

## **COUNCIL MEETING MINUTES**

November 15, 2022  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Lorne Harvey, Ward 3  
Bill Tonita, Ward 4  
Aaron Nelson, Ward 5  
Corey-Ann Hartwick, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Members Absent: Dave Anderson, Ward 2

Administration Present: Darrell Reid, Chief Commissioner  
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief Financial Officer  
Jason Chance, Assoc. Commissioner, Community Services  
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Sara McKerry, Manager, Governance Services  
Mina Barnes, Legislative Officer

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### **1. CALL TO ORDER**

Mayor Frank called the meeting to order at 9:00 a.m.

Mayor Frank conducted roll call and confirmed the remote participation of Councillor Parks.

## 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

**2022/ 374**

**Moved by:** B. Tonita

THAT the November 15, 2022 Council meeting agenda be adopted with the following changes:

- Add enclosure 1 to Item 3.2 Confidential Legal Update – November 15, 2022
- Item 3.5 Initial Consideration of Code of Conduct Complaint be postponed until the November 29, 2022 Council meeting.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

## 3. CLOSED SESSION

**2022/ 375**

**Moved by:** L. Harvey

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 24, 25 and 27 at 9:03 a.m.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

Councillor Parks provided verbal confirmation that he could maintain confidentiality while participating remotely.

### 3.1 Chief Commissioner - Introduction of Topics

- 3.2 Confidential Legal Update – November 15, 2022  
FOIP Section 17, harmful to personal privacy  
FOIP Section 24, advice from officials  
FOIP Section 25, economic interests of the municipality  
FOIP Section 27, legal privilege

Name	Reason/ Purpose
Jennifer Cannon	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
M. Peeters	Presenter
E. Foote	Presenter

3.3 Process for Renaming Development Areas  
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Ryan Hall	Presenter
Linette Capcara	To answer questions

3.4 Tourism Product Development - Confidential Event Proposal  
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Sean McRitchie	Presenter
Shane Olson	To answer questions
Suzanne Lobb	To answer questions
Kevin Cole	To answer questions

*Councillor Harvey left the meeting at 11:30 a.m.*

**2022/ 376**

**Moved by:** A. Nelson

THAT Council revert to open session at 11:35 a.m. and recess until 2:00 p.m.

In Favour (7): R. Frank, R. Parks, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

*Councillor Harvey rejoined the meeting at 2 p.m.*

**4. PROTOCOL ITEMS**

Mayor Frank re-convened the meeting and conducted roll call to confirm the remote participation of Councillor Parks.

#### 4.1 Territorial Acknowledgement

The Mayor acknowledged that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

#### 4.2 Proclamations

No proclamations were presented at the meeting.

### 5. MOTIONS ARISING OUT OF CLOSED SESSION

#### 3.2 Confidential Legal Update – November 15, 2022

**2022/ 377**

**Moved by:** B. Tonita

THAT enclosure 2 be created and added to item 3.2 Confidential Legal Update – November 15, 2022 and remain confidential pursuant to sections 17, 24, 25, and 27 of the *Freedom of Information and Protection of Privacy Act*; and

THAT Administration take the steps set out in enclosure 2.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

### 6. CONSENT AGENDA

**2022/ 378**

**Moved by:** B. Tonita

THAT Council approve the following agenda items without debate:

#### **7.1**

##### **Confirmation of Minutes**

THAT the October 25, 2022 Council meeting minutes be approved.

#### **8.1**

##### **Potential Ceremonial Road Naming Costs (Ward 1)**

THAT the ceremonial road naming of John Ashton Way, as set out in enclosure 3 of the November 15, 2022, Planning and Development Services report, including the installation of the ceremonial street blades, be approved.

### **8.3**

#### **Optima Living Aster Gardens Support Letter – Celebrate Pluralism – A Festival of Cultures**

THAT the Mayor, on behalf of Council, provide a letter of support for the Optima Living community, supporting their Aster Gardens application for funding for the “Celebrate Pluralism – A Festival of Cultures” event through the Community-based stream of the New Horizons for Seniors Program.

**ACTION: Office of the Mayor**  
**DUE: Immediately**

### **9.2**

#### **Naming of Cambrian Crossing West’s Stormwater Management Facilities, Parks and Road Renaming (Ward 4)**

THAT the names for stormwater management facilities, parks and road renaming for the Cambrian Crossing West area, as set out in enclosure 3 of the November 15, 2022, Planning and Development Services report, be approved.

### **11.2**

#### **Expenditure of Council Priority Funds – Ardrossan 55 Plus Club**

THAT an expenditure of \$1,350.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$300.00
Councillor Dave Anderson	\$200.00
Councillor Lorne Harvey	\$200.00
Councillor Bill Tonita	\$200.00
Councillor Aaron Nelson	\$200.00
Councillor Glen Lawrence	\$200.00
Councillor Katie Berghofer	\$50.00

for the purpose of providing funds to the Ardrossan 55 Plus Club for costs associated with their 2022 Christmas Dinner, be approved.

### **11.3**

#### **Expenditure of Council Priority Funds – Edmonton Movie Club**

THAT an expenditure of \$5,250.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$750.00
Councillor Robert Parks	\$1,000.00
Councillor Dave Anderson	\$500.00
Councillor Katie Berghofer	\$3,000.00

for the purpose of providing funds to Edmonton Movie Club for costs associated with a feasibility study and development/building permit for their new Arts and Culture Incubator – Multi-Purpose Centre, be approved.

#### **11.4**

##### **Expenditure of Council Priority Funds – Josephburg Community Church Cemetery**

THAT an expenditure of \$5,500.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$700.00
Councillor Robert Parks	\$700.00
Councillor Dave Anderson	\$700.00
Councillor Lorne Harvey	\$700.00
Councillor Bill Tonita	\$700.00
Councillor Aaron Nelson	750.00
Councillor Corey-Ann Hartwick	\$700.00
Councillor Glen Lawrence	\$550.00

for the purpose of providing funds to the Josephburg Community Church Cemetery for costs associated with rework that is required for the eastern driveway entrance into the cemetery, be approved.

#### **11.5**

##### **Expenditure of Council Priority Funds – Whitecroft Community League**

THAT, despite provision of section 10(a) of Policy GOV-001-032 Council Priority Fund Expenditures, an expenditure of \$3,149.99 from Council Priority Funds as follows:

Mayor Rod Frank	\$499.99
Councillor Robert Parks	\$500.00
Councillor Dave Anderson	\$500.00
Councillor Lorne Harvey	\$500.00
Councillor Aaron Nelson	\$400.00
Councillor Corey-Ann Hartwick	\$750.00

for the purpose of providing funds to the Whitecroft Community League for costs associated with the purchase of a beverage cooler for the community hall, be approved.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

## **8. COUNCIL PRIORITIES**

### **8.2 Motion following Notice of Motion – Promoting Agriculture Initiative**

*Mayor Frank passed the chair to Deputy Mayor Tonita.*

**2022/ 379**

**Moved by:** R. Frank

THAT Administration provide a report by the end of Q2 2023 regarding a potential “promoting agriculture initiative” that would be designed to attract agricultural investment in the subregion, including industrial agriculture such as processing, genetics and genomics, agricultural tech and innovation, food and beverage manufacturing, animal nutrition, and biofuels; the report to include an assessment of opportunities, potential economic benefits, an outline of proposed tactics, and the estimated budget and next steps required for implementation.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**ACTION: Planning and Development Services**

**DUE: Q2 2023**

*Mayor Frank resumed chairing the meeting.*

## **9. REQUESTS FOR DECISION**

### **9.1 2022 Capital Budget Amendment – Hydrogen Bus Shelter**

*Councillor Parks left the meeting at 2:29 p.m.*

**2022/ 380**

**Moved by:** L. Harvey

That an amendment to the 2022 Capital Budget to increase the Hydrogen Bus Shelter project in the amount of \$145,000 (from \$180,000 to \$325,000), and to change funding by reducing Municipal Reserves by \$130,000 (from \$180,000 to \$50,000) and adding \$275,000 Third Party (Alberta Zero Emission Hydrogen project) funding, be approved.

In Favour (7): R. Frank, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

## **11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**

### **11.1 Councillor Request Report**

There were no Information Requests.

## 10. PUBLIC HEARING

*Councillor Parks rejoined the meeting at 5:00 p.m.*

Mayor Frank reconvened the meeting and conducted roll call to confirm the remote participation of Councillors Parks, Nelson and Berghofer.

The Clerk provided an overview of the Public Hearing procedure as required.

### 10.1 Bylaw 58-2022 Map Amendment to Land Use Bylaw 6-2015 (Ward 1)

The Mayor convened the Public Hearing for Bylaw 58-2022 at 5:01 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speakers:

M. Hicks	opposed
R. Steinbrenner	opposed

The Mayor closed the Public Hearing at 5:13 p.m.

Administration answered subsequent questions from Council.

#### **2022/ 381**

**Moved by:** B. Tonita

THAT Bylaw 58-2022, a bylaw that amends Land Use Bylaw 6-2015 by rezoning approximately 3.33 hectares (8.24 acres) of land within Lot 16, Block 2, Plan 1425336 from C2 – Arterial Commercial zoning district to C5 – Service Commercial zoning district, be given first reading.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

#### **2022/ 382**

**Moved by:** C. Hartwick

THAT Bylaw 58-2022 be given second reading.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

#### **2022/ 383**

**Moved by:** L. Harvey

THAT Bylaw 58-2022 be considered for third reading.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**



**2022/ 384**

**Moved by:** G. Lawrence

THAT Bylaw 58-2022 be given third reading.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**12. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 5:32 p.m.

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Mayor

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Director, Legislative & Legal Services