

**2023 Operating Budget Amendment – Transit Workforce Management Software****Report Purpose**

To amend the 2023 Operating Budget to support the Transit Workforce Management Software project.

**Recommendation**

THAT an amendment to the 2023 Operating Budget to increase funding for the implementation of the Transit Workforce Management Software in the amount \$270,000, to be funded from Municipal Reserves, be approved.

**Our Strategic Goals**

Goal 4 - Municipal Excellence

Goal 4 Priority - Optimal use of resources that meets the community's needs

**Report**

In September 2022, Council approved repurposing funds from the Investing in Canada Infrastructure Program: COVID-19 Resilience Stream to support a new project: Transit Workforce Management Software. The Transit Workforce Management Software project received federal approval in February 2023. The project must be completed by December 2024.

The County has gone through a significant amount of change since the go-live of Oracle in July 2022. In addition, there have been significant learnings in the payroll module of Oracle which went live in October 2022. Due to these factors, additional resources are required to successfully complete the Transit Workforce Management Software project.

The requested resources total \$270,000:

1. Additional IT support \$113,500
2. Additional Human Resources support \$78,000
3. Additional Business Excellence support \$62,500
4. Additional software license \$16,000

Most of these costs are ineligible under the grant funding as the resources are current County contract staff. Any overhead costs, including salaries and other employee benefits of any employees, are ineligible under the Investing in Canada Infrastructure Program.

If these additional costs are not approved, the successful implementation of Transit Workforce Management Software is at risk due to limited staff resources.

This project supports Strathcona County's goal of Municipal Excellence: Strathcona County is a leading municipality that moves the community forward through service excellence delivered by engaged and empowered employees.

**Council and Committee History**

September 27, 2022 Council approved an amendment to the 2022 Operating Budget to purchase Transit Workforce Management Software in the amount of \$920,000 to be funded \$184,000 from Municipal Reserves and

	\$736,000 from the Investing in Canada Infrastructure Program: COVID-19 Resilience Stream Grant.
November 24, 2020	Council approved the 2020 Capital Budget Amendment - Investing in Canada Infrastructure Program: COVID-19 Resilience Stream.
September 29, 2020	Council directed administration to submit a list of potential projects to the province for their consideration.
December 5, 2019	Council approved the 2020 Operating and Capital Budget.

**Other Impacts**

**Policy:** FIN-001-024: Financial Reserves; FIN-001-027: Expenditure and Budget Management; GOV-001-024: Authorization and Verification of Unbudgeted Expenditures; FIN-001-010: Financial Reporting

**Legislative/Legal:** n/a

**Financial/Budget:** This amendment requires the use of Municipal Reserves.

**Interdepartmental:** Financial and Strategic Services; Strathcona County Transit

**Master Plan/Framework:** n/a