
Changes to the 2023 Meeting Dates Schedule**Report Purpose**

To seek Council approval on changes to 2023 meeting dates.

Recommendation

1. THAT the Orders of the Day for January 17, 2023 Council meeting be changed to have the Open Session begin at 10:00 a.m. and have the meeting adjourn at 12 noon;
2. THAT the addition of a Council meeting on April 5, 2023 for a facilitated Capital Planning Session, be approved;
3. THAT a non-statutory public hearing on the development of the Multi-Year Budget be held on September 19, 2023 at 5:00 p.m.
4. THAT the October 31, 2023 Council Budget meeting be cancelled;
5. THAT a Council Budget meeting be scheduled on November 1, 2023 from 9:00 a.m. – 12 noon;
6. THAT the November 2, 2023 Council Budget meeting be cancelled;
7. THAT the Orders of the Day for the November 21, 2023 Priorities Committee meeting be changed to have the meeting adjourn at 3:00 p.m.
8. THAT the following changes to the multi-day Council Budget meeting (starting November 15, 2023) be approved:
 - Add November 21, 2023 with a start time of 3:30 p.m.
 - Schedule a non-statutory public hearing on the recommended Multi-Year Budget on November 21, 2023 at 5:00 p.m.
 - Add November 27, 2023 with a start time of 9:00 a.m.
 - Cancel December 6, 2023
 - Cancel December 7, 2023

Our Prioritized Strategic Goals

Governance Requirement

Report

Changes to the 2023 meeting dates schedule are being recommended to accommodate scheduling conflicts for members of Council, add an additional meeting for a facilitated capital planning session and to adjust the dates for the 2023 budget process.

The following is a summary of the general date changes:

- January 17 - A half day Council meeting is recommended as four Councillors will be away on County business that afternoon.
- April 5 - This date is being added for a facilitated Capital Planning session.

The following is a summary of the budget process related date changes:

- Schedule the first of two non-statutory public hearings on the budget on September 21 at 5:00 p.m.
- Cancel October 31 and November 2 and add November 1 as the scheduled date for the Closed Session presentation of the budget
- Change the timing of the November 21 Priorities Committee meeting to adjourn early so that afternoon/evening can be used to hear budget presentations from

Community Partners (Heartland Housing Foundation and the Strathcona County Library) and to schedule the second non-statutory public hearing at 5:00 p.m.

- Add an additional date on November 27 for budget deliberations and cancel the December budget meeting dates

Council and Committee History

October 25, 2022 Council approved the 2023 Meeting Dates Schedule

Other Impacts

Policy: n/a

Legislative/Legal: Section 193 of the Municipal Government Act allows Council to establish a regular meeting schedule and to make changes to the date, time or place of a regularly scheduled meeting with 24 hours' notice of the change to any councillors not present at the meetings at which the change was made, and to the public.

Financial/Budget: n/a

Interdepartmental: Legislative and Legal Services worked with Financial and Strategic Services on the revisions to budget meeting dates.

Master Plan/Framework: n/a

Communication Plan

If approved the updated meeting dates and times will be added to the public website and revised calendar invitations will be provided to Council.