

## PRIORITIES COMMITTEE MEETING MINUTES

April 16, 2024  
9:00 a.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Corey-Ann Hartwick, Deputy Mayor (Chair)  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Lorne Harvey, Ward 3  
Aaron Nelson, Ward 5  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8  
Rod Frank, Mayor

Members Absent Bill Tonita, Ward 4 (*attended for items 5.6-5.7*)

Administration Present: Darrell Reid, Chief Commissioner  
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief  
Financial Officer  
Jason Chance, Assoc. Commissioner, Community Services  
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services  
Sara McKerry, Manager, Governance Services  
Mina Barnes, Legislative Officer

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### 1. CALL TO ORDER & TERRITORIAL ACKNOWLEDGEMENT

Deputy Mayor Hartwick called the meeting to order at 9:00 a.m. with an acknowledgement that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

## **2. CHANGES TO AGENDA & ADOPTION OF AGENDA**

### **2024/ P 6**

**Moved by:** G. Lawrence

THAT the April 16, 2024 Priorities Committee meeting agenda be adopted with addition of updated enclosure 1 to item 5.7 Advocacy for Strathcona Seniors Center (ASSC).

In Favour (7): R. Frank, R. Parks, D. Anderson, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

## **3. CONFIRMATION OF MINUTES**

### **3.1 March 5, 2024 Priorities Committee Meeting Minutes**

#### **2024/ P 7**

**Moved by:** R. Parks

That the March 5, 2024 Priorities Committee meeting minutes be approved.

In Favour (7): R. Frank, R. Parks, D. Anderson, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

## **4. EMERGING ITEMS**

There were no emerging items.

## **5. REPORTS FOR DISCUSSION**

### **5.1 2024 Update to the 2023-2026 Corporate Business Plan**

The Priorities Committee was provided with the annual update to the 2023-2026 Corporate Business Plan.

### **5.2 2025 Budget Process**

The Priorities Committee was provided with an overview of the proposed 2025 budget process.

### **5.3 Environmental Framework 2023 Progress Update**

The Priorities Committee was provided with an update on the Environmental Framework (January to December 2023).

### **5.4 On-Demand Transit Pilot Results**

The Priorities Committee was provided with the results from the On-Demand Transit Evening and Weekend Pilot.

*Councillor Harvey joined the meeting at 10:26 a.m.*

5.5 Reserve Policy Update

The Priorities Committee was provided with an update on the upcoming Fiscal Reserves Policy update.

5.9 Transportation Engineering and Operations Construction Season Overview

The Priorities Committee was provided with an overview of the 2024 construction season, and highlights of pending 2025 and 2026 plans.

**6. CLOSED SESSION**

**2024/ P 8**

**Moved by:** L. Harvey

THAT Priorities Committee meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 24 and 29 at 12:06 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

*Deputy Mayor Hartwick called a recess at 12:07 p.m.*

*Deputy Mayor Harwick reconvened the meeting at 1 p.m.*

6.1 Strathcona County Awards of Excellence – Awards Selection 2024

FOIP Section 17, harmful to personal privacy

FOIP Section 24, advice from officials

FOIP Section 29, information available or to be available to the public

<b>Name</b>	<b>Reason/ Purpose</b>
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Sara McKerry	Legislative Advice/ Clerk
Mina Barnes	Meeting Support
Adam Holm	Necessary to perform role
Amber Erickson	Presenter
Lisa Mikasko	Presenter
Kara Markine	Presenter
Michelle Brown	Presenter

**2024/ P 9**

**Moved by:** D. Anderson

THAT the Committee revert to open session at 1:25 p.m. and recess until 2:00 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**10. MOTIONS ARISING OUT OF CLOSED**

**2024/ P 10**

**Moved by:** R. Parks

THAT enclosures 2-21 remain private pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act*; and

THAT enclosure 22, Award Recipient Selections, be created and remain private pursuant to section 29 of the *Freedom of Information and Protection of Privacy Act*, until the award recipients have been notified; and

THAT enclosure 22, Award Recipient Selections, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

*Councillor Tonita joined the meeting at 2:01 p.m.*

**5. REPORTS FOR DISCUSSION**

**2024/ P 11**

**Moved by:** R. Parks

THAT enclosure 1 be added to item 5.6 Edmonton International Airport Presentation.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**5.6 Edmonton International Airport Presentation**

The Priorities Committee was provided with an overview of the overarching corporate strategies and performance of the Edmonton International Airport and an opportunity for discussion of impacts in Strathcona County.

**External Presenter:**

Myron Keehn, President and CEO

Angela Fong, Board Member

Margeaux Maron, Director of External Relations

Ann Hodgson, Board Secretary

5.7 Advocacy for Strathcona Seniors Center (ASSC)

The Priorities Committee was provided with a presentation on the need for a Seniors Center in Sherwood Park to accommodate the programming and services needs identified.

**External Presenters:**

Claudette McLean: Chair, ASSC Steering Committee

Denis Beaudry: SUN Sherwood Park Chapter Chair

Marianne West: Member, ASSC Steering Committee

*Councillor Berghofer left the meeting at 3:24 p.m.*

*Councillor Tonita left the meeting at 3:29 p.m.*

5.8 Strathcona County 2023 Annual Management Report

The Priorities Committee was provided with the Strathcona County 2023 Annual Management Report.

*Councillor Berghofer joined the meeting at 4:06 p.m. remotely.*

**7. COUNCILLOR REQUESTS (INFORMATION REQUESTS)**

There were no Information Requests.

7.1 Councillor Request Report

**9. REPORTS FOR INFORMATION**

The Committee was provided with the listed reports in this section for information only. Presentations were not heard at the meeting.

9.1 Fountain Creek Drainage System

**11. ADJOURNMENT**

Deputy Mayor Hartwick declared the meeting adjourned at 4:12 p.m.

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Deputy Mayor

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Deputy Clerk, Legislative & Legal Services