

COUNCIL MEETING MINUTES

July 4, 2023
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Lorne Harvey, Ward 3
Bill Tonita, Ward 4
Aaron Nelson, Ward 5
Corey-Ann Hartwick, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present: Darrell Reid, Chief Commissioner
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief
Financial Officer
Tom Sutton, Acting Assoc. Commissioner, Community Services
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services
Mavis Nathoo, Director, Legislative and Legal Services
Sara McKerry, Manager, Governance Services
Susanne Semchuk, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:05 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2023/ 200

Moved by: A. Nelson

THAT the July 4, 2023 Council meeting agenda be adopted with the following changes:

- Add enclosure 1 to item 3.3 Relevant Considerations for Land Use Decisions
- Delete item 11.2 Expenditure of Council Priority Funds – Josephburg Agricultural Society
- Amend the motion from item 8.3 Motion following Notice of Motion – Endorsement for the Federation of Canadian Municipalities to add the words “Corporate Activities” before “operating budgets”, and add item 8.3 to the Consent Agenda
- Add item 8.7 Mid-sized Cities Mayors’ Caucus – Letter of Support for 2030 Commonwealth Games Bid with the following recommendation:

THAT the Mayor, on behalf of Council sign a letter of support for the bid by Calgary, Edmonton, Enoch Cree Nation and the Tsuut’ina First Nation to host the 2030 Commonwealth Games in Alberta.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

2023/ 201

Moved by: L. Harvey

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 25 and 27 at 9:15 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3.1 Chief Commissioner - Introduction of Topics

3.2 Priority Based Budgeting Update and Next Steps
FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Tom Sutton	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Carmen Dragan-Sima	Presenter
Jilian Campbell	Presenter
Jamie Langstaff	Presenter
Brittney McClinton	Necessary to perform role

3.3 Relevant Considerations for Land Use Decisions
FOIP Section 27, legal privilege

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Tom Sutton	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk / Presenter
Sara McKerry	Meeting Support
G. Stewart-Palmer	Presenter
M. Tran	Support to presenter
Emily Chick	Necessary to perform role
Linette Capcara	To answer questions
Brittney McClinton	Necessary to perform role

2023/ 202

Moved by: R. Parks

THAT Council revert to open session at 11:48 and recess until 2:00 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

4. PROTOCOL ITEMS

4.1 Territorial Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

4.2 Proclamations

No proclamations were presented at the meeting.

5. MOTIONS ARISING OUT OF CLOSED SESSION

No motions arose out of the Closed Session.

6. CONSENT AGENDA

2023/ 203

Moved by: A. Nelson

THAT Council approve the following agenda items without debate:

7.1

June 20, 2023 Council Meeting Minutes

THAT the June 20, 2023 Council Meeting minutes be approved.

8.3

Motion following Notice of Motion – Endorsement for the Federation of Canadian Municipalities

THAT Councillor Robert Parks be endorsed to serve as a committee member on the Federation of Canadian Municipalities (FCM), as a representative for Strathcona County, for a term ending at the close of the Annual General Meeting held in 2024, provided he remains a member of Council; and

THAT if Councillor Robert Parks is appointed to the FCM Board Standing Committees, the costs associated with attendance at these meetings be funded through existing Corporate Activities operating budgets.

8.5

Active Transportation and Traffic Safety Task Force Bylaw 15-2023

THAT Bylaw 15-2023, a bylaw to enact the Active Transportation and Traffic Safety Task Force, a task force to prioritize strategies, projects, and programs related to walking, running and/or rolling that guide investment in the transportation network, whether for recreation or commuting, that best aligns with community goals, as identified in the County's strategic planning documents, be given first reading.

THAT Bylaw 15-2023 be given second reading.

THAT Bylaw 15-2023 be considered for third reading.

THAT Bylaw 15-2023 be given third reading.

9.5

Bylaw 26-2023 Boards and Committees Honorarium Amending Bylaw No. 2

THAT Bylaw 26-2023, a bylaw that amends Bylaw 34-2017 to establish the honoraria to be payable to public members of Council Committees, be given first reading.

THAT Bylaw 26-2023 be given second reading.

THAT Bylaw 26-2023 be considered for third reading.

THAT Bylaw 26-2023 be given third reading.

9.6

Status of Report – Housing Affordability Project - Red Tape Reduction Measures

THAT the necessary bylaw amendments to implement the Housing Affordability Project – red tape reduction measures for separating garden suites into urban and rural categories and addressing amenity space, be prepared for Council’s consideration at a public hearing by the end of Q3 2023.

ACTION: Planning and Development Services

DUE: Q3 2023

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

8.6 Pointe-aux-Pins Acres Agricultural Facility Update

2023/ 204

Moved by: A. Nelson

THAT the following revisions to the project scope for Pointe-aux-Pins Acres (The Pointe) be approved:

- Revised building design with new configuration including a concrete arena floor and animal housing, including wash racks and penning (120 stalls)
- Building design to accommodate future installation of renewable energy systems
- Decreased area of site development
- Removal of campground and amenities and roadways
- Connection to the former Capital Region Northwest Water Services Commission watermain and the removal of the onsite potable water reservoir, the fire pumphouse and non-potable water system
- Removal of the covered riding arena
- Revised parking and roadways to support new building design.

In Favour (7): D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Opposed (2): R. Frank, and R. Parks

Carried

9. REQUESTS FOR DECISION

9.1 Strathcona County Consolidated Financial Statements for the Year Ended December 31, 2022 and Audit Results

2023/ 205

Moved by: R. Frank

THAT Council meet in private to discuss matters protected from disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act section 24, at 4:33 p.m.

In Favour (8): R. Frank, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Opposed (1): R. Parks

Carried

Name	Reason/ Purpose
Mavis Nathoo	Necessary to perform role
Sara McKerry	Legislative Advice/ Clerk
Susanne Semchuk	Meeting Support
R. Jolley	Presenter
L. Faucher	Presenter

2023/ 206

Moved by: D. Anderson

THAT Council revert to open session at 4:37 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

Councillor Anderson left the meeting at 4:38 p.m.

2023/ 207

Moved by: B. Tonita

THAT the Strathcona County Consolidated Financial Statements for the Year Ended December 31, 2022, as set out in enclosure 1 of the July 4, 2023 Financial and Strategic Services report, be approved.

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

Councillor Anderson joined the meeting at 4:44 p.m.

8. COUNCIL PRIORITIES

8.1 Motion following Notice of Motion – Village on the Lake Neighborhood Signage

2023/ 208

Moved by: R. Parks

THAT Administration include funding for the replacement of the existing decorative wood street signs in the neighbourhood of Village on the Lake to be brought forward for Council's consideration as part of the 2024 budget deliberations.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

ACTION: Transportation Engineering and Operations

DUE: 2024 Budget Deliberations

8.2 Motion following Notice of Motion – Strathcona County Business Directory Seniors Section

2023/ 209

Moved by: R. Parks

THAT a specific Seniors tabbed section be added into the Strathcona County Business Directory to include comprehensive information related to seniors' needs such as housing, transportation, health care, etc.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

ACTION: Economic Development and Tourism

DUE: Immediately

8.4 Motion following Notice of Motion – Potential Operating and Capital Budget Impacts

2023/ 210

Moved by: R. Frank

THAT Administration prepare a report for Council's consideration by the end of Q3 2023 to identify the potential operating and capital budgetary impacts, as well as budgetary KPIs (debt usage, debt servicing ratio, tax increase, etc.) on an individual and cumulative basis (in the context of initiatives of 1 to 6 and other approved budget items) if initiatives 7-11 are approved in the future:

Approved projects

1. The Pointe - \$67 million
2. Seniors Supports and Services – operational spend
3. Bgc land grant
4. Affordable housing land grant – Clover Bar Lodge, Fir Street
5. RVA Footbridge
6. Centre in the Park, utilities (design approved, construction pending)

Potential projects

7. Value-add agriculture investment
8. Seniors tax rebate
9. Hiring and build out of the emergency/fire department
10. Bremner utilities (water, wastewater) at \$23-\$26 million range
11. Indoor Fieldhouse (\$65 million)

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried
ACTION: Financial and Strategic Services
DUE: Q3 2023

9. REQUESTS FOR DECISION

9.2 2022 Capital Budget Amendment – Lakeland Village Creek Erosion Mitigation

2023/ 211

Moved by: B. Tonita

THAT an amendment to the 2022 Capital Budget to increase the Lakeland Village Creek Erosion Mitigation project by \$400,000 (from \$1,200,000 to \$1,600,000), to be funded from Municipal Reserves, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

8.7 Mid-sized Cities Mayors' Caucus - Letter of Support for 2030 Commonwealth Games Bid

2023/ 212

Moved by: R. Parks

THAT the Mayor, on behalf of Council sign a letter of support for the bid by Calgary, Edmonton, Enoch Cree Nation and the Tsuut'ina First Nation to host the 2030 Commonwealth Games in Alberta.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

ACTION: Office of the Mayor

DUE: Immediately

9. REQUESTS FOR DECISION

9.3 Asset Management Policy

2023/ 213

Moved by: K. Berghofer

THAT the Asset Management Policy SER-014-005, as set out in enclosure 2 of the July 4, 2023 Financial and Strategic Services report, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
2 D. Anderson NM-9	Notice of Motion	Councillor Anderson SERVED the following Notice of Motion to be presented for debate and vote at the September 5, 2023 Council Meeting: THAT by the end of Q4 2023, the tree located on County property that is impacting the businesses at 101 Granada Boulevard be removed, and that Administration prepare a report for Council's consideration with policy options to address nuisance trees on County property.	ACTION: Office of the Elected Officials	DUE: September 5, 2023

4 B. Tonita NM-10	<p>Notice of Motion</p> <p>Councillor Tonita SERVED the following Notice of Motion to be presented for debate and vote at the July 18, 2023 Council Meeting:</p> <p>THAT Administration arrange meetings, as soon as possible, with the primary telecom carriers operating in Strathcona County to discuss solutions for the poor cellular service throughout the County, including both urban and rural areas; and</p> <p>THAT Administration prepare a report for Council's consideration by the end of October 2023 on near term options to improve cellular service throughout Strathcona County including funding opportunities, current state and future state infrastructure plans and identification of barriers that telecom carriers have identified.</p>	ACTION: Office of the Elected Officials	DUE: July 18, 2023
4 B. Tonita NM-11	<p>Notice of Motion</p> <p>Councillor Tonita SERVED the following Notice of Motion to be presented for debate and vote at the July 18, 2023 Council Meeting:</p> <p>THAT Administration prepare a report for Council's consideration by the end of Q1 2024 on options and strategies to enhance the profile, promotion and support for arts and cultural activities in Strathcona County, including but not limited to the following areas:</p> <ul style="list-style-type: none"> • The current and future profile of grants and bursaries related to the arts; • Investments in festivals, arts organizations and individual artistic pursuits through coordinated government, corporate and private funding; • The role of County Administration in engaging and promoting the County's arts community, and providing advice and support on issues that affect arts and culture; • Opportunities to foster new partnerships and projects that strengthen arts and culture; • Work with Indigenous peoples in promoting reconciliation through arts and culture; and • Arts and cultural programming that promotes diversity, inclusion and multiculturalism in Strathcona County. 	ACTION: Office of the Elected Officials	DUE: July 18, 2023

9. REQUESTS FOR DECISION

9.4 Northern Bear Water and Wastewater Services Franchise Bylaw and Associated Franchise Agreement

2023/ 214

Moved by: G. Lawrence

THAT Bylaw 18-2023 Northern Bear Water and Wastewater Services Franchise Bylaw, a bylaw to prohibit any other person from providing the same or a similar utility service as the franchisee (Properties of Northern Bear Inc. and Touchwood Holdings Ltd.) in that portion of Strathcona County which is generally depicted in Schedule "B" attached to this bylaw, be given first reading.

THAT the Franchise Agreement as set out in enclosure 2 of the July 4, 2023 Utilities report be approved, and that Administration apply to the Alberta Utilities Commission for approval of the Franchise Agreement.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

10. PUBLIC HEARING

The Clerk provided an overview of the Public Hearing procedure as required.

10.1 Bylaw 29-2023 map and text amendment to Land Use Bylaw 6-2015 (Ward 3)

The Mayor convened the Public Hearing for Bylaw 29-2023 at 7:00 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speakers:

E. Sehn	in favour
P. Shaver	in favour

The Mayor closed the Public Hearing for Bylaw 29-2023 at 7:06 p.m.

Administration then answered Council's questions.

2023/ 215

Moved by: L. Harvey

THAT Bylaw 29-2023, a bylaw that amends Land Use Bylaw 6-2015 by adding MU2 – Salisbury Village district and rezoning approximately 3.15 hectares (7.78 acres) of land within Lot E, Plan 6159KS, Lot 1, Plan 8720616 and Lot 2, Plan 8720616 (Pt. NE 22-52-23-W4) from DC2 – Direct Control district to MU2 – Salisbury Village Mixed Use 2 zoning district, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2023/ 216

Moved by: K. Berghofer

THAT Bylaw 29-2023 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2023/ 217

Moved by: R. Parks

THAT Bylaw 29-2023 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2023/ 218

Moved by: D. Anderson

THAT Bylaw 29-2023 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 7:10 p.m.

Mayor

Director, Legislative & Legal Services