

## COUNCIL MEETING MINUTES

June 6, 2023  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Lorne Harvey, Ward 3  
Bill Tonita, Ward 4  
Aaron Nelson, Ward 5  
Corey-Ann Hartwick, Ward 6  
Glen Lawrence, Ward 7

Members Absent: Katie Berghofer, Ward 8 (*attended for items 1-3*)

Administration Present: Darrell Reid, Chief Commissioner  
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief Financial Officer  
Jason Chance, Assoc. Commissioner, Community Services  
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services  
Mavis Nathoo, Director, Legislative and Legal Services  
Sara McKerry, Manager, Governance Services  
Mina Barnes, Legislative Officer

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### 1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:01 a.m.

Mayor Frank conducted roll call and confirmed the remote participation of Councillors Tonita and Berghofer.

## **2. CHANGES TO AGENDA & ADOPTION OF AGENDA**

**2023/ 156**

**Moved by:** A. Nelson

THAT the June 6, 2023 Council meeting agenda be adopted with the following changes:

- Add new item 3.5 Discussion of Options for Council Orientation Approaches to the Closed Session;
- Add enclosure 1 to item 3.2 The Pointe Update; and
- Bring item 3.4 Legal Update forward to be dealt with before item 3.3 Northern Bear Servicing.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

## **3. CLOSED SESSION**

**2023/ 157**

**Moved by:** A. Nelson

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 16, 24, 25 and 27 at 9:04 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

Councillors Tonita and Berghofer provided verbal confirmation that they could maintain confidentiality while participating remotely.

### **3.1 Chief Commissioner - Introduction of Topics**

### 3.2 The Pointe Update

FOIP Section 16, trade secrets of third party

FOIP Section 25, economic interests of the municipality

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Diehl Townsley	Presenter
Colin Roggeveen	Presenter
Jason Ruhl	Presenter
Diane Yanch	To answer questions
Stacey Nestorowich	To answer questions
Sherri-Dawn Annett	Necessary to perform role
P. Williams	To answer questions
M. Dub	To answer questions
E. Cancian	To answer questions
Jennifer Moncion	Necessary to perform role
Brittney McClinton	Necessary to perform role

### 3.3 Northern Bear Servicing

FOIP Section 24, advice from officials

FOIP Section 25, economic interests of the municipality

FOIP Section 27, legal privilege

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Jason Casault	Presenter
Linette Capcara	To answer questions
Tammy Lockhart	To answer questions
Danielle Wilson	To answer questions
Jennifer Moncion	Necessary to perform role
Brittney McClinton	Necessary to perform role

### 3.4 Legal Update

FOIP Section 27, legal privilege

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter
Sara McKerry	Meeting Support
Danielle Wilson	Legal Advice
Jennifer Moncion	Necessary to perform role
Brittney McClinton	Necessary to perform role

3.5 Discussion of Options for Council Orientation Approaches  
FOIP Section 24, advice from officials

Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter
Sara McKerry	Meeting Support

*Councillor Berghofer left the meeting at 11:28 a.m.*

**2023/ 158**

**Moved by:** R. Parks

That Council revert to open session at 11:53 a.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

**4. PROTOCOL ITEMS**

Mayor Frank re-convened the meeting and conducted roll call to confirm the remote participation of Councillor Tonita.

4.1 Territorial Acknowledgement

The Mayor acknowledged that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

4.2 Proclamations

Seniors' Week                  June 5 - 11, 2023

## 5. MOTIONS ARISING OUT OF CLOSED SESSION

### 3.3 Norther Bear Servicing

**2023/ 159**

**Moved by:** G. Lawrence

THAT Administration be authorized to enter into the Water Supply Agreement with Properties of Northern Bear Inc. on the terms set out in enclosure 4 of the June 6, 2023 Infrastructure and Planning Services report; and THAT enclosure 4 remain private pursuant to Sections 25 and 27 of the *Freedom of Information and Protection of Privacy Act*;

THAT Administration apply to the Alberta Utilities Commission for approval, subject to the Water Supply Agreement being executed.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

### 3.4 Legal Update

**2023/ 160**

**Moved by:** C. Hartwick

THAT Administration prepare a report and a new bylaw to create new residential zoning districts primarily for use in the Bremner area (based on Bylaw 10-2023 dealt with on April 25 and May 2, 2023) to address concerns raised by Council at the April 25, 2023 public hearing and at the May 2, 2023 Council meeting, including those related to timing and cost to taxpayers, for Council's consideration concurrently with Bylaw 14-2023, and any corresponding amendments to Bylaw 14-2023, at a public hearing to be held on July 18, 2023.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

**ACTION: Legislative and Legal Services,  
Planning and Development Services**

**DUE: July 18, 2023**

## 6. CONSENT AGENDA

**2023/ 161**

**Moved by:** A. Nelson

THAT Council approve the following agenda items without debate:

### 7.1

#### **May 16, 2023 Council Meeting Minutes**

THAT the May 16, 2023 Council meeting minutes be approved.

### 8.2

**Governance Advisory Committee Report - Public Member Appointment – Boards and Committees**

THAT enclosure 1 of the June 6, 2023 Governance Advisory Committee report, Public Member Appointments – Boards and Committees Spring 2023, remain private pursuant to sections 17 and 29 of the *Freedom of Information and Protection of Privacy Act* until approved; and

THAT the appointments and terms as set out in enclosure 1 of the June 6, 2023 Governance Advisory Committee report, Public Member Appointment - Boards and Committees Spring 2023, be approved.

**9.1**

**2019 Capital Budget Amendment – Ambulance Equipment Upgrade**

THAT the amendment to the 2019 Capital Budget to reduce internal funding for the Ambulance Equipment Upgrade project from \$200,000 to \$94,000 and to add \$401,000 in Third-Party Funding to increase the scope of the project to include additional electric power stretchers, be approved.

**9.4**

**2022 Year End Reserve Reallocations**

THAT the reallocation of \$562,880 from the Utility Wastewater Reserve to the Utility Solid Waste Reserve, be approved; and

THAT the reallocation of \$863,083 from the Utility Water Reserve to the Utility Stabilization Reserve, be approved.

**9.5**

**Requested Exception to Policy GOV-001-026**

THAT an exception to provision 13 of Policy GOV-001-026 Elected Officials Business Expense Policy, to allow administration to prepare and post summary level Elected Official business expense reports, be approved.

**11.2**

**Expenditure of Council Priority Funds – Fultonvale Parents Group co Kristy Hermann**

THAT an expenditure of \$3,725.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$375.00
Councillor Robert Parks	\$500.00
Councillor Lorne Harvey	\$300.00
Councillor Aaron Nelson	\$500.00
Councillor Corey-Ann Hartwick	\$750.00
Councillor Glen Lawrence	\$1000.00
Councillor Katie Berghofer	\$300.00

for the purpose of providing funds to the Fultonvale Parents Group co Kristy Hermann for costs associated with their 2023 Grade 6 year-end retreat, be approved.

**11.3**

## **Expenditure of Council Priority Funds – Glory Lutheran Church**

THAT an expenditure of \$1,900.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$375.00
Councillor Aaron Nelson	\$425.00
Councillor Corey-Ann Hartwick	\$400.00
Councillor Glen Lawrence	\$300.00
Councillor Katie Berghofer	\$400.00

for the purpose of providing funds to the Glory Lutheran Church for costs associated with the construction of a wooden cross for the Luther Rose Memorial Garden, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

## **8. COUNCIL PRIORITIES**

- 8.1 Governance Advisory Committee Report - Amendments to Policy GOV-001-038 - Elected Officials Participation in Employee Benefit Plans

**2023/ 162**

**Moved by:** B. Tonita

THAT revised policy GOV-001-038 Elected Officials Participation in Employee Benefit Plans, as set out in enclosure 1 of the June 6, 2023 Governance Advisory Committee report, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

## **9. REQUESTS FOR DECISION**

- 9.2 2022 Year End Financial Update

Council was provided with information on identified potential adjustments to the 2022 Financial Statements.

- 9.3 2023 Capital Budget Amendment – 2022 Capital Carryforwards

**2023/ 163**

**Moved by:** R. Parks

THAT an amendment to the 2023 Capital Budget to increase the total planned capital spend in the amount of \$167,774,825 (from \$63,372,820 to \$231,147,647), as set out in enclosure 1 of the June 6, 2023 Financial and Strategic Services report, to be funded from existing Council authorities, be approved;

THAT an amendment to the 2008, 2013, 2014, 2016, 2017, 2018, 2019, 2020, 2021 and 2022 Capital Budgets to release funds and/or commitments from 19 projects in the amount of \$15,650,489, as set out in enclosure 2 of the June 6, 2023 Financial and Strategic Services report, be approved; and

THAT an amendment to the 2008, 2013, 2014, 2016, 2017, 2018, 2019, 2020, 2021, and 2022 Capital Budgets to close 15 projects and release funds in the amount of \$3,094,474, as set out in enclosure 3 of the June 6, 2023 Financial and Strategic Services report, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

**11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**



## 11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
3 L. Harvey NM-4	<b>Notice of Motion</b>	Councillor Harvey SERVED the following Notice of Motion to be presented for debate and vote at the June 20, 2023 Council Meeting:  THAT Administration include funding to increase the Seniors' Property Tax Rebate to \$250 for Council's consideration as part of the 2024 budget deliberations.	<b>ACTION:</b> Office of the Elected Officials	<b>DUE:</b> June 20, 2023
3 L. Harvey	<b>Information Request</b>	<b>Seedling Planting Locations</b>  Please provide a list of County Locations where volunteer organizations can plant seedlings.	<b>ACTION:</b> Recreation, Parks and Culture	<b>DUE:</b> June 20, 2023
3 L. Harvey	<b>Information Request</b>	<b>Annual Weed Control Program Rotation Schedule</b>  Please provide clarification on the rotation schedule for the County's "Annual Weed Control Program" and how the public website communicates the schedule of which areas are done and when.	<b>ACTION:</b> Recreation, Parks and Culture/Planning and Development Services	<b>DUE:</b> June 20, 2023
3 L. Harvey	<b>Information Request</b>	<b>Urban Road and Sidewalk Project Rehabilitation Schedule Criteria</b>  Please provide the criteria used to determine which urban road and sidewalk projects are scheduled for rehabilitation each year.	<b>ACTION:</b> Transportation Engineering Operations	<b>DUE:</b> June 20, 2023

*After a recess, Deputy Mayor Nelson conducted roll call and confirmed the remote participation of Councillor Tonita and Mayor Frank.*

## 10. PUBLIC HEARING

### 10.1 Bylaw 19-2023 Road Closure (Ward 5)

The Clerk provided an overview of the Public Hearing procedure as required.

The Deputy Mayor convened the Public Hearing for Bylaw 19-2023 at 5:00 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no registered speakers.

The Deputy Mayor closed the Public Hearing for Bylaw 19-2023 at 5:06 p.m.

**Moved by:** C. Hartwick

THAT Bylaw 19-2023, a bylaw that proposes the closure of a portion of Plan 6854W, be given first reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

**2023/ 165**

**Moved by:** B. Tonita

THAT Bylaw 19-2023 be given second reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

**2023/ 166**

**Moved by:** L. Harvey

THAT Bylaw 19-2023 be considered for third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

**2023/ 167**

**Moved by:** G. Lawrence

THAT Bylaw 19-2023 be given third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

10.2 Bylaw 21-2023 Map Amendment to Land Use Bylaw 6-2015 (Ward 4)

The Clerk provided an overview of the Public Hearing procedure as required.

The Deputy Mayor convened the Public Hearing for Bylaw 21-2023 at 5:09 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were 2 registered speakers.

Y. Lew in favour

M. Bortoluzzi in favour

The Deputy Mayor closed the Public Hearing for Bylaw 21-2023 at 5:13 p.m.

**2023/ 168**

**Moved by:** R. Parks

THAT Bylaw 21-2023, a bylaw that amends Land Use Bylaw 6-2015 by rezoning approximately 8.41 hectares (20.77 acres) of land within a portion of Lot 1, Block 1, Plan 1922344 (Pt. SE 24-53-23-W4) from AD - Agriculture: Future Development zoning district to R6 - Cambrian East Mixed Dwelling Residential, PC - Conservation, and PR - Recreation zoning districts, be given first reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

**2023/ 169**

**Moved by:** B. Tonita

THAT Bylaw 21-2023 be given second reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

**2023/ 170**

**Moved by:** C. Hartwick

THAT Bylaw 21-2023 be considered for third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

**2023/ 171**

**Moved by:** R. Parks

THAT Bylaw 21-2023 be given third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

*After a recess, Deputy Mayor Nelson conducted roll call and confirmed the remote participation of Councillor Tonita and Mayor Frank.*

10.3 Bylaw 22-2023 Map and Text Amendment to Land Use Bylaw 6-2015 (Ward 7)

The Clerk provided an overview of the Public Hearing procedure as required.

**2023/ 172**

**Moved by:** R. Parks

THAT the deadline for submission of written responses in Section 119 of the Meeting Procedures Bylaw be suspended to allow the late addition of the written submissions from Ms. Clement and Mr. Kolkman.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

The Deputy Mayor convened the Public Hearing for Bylaw 22-2023 at 7:00 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were 15 registered speakers.

S. Mayo	opposed
D. Onishenko	in favour
R. Soans	in favour
K. Sutherland	in favour
J. Sutherland	in favour
W. Polzin, Little Warriors	opposed
J. Fuga	opposed
J. Maisonneuve	opposed
R. Maisonneuve	opposed
L. VanBrabant	opposed
D. Coatta	opposed
E. Kolkman	opposed
D. Rhodes	opposed
J. Martin, Little Warriors	opposed
J. Stickle	opposed

*Mayor Frank left the meeting at 9:20 p.m.*

**2023/ 173**

**Moved by:** R. Parks

THAT the rules under section 124 of Meeting Procedures Bylaw 21-2021 be suspended to allow responses to new information raised at the Public Hearing.

In Favour (7): R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Carried**

The following speakers responded to new information:

D. Onishenko	in favour
J. Fuga	opposed
J. Maisonneuve	opposed

*Mayor Frank joined the meeting at 9:29 p.m.*

The Deputy Mayor closed the Public Hearing for Bylaw 22-2023 at 9:36 p.m.

Administration answered subsequent questions from Council.

## **2023/ 174**

**Moved by:** R. Parks

THAT Bylaw 22-2023, a bylaw that amends Land Use Bylaw 6-2015 by adding DC86 – Direct Control district and rezoning approximately 16.20 hectares (39.98 acres) of land within Lot B, Plan 4319RS (Pt. NE 26-52-21-W4) from AG – Agriculture: General zoning district to DC86 – Direct Control district, be given first reading.

Opposed (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

**Defeated**

## **12. ADJOURNMENT**

Deputy Mayor Nelson declared the meeting adjourned at 10:21 p.m.

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Mayor

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Director, Legislative & Legal Services