

## **COUNCIL MEETING MINUTES**

October 25, 2022  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Lorne Harvey, Ward 3  
Bill Tonita, Ward 4  
Aaron Nelson, Ward 5  
Corey-Ann Hartwick, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Administration Present: Darrell Reid, Chief Commissioner  
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief  
Financial Officer  
Jason Chance, Assoc. Commissioner, Community Services  
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Sara McKerry, Manager, Governance Services  
Susanne Semchuk, Legislative Officer

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### **1. CALL TO ORDER**

Mayor Frank called the meeting to order at 9:00 a.m.

Mayor Frank conducted roll call and confirmed the remote participation of Councillor Anderson.

## 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

**2022/ 353**

**Moved by:** L. Harvey

THAT the October 25, 2022 agenda be adopted with the following changes:

- Add enclosure 1 to item 8.2 Councillor Appointments to Boards, Committees, and Commissioners – 2022 Fall
- Add enclosure 5 to item 11.1 Community Standards Bylaw – Report and Non-Statutory Hearing
- Add two late written submissions pertaining to the non-statutory public hearing for Bylaw 57-2022 to item 11.1 Community Standards Bylaw – Report and Non-Statutory Hearing
- Add item 3.8 Councillor Security Matter to the Closed Session.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

## 3. CLOSED SESSION

**2022/ 354**

**Moved by:** L. Harvey

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* at 9:05 a.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

Councillor Anderson provided verbal confirmation that he could maintain confidentiality while participating remotely.

### 3.1 Chief Commissioner - Introduction of Topics

- 3.2 Alberta Community Partnership Grant Opportunity  
FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Nancy Lyzaniwski	Presenter
Jackie Porayko	To answer questions

*Councillor Berghofer joined the meeting at 9:13 a.m.*

3.3 Confidential Prospective Investment  
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Sean McRitchie	Presenter
Stephen Rausch	Presenter

3.4 The Pointe Update 2022-10-25  
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Diehl Townsley	Presenter
Suzanne Lobb	Presenter
Stacey Nestorowich	Presenter
Jason Casault	To answer questions
Linette Capcara	To answer questions
Kevin Laumbach	To answer questions
Jay Bohachyk	To answer questions
Carmen Dragan-Sima	To answer questions
Cheryl Oxford	Necessary to perform role
Jason Ruhl	To answer questions

3.5 Agriculture Development  
FOIP Section 21, harmful to intergovernmental relations  
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Sean McRitchie	To answer questions
Stephen Rausch	To answer questions
Brittney McClinton	Necessary to perform role
Nancy Lyzaniwski	Necessary to perform role
Cheryl Oxford	Necessary to perform role

3.6 Proposed Bylaw – Legal Implications  
FOIP Section 27, legal privilege

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk / Presenter
Sara McKerry	Meeting Support
Donald Snider	Presenter
Tom Sutton	Presenter
Mike Burdinsky	Necessary to perform role
Cheryl Oxford	Necessary to perform role

3.7 Code of Conduct Complaint Hearing  
FOIP Section 17, harmful to personal privacy  
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter
S. Ward	Presenter

3.8 Councillor Security Matter  
FOIP Section 17, harmful to personal privacy

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Councillor Hartwick	Presenter

*Councillor Berghofer left the meeting at 1:12 p.m.*

**2022/ 355**

**Moved by:** G. Lawrence

THAT Council revert to open session at 1:18 p.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick,  
and G. Lawrence

**Carried**

#### 4. **PROTOCOL ITEMS**

Mayor Frank re-convened the meeting and conducted roll call to confirm the remote participation of Councillor Anderson.

##### 4.1 Territorial Acknowledgement

The Mayor acknowledged that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

##### 4.2 Proclamations

Movember	November 2022
Family Violence Prevention Month	November 2022

#### 5. **MOTIONS ARISING OUT OF CLOSED SESSION**

##### 3.2 Alberta Community Partnership Grant Opportunity

**2022/ 356**

**Moved by:** B. Tonita

THAT Strathcona County partner with the City of Fort Saskatchewan on an application to the Alberta Community Partnership grant program for funding to offset municipal costs of the Water System Network Expansion Functional Planning Study.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

##### 3.3 Confidential Prospective Investment

**2022/ 357**

**Moved by:** R. Parks

THAT Administration work with the project proponent to pursue option 2 as outlined in the October 25, 2022 Economic Development and Tourism report, and that the report remain private pursuant to section 25 of the *Freedom of Information and Protection of Privacy Act*.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

### 3.4 The Pointe Update

**2022/ 358**

**Moved by:** A. Nelson

THAT the proposed project plan and scope for the Pointe Project be confirmed; and that the procurement documents (Negotiated RFP) provisionally include additional scope for a concrete arena floor and building space to provide animal housing; and

THAT Administration prepare a report for Council's consideration by the end of January 2023 with the results of the procurement process and updated project costs.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Opposed (1): D. Anderson

**Carried**

**ACTION: Facilities and Recreation, Parks and Culture**

**DUE: January 2023**

### 3.7 Code of Conduct Complaint Hearing

**2022/ 359**

**Moved by:** R. Parks

THAT the Code of Conduct violation by Councillor Harvey be confirmed;

THAT the Mayor, on behalf of Council, send a letter of reprimand to Councillor Harvey for his behaviour towards a member of the public at the August 25, 2022 Edmonton Metropolitan Region Board Golf Tournament;

THAT Councillor Harvey's appointments to the following be revoked for the next six months:

- Heartland Housing Foundation
- Strathcona County and Sturgeon County Intermunicipal Affairs Committee

THAT Councillor Harvey not be permitted to represent the County at any Edmonton Metropolitan Region Board events throughout the balance of 2022 and the first quarter of 2023; and

THAT the Deputy Mayor roster be amended to move Councillor Harvey's appointment to the last position from May 1, 2025 to October 28, 2025.

In Favour (7): R. Frank, R. Parks, D. Anderson, B. Tonita, A. Nelson, C. Hartwick, and K. Berghofer

Opposed (2): L. Harvey, and G. Lawrence

**Carried**

**2022/ 360**

**Moved by:** K. Berghofer

THAT enclosure 1 to item 8.2 Councillor Appointments to Boards, Committees, and Commissions- Fall 2022 be amended to appoint Councillor Hartwick to Heartland Housing Foundation for a six-month term until April 25, 2023; and

THAT Councillor Nelson be appointed to Strathcona County and Sturgeon County Intermunicipal Affairs Committee to fill the vacancy until April 25, 2023.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**6. CONSENT AGENDA**

**2022/ 361**

THAT Council approve the following agenda items without debate:

**7.1**

**Confirmation of Minutes**

That the September 27 and October 4, 2022 Council meeting minutes be approved.

**8.2**

**Councillor Appointments to Boards, Committees, and Commissions – 2022 Fall**

THAT the appointments of the Councillors to boards, committees, and commissions, as set out in amended enclosure 1 to the October 25, 2022, Legislative and Legal Services report (amended by motion 2022/360), be approved for the terms set out therein, providing the appointees continue to serve as Councillors throughout the terms of appointment.

**9.2**

**Bylaw 43-2022, a Bylaw to Amend the Speed Control Bylaw 38-2014**

THAT Bylaw 43-2022, a bylaw that amends the Speed Control Bylaw 38 2014, be given first reading.

THAT Bylaw 43-2022 be given second reading.

THAT Bylaw 43-2022 be considered for third reading.

THAT Bylaw 43-2022 be given third reading.

**10.1**

**Public Art De-accessioning - 2022**

THAT the de-accessioning of Hockey Mom's Mural, by Tania Garner-Tomas from the Strathcona County Art Collection be approved.

## **12.2**

### **Expenditure of Council Priority Funds – Ardrossan Amateur Football Parents Association**

THAT an expenditure of \$4,500.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$600.00
Councillor Robert Parks	\$500.00
Councillor Dave Anderson	\$500.00
Councillor Lorne Harvey	\$500.00
Councillor Bill Tonita	\$300.00
Councillor Aaron Nelson	\$1,000.00
Councillor Corey-Ann Hartwick	\$300.00
Councillor Glen Lawrence	\$300.00
Councillor Katie Berghofer	\$500.00

for the purpose of providing funds to the Ardrossan Amateur Football Parents Association for costs associated with their year-end banquet and recognition ceremony, be approved.

## **12.3**

### **Expenditure of Council Priority Funds – Brookville Community League**

THAT an expenditure of \$7,250.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$750.00
Councillor Robert Parks	\$500.00
Councillor Dave Anderson	\$500.00
Councillor Lorne Harvey	\$500.00
Councillor Bill Tonita	\$500.00
Councillor Aaron Nelson	\$3,000.00
Councillor Corey-Ann Hartwick	\$500.00
Councillor Glen Lawrence	\$500.00
Councillor Katie Berghofer	\$500.00

for the purpose of providing funds to the Brookville Community League for costs associated with the installation of a permanent fire pit and industrial dishwasher at Brookville Community Hall, be approved.



## **12.4**

### **Expenditure of Council Priority Funds – Saffron Centre Ltd.**

THAT an expenditure of \$5,803.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$650.00
Councillor Robert Parks	\$750.00
Councillor Dave Anderson	\$700.00
Councillor Lorne Harvey	\$1,000.00
Councillor Bill Tonita	\$750.00
Councillor Aaron Nelson	\$453.00
Councillor Corey-Ann Hartwick	\$500.00
Councillor Glen Lawrence	\$500.00
Councillor Katie Berghofer	\$500.00

for the purpose of providing funds to the Saffron Centre Ltd. for costs associated with the reconfiguration of their current curb to allow for wheelchair accessibility, be approved.

## **12.5**

### **Expenditure of Council Priority Funds – Glory Lutheran Church**

THAT an expenditure of \$3,900.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$550.00
Councillor Robert Parks	\$400.00
Councillor Dave Anderson	\$400.00
Councillor Lorne Harvey	\$500.00
Councillor Bill Tonita	\$500.00
Councillor Aaron Nelson	\$700.00
Councillor Corey-Ann Hartwick	\$300.00
Councillor Glen Lawrence	\$300.00
Councillor Katie Berghofer	\$250.00

for the purpose of providing funds to the Glory Lutheran Church for costs associated with the purchase of three benches for the Luther Rose Memorial Garden, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

## **8. ORGANIZATIONAL ITEMS**

### **8.1 2023 Meeting Dates Schedule**

#### **2022/ 362**

**Moved by:** R. Parks

THAT the 2023 Meeting Dates Schedule, as set out in enclosure 1 of the October 25, 2022 Legislative and Legal Services Department report, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

## **9. COUNCIL PRIORITIES**

### **9.1 Motion following Notice of Motion – Deterring Theft of Catalytic Converters**

**2022/ 363**

**Moved by:** L. Harvey

THAT Administration prepare a report for Council's consideration by the end of February 2023 with options, including but not limited to potential bylaws, fines and permits, to deter the theft and illegal possession of catalytic converters in Strathcona County.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: RCMP and Enforcement Services and  
Legislative and Legal Services**

**DUE: February 2023**

### **9.3 Bylaw 56-2022 Commemorative Names Registry Task Force**

**2022/ 364**

**Moved by:** R. Parks

THAT Bylaw 56-2022, Commemorative Names Registry Task Force, a bylaw that establishes a temporary Council committee to review and propose updates to the Strathcona County Commemorative Names Registry, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**2022/ 365**

**Moved by:** L. Harvey

THAT Bylaw 56-2022, be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**2022/ 366**

**Moved by:** C. Hartwick

THAT Bylaw 56-2022, be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**2022/ 367****Moved by:** G. Lawrence

THAT Bylaw 56-2022, be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

9.4 Satellite Residential Internet – Grant or Rebate Program

Council was provided with information on grant or rebate programs to further support community broadband.

9.5 Women's Only Swim Pilot

**2022/ 368****Moved by:** D. Anderson

THAT the proposed six-month Women's Only Swim Pilot at the Kinsmen Leisure Centre, based on the parameters as set out in the October 25, 2022 Recreation, Parks and Culture report, be approved; and

THAT Administration prepare a report for Council's consideration by the end of 2023 with an evaluation of the pilot and any recommended next steps.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Recreation, Parks and Culture**  
**DUE: December 2023**

## 12. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

### 12.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
Mayor R. Frank NM-28	<b>Notice of Motion</b>	<p>Mayor Frank SERVED the following Notice of Motion to be presented for debate and vote at the November 15, 2022 Council Meeting:</p> <p>THAT Administration provide a report by the end of Q2 2023 with a business case regarding a potential "promoting agriculture initiative" that would be designed to attract agricultural investment in the subregion, including industrial agriculture such as processing, genetics and genomics, agricultural tech and innovation, food and beverage manufacturing, animal nutrition, and biofuels; such business case to include an assessment of opportunities, potential economic benefits and an outline of proposed tactics and budget.</p>	<b>ACTION:</b> Office of the Mayor	<b>DUE:</b> November 15, 2022

After a recess, Mayor Frank reconvened the meeting and conducted roll call to confirm the remote participation of Councillor Anderson and Councillor Tonita.

**10. REQUESTS FOR DECISION**

10.2 Property Tax Relief – Roll 2127701007

**2022/ 369**

**Moved by:** R. Parks

THAT a refund request for 2021 property taxes in the amount of \$2,822.81 pertaining to Roll 2127701007, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

10.3 Property Tax Relief – Roll 8003721004

**2022/ 370**

**Moved by:** R. Parks

THAT a cancellation request for 2022 penalties in the amount of \$311.47, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

10.4 Property Tax Relief – Roll 8067026002 and 8521043002

**2022/ 371**

**Moved by:** A. Nelson

THAT a refund request for 2022 penalties in the amount of \$113.71 and \$42.56 pertaining to roll numbers 8067026002 and 8521043002, be denied.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Opposed (1): D. Anderson

**Carried**

## 11. PUBLIC HEARING

The Clerk provided an overview of the Public Hearing procedure as required.

The Mayor convened the Public Hearing for Bylaw 57-2022 at 5:00 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speakers:

C. Stobbe  
G. Praharenka  
L. Tarapaski  
S. Newstead  
B. Botterill

The Mayor closed the Public Hearing for Bylaw 57-2022 at 6:33 p.m.

Administration answered subsequent questions from Council.

### 11.1 Community Standards Bylaw – Report and Non-Statutory Hearing

#### **2022/ 372**

**Moved by:** R. Parks

THAT Bylaw 57-2022, the Community Standards Bylaw, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

#### **2022/ 373**

**Moved by:** K. Berghofer

THAT Bylaw 57-2022 be referred back to Administration to prepare a report and draft amendments for Council's consideration by Q1 2023 to address the following:

- Reducing the time limits related to Nuisance Contaminants from outdoor fires (Section 26 (2)) and consider any related provisions of the Outdoor Fire Bylaw that may be incorporated or referenced; and
- Any other bylaws that have overlapping provisions that could be repealed.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Legislative and Legal Services,  
RCMP and Enforcement Services and Communications  
DUE: Q1 2023**

**13. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 6:56 p.m.

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Mayor

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Director, Legislative & Legal Services