

COUNCIL MEETING MINUTES

November 14, 2023
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Lorne Harvey, Ward 3
Bill Tonita, Ward 4
Aaron Nelson, Ward 5
Corey-Ann Hartwick, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present: Darrell Reid, Chief Commissioner
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief
Financial Officer
Jason Chance, Assoc. Commissioner, Community Services
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services
Mavis Nathoo, Director, Legislative and Legal Services
Sara McKerry, Manager, Governance Services
Mina Barnes, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2023/ 291

Moved by: C. Hartwick

THAT the November 14, 2023 Council meeting agenda be adopted as presented.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick,
G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

2023/ 292

Moved by: L. Harvey

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 21, 24 and 27 at 9:01 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3.1 Chief Commissioner - Introduction of Topics

3.2 Festival Place Parking Management Strategy
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Diehl Townsley	Presenter
Michael Desautels	To answer questions
Diane Yanch	To answer questions
Cheryl Oxford	Necessary to perform role
Brittney McClinton	Necessary to perform role

3.3 Notice of Intention to Expropriate (Ward 4)
FOIP Section 24, advice from officials
FOIP Section 27, legal privilege

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Paula Laplante	Presenter
Linette Capcara	To answer questions
Kevin Cole	To answer questions
Danielle Wilson	To answer questions
Brittney McClinton	Necessary to perform role

3.4 Priorities and Advocacy
FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization/ Presenter
Mavis Nathoo	Legislative Advice/ Clerk
Sara McKerry	Meeting Support
Kevin Cole	Presenter
Jackie Porayko	To answer questions
Brittney McClinton	Necessary to perform role

Councillor Anderson left the meeting at 9:54 a.m.

Councillor Anderson rejoined the meeting at 10:22 a.m.

3.5 Closed Session Report Process
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative Advice/ Clerk/ Presenter
Sara McKerry	Meeting Support

2023/ 293

Moved by: R. Parks

That Council revert to open session at 11:05 a.m. and recess until 2:00 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

4. PROTOCOL ITEMS

4.1 Territorial Acknowledgement

Mayor Frank re-convened the meeting with an acknowledgement that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

4.2 Proclamations

No proclamations were presented at the meeting.

4.3 Condolences for the Passing of Peter Elzinga

On behalf of Strathcona County, Mayor Frank expressed condolences on the passing of Peter Elzinga. Peter Elzinga's legacy in Strathcona County and Sherwood Park is marked by his extensive political career and significant contributions to the community, both in public service and through philanthropy. Peter Elzinga's life and work exemplify a deep commitment to public service, community development, and education. His legacy in Strathcona County and Sherwood Park will be remembered for his unwavering dedication to improving the lives of others and his significant contributions to Strathcona County and Alberta.

5. MOTIONS ARISING OUT OF CLOSED SESSION

3.2 Festival Place Parking Management Strategy

2023/ 294

Moved by: K. Berghofer

THAT enclosure 2 be created and added to item November 14, 2023 Festival Place Parking Management Strategy report, and remain private pursuant to sections 21 and 24 of the *Freedom of Information and Protection of Privacy (FOIP) Act*; and

THAT Administration take the steps set out in enclosure 2.

In Favour (5): R. Frank, L. Harvey, B. Tonita, G. Lawrence, and K. Berghofer

Opposed (4): R. Parks, D. Anderson, A. Nelson, and C. Hartwick

Carried

3.3 Notice of Intention to Expropriate (Ward 4)

2023/ 295

Moved by: B. Tonita

THAT Council, in its capacity as Expropriating Authority under the *Expropriation Act*, RSA 2000, c E-13 (the "Act"), hereby approves and authorizes the commencement of the expropriation process under the *Act* to acquire those portions of the land, or interest in the lands legally described as Plan 7328KS, Lot (A) as shown on enclosure 1 of the November 14, 2023 Planning and Development Services Report;

THAT Administration be authorized to take all steps necessary to undertake the expropriation under the *Act*, including filing, serving and publishing the Notice of Intention to Expropriate; and

THAT Administration be authorized to enter into an agreement, pursuant to Section 30 of the *Act*, with the owners for the lands legally described as Plan 7328KS, Lot (A) if any such owners are willing to consent to the acquisition.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

6. CONSENT AGENDA

2023/ 296

Moved by: C. Hartwick

THAT Council approve the following agenda items without debate:

7.1

Confirmation of Minutes from Recent Meetings

THAT the October 24, 2023 Council meeting and October 31, 2023 Council - Budget meeting minutes be approved.

8.3

Status of Report – Strategic Land Reserve Funding Strategy

THAT the Strategic Land Reserves Funding Strategy be prepared for Council’s consideration by March 2024.

**ACTION: Planning and Development Services
DUE: March 2024**

9.1

2023 Recommendation to Revise the Winter Maintenance Policy SER-009-026

THAT revised Policy SER-009-026 Winter Maintenance Policy – Roads, Sidewalks, and Parking Lots, as set out in enclosure 2 of the November 14, 2023 Transportation Engineering and Operations report, be approved.

9.2

Hearthstone at Cambrian Stage 2 Road Naming (Ward 4)

THAT the names “Wolf Willow Way” and “Ember Crescent” for the Hearthstone at Cambrian Stage 2 roads as set out in enclosure 3 of the November 14, 2023 Planning and Development Services Report, be approved.

11.2

Expenditure of Council Priority Funds – Ardrossan 55 Plus Club

THAT an expenditure of \$1,500.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$244.00
Councillor Robert Parks	\$154.00
Councillor Dave Anderson	\$154.00
Councillor Lorne Harvey	\$128.00
Councillor Bill Tonita	\$103.00
Councillor Aaron Nelson	\$256.00
Councillor Corey-Ann Hartwick	\$154.00
Councillor Glen Lawrence	\$153.00
Councillor Katie Berghofer	\$154.00

for the purpose of providing funds to the Ardrossan 55 Plus Club for costs associated with their annual Christmas dinner, be approved.

11.3

Expenditure of Council Priority Funds – Ardrossan Amateur Football Parents Association

THAT an expenditure of \$3,575.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$375.00
Councillor Robert Parks	\$400.00
Councillor Dave Anderson	\$500.00
Councillor Lorne Harvey	\$300.00
Councillor Bill Tonita	\$250.00
Councillor Aaron Nelson	\$600.00
Councillor Corey-Ann Hartwick	\$500.00
Councillor Glen Lawrence	\$250.00
Councillor Katie Berghofer	\$400.00

for the purpose of providing funds to the Ardrossan Amateur Football Parents Association for costs associated with their year-end banquet, be approved.

11.4

Expenditure of Council Priority Funds – Red & Black Football Booster Club

THAT an expenditure of \$19,475.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$1,375.00
Councillor Robert Parks	\$3,100.00
Councillor Dave Anderson	\$3,000.00
Councillor Lorne Harvey	\$2,000.00
Councillor Bill Tonita	\$1,000.00
Councillor Aaron Nelson	\$1,000.00
Councillor Corey-Ann Hartwick	\$2,000.00
Councillor Glen Lawrence	\$3,000.00
Councillor Katie Berghofer	\$3,000.00

for the purpose of providing funds to the Red & Black Football Booster Club for costs associated with replacement jerseys for the Salisbury Sabres football club, be approved.

11.5

Expenditure of Council Priority Funds – Sherwood Park District Soccer Association

THAT an expenditure of \$500.00 from Council Priority Funds as follows:

Mayor Rod Frank	\$43.00
Councillor Dave Anderson	\$57.00
Councillor Lorne Harvey	\$171.00
Councillor Bill Tonita	\$29.00
Councillor Aaron Nelson	\$29.00
Councillor Corey-Ann Hartwick	\$114.00
Councillor Glen Lawrence	\$57.00

for the purpose of providing funds to The Sherwood Park District Soccer Association for costs associated with the field rentals for the U10G T1 Team Zachary, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

8.1 Information Technology Services Business Model Report

Council was provided with a report on the Information Technology Services department’s business model, including information on service delivery, staffing levels and contracted services.

8.2 Cellular Service Improvement Options

Council was provided with a report on near-term options to improve broadband and cellular service in Strathcona County, including funding opportunities, current and future state infrastructure plans, barriers identified by telecom carriers, and advocacy and communications options.

9. REQUESTS FOR DECISION

9.3 Lease Agreements – Switch Inc.

2023/ 297

Moved by: G. Lawrence

THAT long-term lease agreements with Switch Inc, for construction, support and operations of an internet tower and related structures at the Strathcona Olympiette Center (Lot 11MR, Block 1, Plan 1220578), South Cooking Lake Community Hall (Lot 12, Block 1, Plan 9320961), Deville North Cooking Lake Community Hall (Lot 1, Plan 9120799), and Hastings Lake Community Hall (Lot A, Block 1, Plan 7820590) on the terms and conditions as set out in items 1 through 7 of the November 14, 2023 Planning and Development Services report, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
1 R. Parks NM-18	Notice of Motion	Councillor Parks SERVED the following Notice of Motion to be presented for debate and vote at the November 28, 2023 Council Meeting: THAT Administration provide a report by end of March 2024 with a proposed design for a Remembrance Day crosswalk, outlining the costs and whether it can be accommodated within existing budgets, and with a recommendation for the most appropriate location, with a plan for the said crosswalk to be installed in time for Remembrance Day 2024.	ACTION: Office of the Elected Officials	DUE: November 28, 2023
5 A. Nelson NM-19	Notice of Motion	Councillor Nelson SERVED the following Notice of Motion to be presented for debate and vote at the November 28, 2023 Council Meeting: THAT Administration work with the Strathcona Vintage Tractor Association (SVTA) to confirm a suitable location for the 2024 tractor pull event while the Pointe-Aux-Pins Acres Agricultural facility (The Pointe) and surrounding site are under construction; and THAT Administration work with SVTA to create a permanent location on the Pointe property to be licensed to SVTA once construction is complete.	ACTION: Office of the Elected Officials	DUE: November 28, 2023
3 L. Harvey NM-20	Notice of Motion	Councillor Parks SERVED the following Notice of Motion to be presented for debate and vote at the November 28, 2023 Council Meeting: THAT Administration prepare a report for Council's consideration by February 2024 with a list of County sites that could possibly be dedicated and transferred to "A Safe Place" for provision of their services within the County.	ACTION: Office of the Elected Officials	DUE: November 28, 2023
6 C. Hartwick	Information Request	Emerald Hills Sports Field Seasonal Dome Feasibility Please provide information on the feasibility of putting a seasonal dome over the Emerald Hills Sport Field, similar to the one used at the University of Alberta Foote Field in Edmonton.	ACTION: Recreation, Parks and Culture	DUE: November 28, 2023

9 R. Frank	Information Request	Half-fish Local Employment area - Investment and Development Please provide information on the scope of current inquiries related to investment and development of the Local Employment Area known as 'Half-fish'.	ACTION: Planning and Development Services/Utilities/Economic Development and Tourism	DUE: November 28, 2023
2 D. Anderson	Information Request	Naming of Peter's Pond Please provide an update on the naming of Peter's Pond.	Withdrawn	

Councillor Tonita left the meeting at 4:20 p.m.

10. PUBLIC HEARING

The Clerk provided an overview of the Public Hearing procedure as required.

The Mayor convened the Public Hearing for Bylaw 38-2023 at 5:00 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no registered speakers.

The Mayor closed the Public Hearing for Bylaw 38-2023 at 5:04 p.m.

10.1 Bylaw 38-2023 Map Amendment to Land Use Bylaw 6-2015 (Ward 6)

2023/ 298

Moved by: C. Hartwick

THAT Bylaw 38-2023, a bylaw that amends Land Use Bylaw 6-2015 by rezoning approximately 64.47 hectares (159.31 acres) of land within the NE 8-51-22-W4 from AG – Agriculture: General to RA – Rural Residential/Agriculture, be given first reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2023/ 299

Moved by: K. Berghofer

THAT Bylaw 38-2023 be given second reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2023/ 300

Moved by: A. Nelson

THAT Bylaw 38-2023 be considered for third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2023/ 301

Moved by: G. Lawrence

4. THAT Bylaw 38-2023 be given third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 5:07 p.m.

Mayor

Director, Legislative & Legal Services