

COUNCIL MEETING MINUTES

March 14, 2023
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Lorne Harvey, Ward 3
Bill Tonita, Ward 4
Aaron Nelson, Ward 5
Corey-Ann Hartwick, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present: Darrell Reid, Chief Commissioner
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief
Financial Officer
Sharry Sowiak, Acting Assoc. Commissioner, Corporate Services and Chief
Financial Officer
Jason Chance, Assoc. Commissioner, Community Services
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services
Mavis Nathoo, Director, Legislative and Legal Services
Susanne Semchuk, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2023/ 70

Moved by: B. Tonita

THAT the March 14, 2023 Council meeting agenda be adopted with the following changes:

- Add item 8.6 Mandate Letters - Accessibility Advisory Committee and Seniors Advisory Committee and one enclosure to the Open Session and add the motion for this item to the Consent Agenda
- Add the motion for item 8.5 Referral from Priorities Committee to Council re: On-Demand Transit Pilot Update to the Consent Agenda.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

3. CLOSED SESSION

2023/ 71

Moved by: D. Anderson

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 24, and 25 at 9:05 a.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

Councillor Berghofer joined the meeting at 9:06 a.m. and confirmed that she could maintain confidentiality while participating remotely.

3.1 Chief Commissioner - Introduction of Topics

3.2 Workplace Charter Update

FOIP Section 17, harmful to personal privacy

FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Sharry Sowiak	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk / Presenter
Danielle Wilson	Meeting Support
Jacqueline Roblin	To answer questions
Linda Slade	Necessary to perform role
Vicky Cushman	Necessary to perform role
Sharon Sisson	Necessary to perform role
K. Smith	Presenter

Councillor Berghofer left the meeting at 9:24 a.m.

3.3 The Pointe Update 2023-03-14

FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Danielle Wilson	Meeting Support
Susanne Semchuk	Meeting Support
Diehl Townsley	Presenter
Colin Roggeveen	Presenter
Diane Yanch	To answer questions
Stacey Nestorowich	To answer questions
Jason Ruhl	To answer questions
Sherri-Dawn Annett	Necessary to perform role
Sue Hutton	Necessary to perform role
Cheryl Oxford	Necessary to perform role
Brittney McClinton	Necessary to perform role

Councillor Berghofer joined the meeting at 10:06 a.m.

Councillor Berghofer left the meeting at 10:20 a.m.

3.4 Greenfield Area Update (Wards 4 and 5)

FOIP Section 24, advice from officials

FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Sharry Sowiak	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Susanne Semchuk	Meeting Support
Danielle Wilson	Meeting Support
Jessica Dalton	Presenter
Deanna Cambridge	Presenter
Linette Capcara	Presenter
Jason Casault	To answer questions
Ryan Hall	To answer questions
Lisa Knorr	To answer questions
Cheryl Oxford	Necessary to perform role
Brittney McClinton	Necessary to perform role

Councillor Berghofer joined the meeting at 11:10 a.m.

2023/ 72

Moved by: R. Parks

THAT Council revert to open session at 11:15 a.m. and recess until 2:00 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

4. PROTOCOL ITEMS

Mayor Frank re-convened the meeting and conducted roll call to confirm the remote participation of Councillor Berghofer.

4.1 Territorial Acknowledgement

The Mayor acknowledged that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

4.2 Proclamations

No proclamations were presented at the meeting.

5. MOTIONS ARISING OUT OF CLOSED SESSION

3.3 The Pointe Update 2023-03-14

2023/ 73

Moved by: G. Lawrence

THAT Administration complete the next phase of the progressive design-build process of The Pointe and prepare a report for Council's consideration by July 4, 2023, with detailed construction cost estimates and a refined construction schedule.

In Favour (6): L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer
Opposed (3): R. Frank, R. Parks, and D. Anderson

Carried

**ACTION: Fleet and Facility Management
and Recreation, Parks and Culture
DUE: July 4, 2023**

6. CONSENT AGENDA

2023/ 74

THAT Council approve the following agenda items without debate:

7.1

February 28, 2023 Council Meeting Minutes

That the February 28, 2023 Council meeting minutes be approved.

8.3

Bylaw 7-2023 – Commemorative Names Registry Task Force Amending Bylaw

THAT Bylaw 7-2023, A Bylaw to Amend Bylaw 56-2022 Commemorative Names Registry Task Force, be given first reading.

THAT Bylaw 7-2023 be given second reading.

THAT Bylaw 7-2023 be considered for third reading.

THAT Bylaw 7-2023 be given third reading.

8.4

Status of Report – Half Moon Lake Water Quality

THAT the Half Moon Lake Water Quality report be prepared for Council by the revised date of the end of April 2023.

ACTION: Planning and Development Services
DUE: April 2023

8.5

Referral from Priorities Committee to Council re: On-Demand Transit Pilot Update

THAT the On-Demand Transit Pilot for evenings and weekends be extended until December 2024.

8.6

Updated Mandate Letters for Council Advisory Committees

THAT proposed mandate letters, as set out in enclosure 1 of the March 14, 2023 Governance Advisory Committee report be approved; and

THAT Administration provide the approved mandate letters to the committees on behalf of Council.

9.1

2023 Capital Budget Amendment – 2023 Annual Parks Infrastructure Lifecycle Program

THAT an amendment to the 2023 Capital Budget to increase the 2023 Annual Parks Infrastructure Lifecycle program by \$100,000 (from \$1,200,000 to \$1,300,000) to fund the Our Lady of Perpetual Help Catholic School and the Ardrossan Elementary School playground projects, with funding from third party contributions, be approved.

9.2

2023 Capital Budget Amendment – Wye-Range Road 233, Ash Street to Balmoral Way-Land Project, Annual Rural Road Rehabilitation Program, and Annual Urban Road Rehabilitation Program

THAT an amendment to the 2023 Capital Budget to change the funding source for the 2023 Wye-Range Road 233, Ash Street to Balmoral Way-Land Project in the amount of \$1,650,000 from the Municipal Sustainability Initiative (MSI) grant to Municipal Reserves, be approved;

THAT an amendment to the 2023 Capital Budget to change the funding source for the 2023 Annual Rural Road Rehabilitation Program in the amount of \$725,000 from Municipal Reserves to the Municipal Sustainability Initiative (MSI) grant, be approved; and

THAT an amendment to the 2023 Capital Budget to change the funding source for the 2023 Annual Urban Road Rehabilitation Program in the amount of \$925,000 from Municipal Reserves to the Municipal Sustainability Initiative (MSI) grant, be approved.

9.4

Revisions to Policy GOV-002-036 Flag and Lighting Protocol

THAT revised Policy GOV-002-036 Flag and Lighting Protocol, as set out in enclosure 1 of the March 14, 2023 Fleet and Facility Management report, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

- 8.1 Motion following Notice of Motion – Options to Promote Safety for Individuals Engaged in Panhandling

2023/ 75

Moved by: D. Anderson

THAT Administration prepare a report for Council's consideration by the end Q3 2023 with options, including but not limited to potential bylaws, fines and community support services, to deter, assist and promote the safety of individuals engaged in panhandling in Strathcona County.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Opposed (1): B. Tonita

Carried

**ACTION: RCMP and Enforcement Services
and Family and Community Services**

DUE: Q3 2023

8.2 Revised Community Standards Bylaw

2023/ 76

Moved by: R. Parks

THAT Bylaw 57-2022 be amended as follows:

- Add a new subsection 5(f) defining “nuisance smoke” as follows:

“nuisance smoke” means air contaminants or odours that are likely to, in the opinion of a bylaw enforcement officer: (i) cause or significantly contribute to the injury of or damage to human health, plant or animal life, or property; or (ii) unreasonably interfere with a person’s enjoyment of life or property;

And re-alphabetize the subsections in section 5 accordingly;

- Replace the current section 26 with the following:

26 (1) For the purposes of this section, an “outdoor fire” does not include an outdoor fire authorized by a valid and subsisting permit issued by the Chief Commissioner under the Outdoor Fire Bylaw.

(2) A person shall not cause, or permit another person to cause, an outdoor fire or wood burning appliance to burn or operate in a manner that would cause the release of nuisance smoke;

- Amend Schedule A by deleting the reference to subsection 26(1) and replacing it with a reference to subsection 26(2), and replace all references to “wood-burning” with “wood burning.”

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2023/ 77

Moved by: L. Harvey

THAT Bylaw 57-2022, the Community Standards Bylaw, be given second reading, as amended.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2023/ 78

Moved by: D. Anderson

THAT Bylaw 57-2022 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

9. REQUESTS FOR DECISION

9.3 RCMP Musical Ride

2023/ 79

Moved by: C. Hartwick

THAT an amendment to increase the 2023 Operating Budget in the amount of \$34,000 to host the RCMP 150th Anniversary Musical Ride in June 2023, to be funded in the amount of \$25,000 from Municipal Reserves and \$9,000 from third party contributions, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

11.1 Councillor Request Report

There were no information requests or notices of motion.

Councillor Berghofer left the meeting at 3:21 p.m.

10. PUBLIC HEARING

After a recess Mayor Frank conducted roll call and confirmed the remote participation of Councillor Anderson and Councillor Nelson.

The Clerk provided an overview of the Public Hearing procedure as required.

The Mayor convened the Public Hearing for Bylaw 3-2023 at 5:00 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no registered speakers.

The Mayor closed the Public Hearing for Bylaw 3-2023 at 5:10 p.m.

10.1 Bylaw 3-2023 Amendments to Municipal Development Plan Bylaw 20-2017

2023/ 80

Moved by: G. Lawrence

THAT Bylaw 3-2023, a bylaw that amends Municipal Development Plan Bylaw 20-2017 to address clerical items, clarifications, inconsistencies, and duplications, be given first reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2023/ 81

Moved by: C. Hartwick

THAT Bylaw 3-2023 be given second reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2023/ 82

Moved by: L. Harvey

THAT Bylaw 3-2023 be considered for third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2023/ 83

Moved by: B. Tonita

THAT Bylaw 3-2023 be given third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 5:13 p.m.

Mayor

Director, Legislative & Legal Services