

Changes to the 2023 Meeting Dates Schedule**Report Purpose**

To seek Council approval on scheduling changes related to the July 18/19, 2023 Council meeting.

Recommendation

1. THAT the July 18, 2023 public hearing be scheduled to begin at 6:00 p.m.
2. THAT the Orders of the Day for the July 18/19, 2023 Council meeting be changed to recess on July 18, 2023 at 11:00 p.m. and continue on July 19, 2023 at _____, if required;
3. THAT a Council meeting be scheduled on _____;
4. THAT pursuant to Section 90 of Meeting Procedures Bylaw 21-2021, that the rules under Section 115 of Meeting Procedures Bylaw 21-2021 be suspended to extend the registration deadline to speak at the public hearing by electronic means to one hour before the meeting resumes on July 19, 2023, if the public hearing does not conclude on July 18, 2023.

Our Strategic Goals

Governance Requirement

Report

A public hearing is scheduled on July 18, 2023 that that may be lengthy, and it is possible that the hearing will need to continue on July 19th. Administration recommends the following changes to ensure adequate time to complete Council business prior to the summer recess and to provide transparency for the public regarding public hearing timing and procedures.

1. Schedule the July 18, 2023 public hearing to begin at 6:00 p.m.

This start time will allow for additional time while maintaining the practice of beginning the public hearing during the evening when more people are available to attend.

2. Establish a recess time of 11:00 p.m. on July 18, 2023.

While Council meetings typically do not have an established end time, knowing that this public hearing may not be concluded in one day, setting a recess time in advance will provide certainty to the public and members of Council. It will also assist administration with planning and logistics for the meeting.

3. Add an additional Council meeting on either July 19, 2023 at 3:00 p.m. or on July 20, 2023 at 2:30 p.m.

To ensure adequate time to deal with any unfinished business from the July 18/19 2023 Council meeting, it is recommended that Council schedule an additional meeting on either July 19, 2023 at 3:00 p.m. or on July 20, 2023 at 2:30 p.m.

4. Extend the registration deadline to participate by electronic means.

If the public hearing continues on July 19th, it will be important to ensure that member of the public have the maximum opportunity to participate. Under the current provisions of Meeting Procedures Bylaw 21-2021, members of the public must register by 4 p.m. the day before the public hearing if they want to participate by electronic means (on Zoom). Suspending the rules will allow members of the public the opportunity to speak via Zoom if the public hearing continues on a second day.

Council and Committee History

October 25, 2022 Council approved the 2023 Meeting Dates Schedule

Other Impacts

Policy: n/a

Legislative/Legal: Section 193 of the Municipal Government Act allows Council to establish a regular meeting schedule and to make changes to the date, time or place of a regularly scheduled meeting with 24 hours' notice of the change to any councillors not present at the meetings at which the change was made, and to the public.

Financial/Budget: n/a

Interdepartmental: n/a

Master Plan/Framework: n/a

Communication Plan

If approved, the updated meeting dates and times will be added to the public website and revised calendar invitations will be provided to Council.