

Priorities Committee Meeting_Sep12_2023

REPORT FOR INFORMATION**Update on Policies Reviewed with No Recommended Changes****Report Purpose**

To provide Priorities Committee an update on Policies reviewed by Administration with minor clerical changes or no recommended changes in accordance with GOV-002-021 Mandatory Review of Bylaws and Policies.

Our Strategic Goals

Goal 4 - Municipal Excellence
Governance Requirement

Report

GOV-002-021 Mandatory Review of Bylaws and Policies states that reports on the status of each Policy will be presented to Council regularly, following the scheduled review of the Policy. As a part of updated processes, Priorities Committee will be provided with a quarterly report on the status of Policies that have been reviewed by Administration with minor administrative revisions or no recommended changes.

As outlined in GOV-002-021, Administration may correct spelling and grammatical errors without requiring the Policy to be brought before Council for a resolution. Policies with changes beyond this will be brought to Council with recommendations and require a resolution of Council.

Administration reviews the content to ensure that the Policy:

- is appropriately administered by Strathcona County considering risk management issues, pertinent enforcement procedures and inspections systems;
- reflects the current organizational structure;
- complies with current statutory authorities, provisions, and requirements;
- does not conflict with other policies, bylaws, legislation that address the issue;
- supports the Strategic Plan;
- reflects the business of or services provided by Strathcona County.

The following Policies have been reviewed as outlined:

| | |
|--------------------|--|
| FIN-001-016 | Donations Received and Disbursed Reviewed by Financial and Strategic Services, minor clerical changes for clarity. No recommended changes. |
| SER-002-006 | Recovery of Taxes Related to Designated Manufactured Homes Reviewed by Assessment and Tax, no recommended changes and updated to new template. |
| SER-002-007 | Property Tax Relief Reviewed by Assessment and Tax, no recommended changes. |
| SER-009-043 | Blockages in Residential Sewer Lines Reviewed by Utilities, no recommended changes. |

Priorities Committee Meeting_Sep12_2023

HUM-001-038 Inclusive Hiring Policy

Reviewed by Human Resources, no recommended changes.

SER-011-005 Field Allocation

Reviewed by Recreation, Parks and Culture, no recommended changes and updated to new template.

SER-011-019 Pesticide Notification – Developed Parklands

Reviewed by Recreation, Parks and Culture, no recommended changes and updated to new template.

SER-011-023 Parkland Memorial Program

Reviewed by Recreation, Parks and Culture, no recommended changes and updated to new template.

Council and Committee History

n/a

Other Impacts

Policy: GOV-002-021 Mandatory Review of Bylaws and Policies, GOV-002-031 Municipal Policy Handbook Program

Financial/Budget: n/a

Legislative/Legal: n/a

Interdepartmental: Assessment and Tax, Utilities, Human Resources and Recreation, Parks and Culture have reviewed their respective Policies with no recommended changes.

Master Plan/Framework: n/a

Communication Plan

Once approved, the Policy review date will be updated and they will be made available on the Municipal Policy Handbook page of the Strathcona County website.

Enclosures

- 1 FIN-001-016 Donations Received and Disbursed
- 2 SER-002-006 Recovery of Taxes Related to Designated Manufactured Homes
- 3 SER-002-007 Property Tax Relief
- 4 SER-009-043 Blockages in Residential Sewer Lines
- 5 HUM-001-038 Inclusive Hiring Policy
- 6 SER-011-005 Field Allocation
- 7 SER-011-019 Pesticide Notification – Developed Parklands
- 8 SER-011-023 Parkland Memorial Program