

Flagged item #4**Budget Process, November 2023**

Flagged Item # 4	Flagged Item #4 - Bulk Fuel Alternatives THAT Administration provide information on potential alternatives to building a bulk fuel station, including options to canvas the market for bulk fuel discounts.
Date of Request	November 22, 2023
Moved By	R. Frank
Response Required by	12:00 p.m. November 24 2023
Department / Division	Fleet and Facility Management / Corporate Services and Chief Financial Officer

Response:

The alternative to adding additional bulk fuel capacity to the SPSY yard is to continue using the fleet card system as no significant changes or additional costs would be required. The County currently is using an ESSO fleet card for our fleet of cars, and the T1 and T2 trucks, fire equipment etc.

Other options to use commercial card lock locations exist but are less convenient than the Esso station currently being used on Strathmore drive in Sherwood Park. The further the fueling location is from the SPSY yard adds additional travel time cost.

The current Esso agreement is part of the Rural Municipalities Associate (RMA) common service agreements that RMA procures for their members and allows for both diesel and gasoline products to be purchased.

A request for proposal (RFP) for bulk fuels and their delivery is already in the planning stage with the County's procurement services branch. This RFP is to canvas the market for options and prices to support our current bulk fuel requirements.

For our road construction equipment, the county has a fuel truck that dispenses fuel at the work site locations to optimize the equipment use.

The bulk fuel island proposal focusses on obtaining additional fuel savings over what the County already receives with the fleet card. Additionally, the proposal reduces additional waste and costs caused using plastic jugs of diesel exhaust fluid or windshield washing fluid currently being used, that would be bulk dispensed at the fuel island.

The use of the fleet card requires the operator to use a PIN code that registers the code to the vehicle. A financial control weakness with this system is that it is difficult to confirm if the gas went into the vehicle the pin was for. Fuel dispensed into jerry cans or other vehicles would be charged back against the vehicle code.

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Using the fleet card, fuel dispensed is tracked against the vehicle PIN code and is registered into the fleet card data base. This data is then manually uploaded monthly into our fleet management software for maintenance planning purposes.

The proposed bulk fuel island's control system will automate this process and allow better data for fleet management decisions while adding more robust controls around the fuel dispensing.