

BYLAW 56-2022
COMMEMORATIVE NAMES REGISTRY TASK FORCE

Section 145 of the Municipal Government Act provides that council may pass bylaws in relation to the establishment and function of council committees and other bodies; and

Council wishes to establish a Council Advisory Task Force to provide input on the Strathcona County Commemorative Names Registry;

Council enacts:

PART I – DEFINITIONS, AND INTERPRETATION

Definitions

1 In this bylaw:

- (a) "Chief Commissioner" means the chief administrative officer of the County, or delegate;
- (b) "Council" means the elected governing body of the County;
- (c) "Councillor" means an elected official of the County;
- (d) "County" means the municipal corporation of Strathcona County, a specialized municipality established under the authority of the *Municipal Government Act*, RSA 2000, c M-26 and Order in Council 761/95;
- (e) "Mayor" means the County's chief elected official;
- (f) "Municipal Government Act" means the *Municipal Government Act*, RSA 2000, c M-26;
- (g) "Public Member" means an individual who is not a member of Council and is appointed by Council to a committee, board or agency; and
- (h) "Task Force" means the Commemorative Names Registry Task Force established under this bylaw.

Interpretation

2 The following rules apply to interpretation of this bylaw:

- (a) headings, titles, and margin notes in this bylaw are for ease of reference only;
- (b) gender-specific words, phrases, and references are

intended to be gender-neutral, and the singular includes the plural as the context requires;

- (c) every provision of this bylaw is independent of all other provisions and if any provision of this bylaw is declared invalid by a Court, all other provisions of this bylaw remain valid and enforceable; and
- (d) references to bylaws and enactments in this bylaw include amendments and replacement bylaws and enactments, and regulations and orders thereunder.

PART II – ESTABLISHMENT, MANDATE, AND TERMS OF REFERENCE

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| Establishment | <ul style="list-style-type: none">3 The Commemorative Names Registry Task Force is established as a Council committee.4 The Commemorative Names Registry Task Force is a Task Force as defined in the County's <i>Boards and Committees Bylaw</i>, 28-2021. |
| Mandate | <ul style="list-style-type: none">5 The mandate of the Task Force is to:<ul style="list-style-type: none">(a) review the current Strathcona County Commemorative Names Registry and investigate and propose additional people that should be added to the Strathcona County Commemorative Names Registry; and(b) work with Administration on proposed updates to the commemorative names registry portion of Policy SER-008-011 Naming of Development Areas, Roads, Parks, and Public Facilities.6 The Task Force must provide a report with names and brief biographies of proposed additions to the Commemorative Names Registry to Council by the end of June 2023. |
| Terms of Reference | <ul style="list-style-type: none">7 To fulfill its mandate, the Task Force will consider:<ul style="list-style-type: none">(a) the guidelines for the Commemorative Names Registry as set out in Policy SER-008-011 Naming of Development Areas, Roads, Parks, and Public Facilities when proposing additional people that should be added to the Strathcona County Commemorative Names Registry; and(b) the use of naming to commemorate significant persons, |

history, heritage, and natural features of the community when proposing updates to Policy SER-008-011 Naming of Development Areas, Roads, Parks, and Public Facilities.

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| Membership | <p>8 The Task Force will be comprised of:</p> <ul style="list-style-type: none">(a) no less than five (5) and up to seven (7) Public Members;(b) one member of Council; and(c) one alternate member of Council. <p>9 Public Members are voting members.</p> <p>10 Councillors appointed to the Task Force are non-voting members.</p> |
| Recommendations for Membership | <p>11 The Public Members will be recommended by the Governance Advisory Committee and appointed by Council resolution.</p> <p>12 When making appointments to the Task Force, the Governance Advisory Committee will consider the proposed member's education, skills, or experience in the following areas:</p> <ul style="list-style-type: none">(a) history;(b) heritage;(c) community service;(d) sports and athletics; and(e) local geography and natural features. |
| Mayor | <p>13 The Mayor is an Ex-officio member of the Task Force and is a non-voting member.</p> |
| Term | <p>14 Members will serve until the Task Force's final report has been presented to Council.</p> |

PART III – PROCEDURES

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| Procedures | 15 Except when it conflicts with this bylaw, the Task Force will follow the procedures in the County's <i>Boards and Committees Bylaw</i> , 28-2021. |
| Election of Chair and Vice-chair | 16 At its first meeting the Task Force must elect a Chair and a Vice-chair from among its Public Members. |
| First Meeting | 17 At its first meeting, following the election of the Chair and Vice-chair, the Task Force must:

(a) create a work plan; and

(b) determine a meeting schedule. |
| Meeting Schedule | 18 The Task Force may schedule as many meetings as necessary in order to fulfill its mandate. |

PART IV – GENERAL

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| Repeal | 19 This Bylaw is repealed 30 days after the Task Force has provided its final report to Council. |
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FIRST READING: _____

SECOND READING: _____

THIRD READING: _____

SIGNED THIS ____ day of _____, 20____.

MAYOR

DIRECTOR, LEGISLATIVE AND LEGAL
SERVICES