeting Support
Tom Sutton	Presenter
Dave Ainsworth	Presenter

Councillor Anderson left the meeting at 11:30 a.m.

2022/ 342

Moved by: R. Parks

THAT Council revert to open session at 11:53 a.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

Councillor Anderson rejoined the meeting virtually at 2:00 p.m.

4. PROTOCOL ITEMS

Mayor Frank re-convened the meeting and conducted roll call to confirm the remote participation of Councillor Anderson.

4.1 Territorial Acknowledgement

The Mayor acknowledged that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

4.2 Proclamations

Disability Employment Awareness Month	October 2022
PROBUS Month	October 2022
Cerebral Palsy Day	October 6, 2022
Small Business Week	October 17-21, 2022

5. MOTIONS ARISING OUT OF CLOSED SESSION

2022/ 343

Moved by: K. Berghofer

3.5 Discussion on Council Security

That enclosure 3 be added to item 3.5 and remain confidential pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act*; and

THAT Administration take the steps set out in enclosure 3, and that the General Council Budget be increased by up to a maximum of \$10,300 (one-time funding) to fund the steps, with funding from Municipal Reserves.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

ACTION: RCMP and Enforcement Services

DUE: Immediately

**ACTION: Legislative and Legal Services
and Financial and Strategic Services**

DUE: Q4 2023

6. CONSENT AGENDA

2022/ 344

Moved by: L. Harvey

THAT Council approve the following agenda items without debate:

8.1

Strathcona County Design and Construction Standards - Wastewater Lift Stations (New)

THAT the Wastewater Lift Station Design Standards, as set out in enclosure 2 of the October 4, 2022, Infrastructure and Planning Services report, be approved.

8.3

Status of Report – Satellite Residential Internet – Grant or Rebate Program

THAT the Satellite Residential Internet – Grant or Rebate Program be brought back to Council on the revised date of October 25, 2022.

ACTION: Information Technology Services

DUE: October 25, 2022

9.2

Expenditure of Council Priority Funds – Friends of the Pioneers

THAT an expenditure of \$11,100.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$1,100.00
Councillor Robert Parks	\$5,000.00
Councillor Corey-Ann Hartwick	\$4,000.00
Councillor Glen Lawrence	\$1,000.00

for the purpose of providing funds to the Friends of the Pioneers for costs associated with the replacement of the glass units above the atrium, be approved.

9.3

Expenditure of Council Priority Funds – Half Moon Lake Residents Association

THAT an expenditure of \$3,500.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$700.00
Councillor Robert Parks	\$400.00
Councillor Dave Anderson	\$300.00
Councillor Lorne Harvey	\$350.00
Councillor Aaron Nelson	\$350.00
Councillor Corey-Ann Hartwick	\$400.00
Councillor Glen Lawrence	\$800.00
Councillor Katie Berghofer	\$200.00

for the purpose of providing funds to the Half Moon Lake Residents Association for costs associated with the installation of their final security camera, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

7. COUNCIL PRIORITIES

7.2 Pioneer Housing Foundation - Agreement for former Clover Bar Lodge Site

2022/ 345

Moved by: B. Tonita

THAT Council in its capacity as sole member of Pioneer Housing Foundation approve an agreement with Heartland Housing Foundation respecting the transfer of the Fir Street (former Clover Bar Lodge) site on the terms and conditions set out in enclosure 1 to item 3.4 Pioneer Housing Foundation Update on Fir Street Negotiations, which remains private pursuant to sections 16, 25 and 27 of the *Freedom of Information and Protection of Privacy Act*; and

THAT an increase to the Pioneer Housing Foundation budget of up to \$25,000 for related professional services fees in connection with the Fir Street transfer, with the source of funds being Municipal Reserves, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

Mayor Frank passed the chair to Acting Mayor Harvey.

7.1 Motion following Notice of Motion – Mass Transit Study Options

2022/ 346

Moved by: R. Frank

THAT Administration work with the City of Edmonton and other interested parties, as part of Edmonton's current Mass Transit Study, to explore Bus Rapid Transit opportunities along Baseline/98th Ave and Sherwood Park Freeway/82 Ave including any potential infrastructure upgrades, cost estimates, funding options, and timelines and prepare a report with this information by the end of Q4 2023.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried
ACTION: Transit
DUE: Q4 2023

Mayor Frank resumed the chair.

8. REQUESTS FOR DECISION

8.2 Bylaw 53-2022 Responsible Livestock Ownership Bylaw

2022/ 347

Moved by: R. Parks

THAT Bylaw 53-2022, Responsible Livestock Ownership Bylaw, a bylaw that establishes the different standards required with respect to livestock in the rural areas, urban areas and mixed rural-urban areas, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2022/ 348

Moved by: L. Harvey

THAT Bylaw 53-2022 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2022/ 349

Moved by: A. Nelson

THAT Bylaw 53-2022 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2022/ 350**Moved by:** C. Hartwick

THAT Bylaw 53-2022 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried**9. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)****9.1 Councillor Request Report**

Ward	Category	Request	Department	Due Date
3 L. Harvey NM-27	Notice of Motion	Councillor Harvey SERVED the following Notice of Motion to be presented for debate and vote at the October 25, 2022 Council Meeting: THAT Administration prepare a report for Council's consideration by the end of February 2023 with options, including but not limited to potential bylaws, fines and permits, to deter the theft and illegal possession of catalytic converters in Strathcona County.	ACTION: Office of the Elected Officials	DUE: October 25, 2022

2022/ 351**Moved by:** R. Parks

THAT Councillor Hartwick be permitted to bring a motion without customary notice requesting to rescind Council's July 19, 2022 motion that directed Administration to work with the Chamber of Commerce on a report regarding services to families fleeing conflict.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried**2022/ 352****Moved by:** C. Hartwick

THAT the following July 19, 2022 resolution number 2022/263 be rescinded:

THAT Administration work with the Chamber of Commerce to identify business that are aiding families fleeing conflict in their home country by providing access to discounted food and services, and provide a report back to Council by the end September with a list of participating businesses and options for Strathcona County to further support or promote their efforts.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

10. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 3:05 p.m.

Mayor

Director, Legislative & Legal Services