

COUNCIL MEETING MINUTES

October 1, 2024
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Lorne Harvey, Ward 3
Bill Tonita, Ward 4
Aaron Nelson, Ward 5
Corey-Ann Hartwick, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present: Darrell Reid, Chief Commissioner
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief
Financial Officer
Jason Chance, Assoc. Commissioner, Community Services
Stacy Fedechko, Assoc. Commissioner, Infrastructure and Planning Services
Mavis Nathoo, Director, Legislative and Legal Services
Mina Barnes, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2024/ 294

Moved by: G. Lawrence

THAT the October 1, 2024 Council meeting agenda be adopted as presented.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick,
G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

2024/ 295

Moved by: L. Harvey

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 21, 24 and 29 at 9:01 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3.1 Chief Commissioner - Introduction of Topics

3.2 Alberta Health, Advisory Councils Secretariat – Nomination for Appointment
FOIP Section 24, advice from officials
FOIP Section 29, information available or to be available to the public

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative advice/ Clerk/ Presenter
Mina Barnes	Meeting support
Brittney McClinton	Necessary to perform role

3.3 Proposed Additions to the Commemorative Names Registry – October 1, 2024
FOIP Section 17, harmful to personal privacy
FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative advice/ Clerk
Mina Barnes	Meeting support
Brooke Hoeven	Presenter
Linette Capcara	To answer questions
Ryan Hall	To answer questions
Brittney McClinton	Necessary to perform role

- 3.4 Update to Policy SER-008-011 Naming of Development Areas, Roads, Parks, and Public Facilities
 FOIP Section 21, harmful to intergovernmental relations
 FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative advice/ Clerk
Mina Barnes	Meeting support
Brooke Hoeven	Presenter
Linette Capcara	To answer questions
Ryan Hall	To answer questions
Brittney McClinton	Necessary to perform role

- 3.5 The Pointe Update
 FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization/ Presenter
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative advice/ Clerk
Mina Barnes	Meeting support
Brittney McClinton	Necessary to perform role

- 3.6 Funding for Social Agencies
 FOIP Section 24, advice from officials

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization/ Presenter
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative advice/ Clerk
Mina Barnes	Meeting support
Michelle Jehn	Presenter
Stephanie Williston	Presenter
Brittney McClinton	Necessary to perform role

3.7 Alternate Energy Briefing Update
FOIP Section 29, information available or to be available to the public

Name	Reason/ Purpose
Darrell Reid	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Stacy Fedechko	Strategic Leader of the Organization
Mavis Nathoo	Legislative advice/ Clerk
Mina Barnes	Meeting support
Mayor Frank	Presenter
Brittney McClinton	Necessary to perform role

2024/ 296

Moved by: R. Parks

THAT Council revert to open session at 10:50 a.m. and recess until 2:00 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

4. PROTOCOL ITEMS

4.1 Territorial Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

4.2 Proclamations

World Cerebral Palsy Day	October 6
Disability Employment Awareness Month	October

5. MOTIONS ARISING OUT OF CLOSED SESSION

3.2 Alberta Health, Advisory Councils Secretariat

2024/ 297

Moved by: C. Hartwick

THAT Councillor Harvey be selected to apply for appointment as a municipal representative to the Alberta Health, Advisory Councils for a three-year term, provided they continue to serve as an elected official.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3.4 Update to Policy SER-008-011 Naming of Development Areas, Roads, Parks, and Public Facilities

2024/ 298

Moved by: B. Tonita

THAT Administration include provisions, for Council's consideration, in the proposed update to Policy SER-008-011 Naming of Development Areas, Roads, Parks, and Public Facilities that would indicate a preference for local or regional connections when names of individuals are considered for addition to the Commemorative Names Registry.

In Favour (7): R. Frank, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and K. Berghofer

Opposed (2): R. Parks, and G. Lawrence

Carried

3.6 Funding for Social Agencies and Amendment to Motion 2024/ 293

2024/ 299

Moved by: B. Tonita

THAT the September 11, 2024 motion 2024/ 293 be amended by:

- adding the phrase “to provide a decision-making framework to address capital funding requests from not-for-profit organizations, including those requests” between the words “policy” and “respecting”
- changing the word “including” in the parentheses to “for example, land”, and
- deleting the phrase at the end “to non-profit organizations in the community”

so that the motion will read:

THAT Administration prepare, for Council’s consideration by the end of the third quarter of 2025, a draft policy to provide a decision-making framework to address capital funding requests from not-for-profit organizations, including those requests respecting providing land and premises (for example, land leases and licenses).

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried
ACTION: Financial and Strategic Services and
Planning and Development Services
DUE BY: Q3 2025

6. CONSENT AGENDA

2024/ 300

Moved by: G. Lawrence

THAT Council approve the following agenda items without debate:

7.1

Confirmation of Minutes from Recent Meetings

THAT the September 10, 2024 and September 11, 2024 Council meeting minutes be approved.

8.3

RECOMMENDATION REPORT from Priorities Committee to Council re: Agricultural Service Board Modernization

THAT Administration prepare a draft bylaw to establish the Agricultural Service Board as a governance committee, as outlined in the September 17, 2024 Planning and Development Services report, for Council’s consideration by the end of 2024.

ACTION: Legislative, Legal and Procurement
DUE BY: December 2024

9.2

Policy SER-009-025 Noise Control – Rescission

THAT policy SER-009-025 Noise Control, be rescinded.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

- 8.1 POSTPONED REPORT – Motion following Notice of Motion – Ardrossan Recreation and Agricultural Society Greenhouse

2024/ 278

Moved by: A. Nelson

THAT Administration work with the Ardrossan Recreation & Agriculture Society to understand their needs, and prepare a report for Council’s consideration by the end of February 2025 with a review of County lands in the Ardrossan area that could be used long-term by, or transferred to, the Ardrossan Recreation and Agriculture Society for the purpose of building a greenhouse.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer
Opposed (1): B. Tonita

Carried

**ACTION: Planning and Development Services
DUE BY: February 2025**

- 8.2 Colchester Truck Fill Feasibility

2024/ 301

Moved by: C. Hartwick

THAT a new 2026 capital project to construct a residential water fill station in the Colchester area, in the amount of \$3,000,000 to be funded from Utilities Reserves, be included for Council’s consideration as part of the 2025 budget process.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

**ACTION: Financial and Strategic Services
DUE BY: 2025 Budget Deliberations**

8.4 RECOMMENDATION REPORT from Priorities Committee to Council re: Strathcona Food Bank

2024/ 302

Moved by: R. Parks

THAT the Mayor, on behalf of Council, provide a letter of support for the development of a new Strathcona Food Bank facility.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried
ACTION: Office of the Mayor
DUE BY: Immediately

2024/ 303

Moved by: R. Parks

THAT the following proposed motion be referred to Administration to bring contemporaneously with the draft policy to provide a decision-making framework to address capital funding requests from not-for-profit organizations in the third quarter of 2025:

THAT funding in the amount of \$250,000 (per year for up to three years) to support the development of a new Strathcona Food Bank facility be included for Council's consideration as part of the 2026 budget process

In Favour (8): R. Frank, R. Parks, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Opposed (1): D. Anderson

Carried
ACTION: Financial and Strategic Services and
Legislative, Legal and Procurement
DUE BY: Q3 2025

9. REQUESTS FOR DECISION

9.1 Agriculture and Food Sector Development Strategy

2024/ 304

Moved by: A. Nelson

THAT the following key goals for the Agriculture and Food Sector Development Strategy, as outlined in enclosure 1 of the October 1, 2024 Planning and Development Services report, be approved:

- Key goal A: Investment readiness;
- Key goal B: Business retention and expansion;
- Key goal C: Enhanced processing;
- Key goal D: Build connections; and
- Key goal E: Celebrate local.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

9.3 Policy SER-009-029 Public Consultation on Dangerous Goods Routes - Rescission

2024/ 305

Moved by: R. Parks

THAT Policy SER-009-029 Public Consultation on Dangerous Goods Routes, be rescinded.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

9.4 Changes to the 2024 Meeting Dates Schedule

2024/ 306

Moved by: C. Hartwick

THAT the start time of the October 8, 2024 Special Council meeting be changed from 9:00 a.m. to start at 8:30 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
2 D. Anderson NM-15	Notice of Motion	Councillor Anderson SERVED the following Notice of motion to be presented for debate and vote at the November 19, 2024 Council Meeting: THAT Administration provide a report to Council by the end of November 2024 with the total amount of severance/termination pay paid out per year, for the past five years.	ACTION: Office of the Elected Officials	DUE: November 19, 2024
2 D. Anderson NM-16	Notice of Motion	Councillor Anderson SERVED the following Notice of motion to be presented for debate and vote at the October 22, 2024 Council Meeting: THAT Administration include information on how the topics of Respectful Workplace and Diversity and Inclusion will be addressed as part of future reports on 2025 Council Orientation planning, with consideration given to a full day program offered by an external facilitator.	ACTION: Office of the Elected Officials	DUE: October 22, 2024
4 B. Tonita NM-17	Notice of Motion	Councillor Tonita SERVED the following Notice of motion to be presented for debate and vote at the October 22, 2024 Council Meeting: THAT Administration provide a report in public session as soon as practicable on any additional costs that will be incurred by the municipality as a result of the recent Bill 20 amendments to the <i>Local Authorities Election Act</i> .	ACTION: Office of the Elected Officials	DUE: October 22, 2024

2024/ 307

Moved by: B. Tonita

THAT pursuant Section 132 of the Meeting Procedures Bylaw 21-2021, permission be granted to allow Councillor Tonita to make a motion that the notice of motion given by Councillor Anderson regarding a report on of severance/termination pay be brought forward without customary notice.

In Favour (4): R. Parks, B. Tonita, C. Hartwick, and G. Lawrence

Opposed (5): R. Frank, D. Anderson, L. Harvey, A. Nelson, and K. Berghofer

Defeated

Councillor Berghofer left the meeting at 4:08 p.m.

10. PUBLIC HEARING

The Clerk provided an overview of the Public Hearing procedure as required.

2024/ 308

Moved by: R. Parks

THAT the deadline for submission of written responses in Section 119 of the Meeting Procedures Bylaw be suspended to allow the late written submission from BILD Edmonton Metro to be added.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

10.1 Bylaw 35-2024 Map Amendment to Land Use Bylaw 24-2024 (Ward 5)

The Mayor convened the Public Hearing for Bylaw 35-2024 at 5:00 p.m.

Administration made a presentation on the bylaw.

There were no registered speakers.

The Mayor closed the Public Hearing for Bylaw 35-2024 at 5:07 p.m.

Administration answered subsequent questions from Council.

2024/ 309

Moved by: R. Parks

THAT Bylaw 35-2024, a bylaw that amends Land Use Bylaw 24-2024 by rezoning approximately 62.28 hectares (153.89 acres) of land within the NW 31-52-21-W4 from AG – Agriculture: General zoning district to RA – Rural Residential/Agriculture and RS – Small Holdings zoning districts, be given first reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 310

Moved by: C. Hartwick

THAT Bylaw 35-2024 be given second reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 311

Moved by: A. Nelson

THAT Bylaw 35-2024 be considered for third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 312

Moved by: L. Harvey

THAT Bylaw 35-2024 be given third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

10.2 Bylaw 39-2024 Text Amendment to Land Use Bylaw 24-2024 - Secondary Suites

The Mayor convened the Public Hearing for Bylaw 39-2024 at 5:09 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speaker:

M. Mohr in favour

The Mayor closed the Public Hearing for Bylaw 39-2024 at 5:34 p.m.

Administration answered subsequent questions from Council.

2024/ 313

Moved by: B. Tonita

THAT Bylaw 39-2024, a bylaw that amends the text of Land Use Bylaw 24-2024 to update regulations related to secondary suites and expand opportunities for this housing form to be considered within any single dwelling or semi-detached dwelling, be given first reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 314

Moved by: L. Harvey

THAT Bylaw 39-2024 be given second reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 315

Moved by: D. Anderson

THAT Bylaw 39-2024 be considered for third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 316

Moved by: R. Parks

THAT Bylaw 39-2024 be given third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

10.3 Bylaw 41-2024 Road Closure (Ward 3)

The Mayor convened the Public Hearing for Bylaw 41-2024 at 5:37 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no registered speakers.

The Mayor closed the Public Hearing for Bylaw 41-2024 at 5:40 p.m.

2024/ 317

Moved by: L. Harvey

THAT Bylaw 41-2024, a bylaw that proposes the closure of a portion of Road Plan 8521343, be given first reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 318

Moved by: R. Parks

THAT Bylaw 41-2024 be given second reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 319

Moved by: C. Hartwick

THAT Bylaw 41-2024 be considered for third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 320

Moved by: B. Tonita

THAT Bylaw 41-2024 be given third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

10.4 Bylaw 42-2024 Road Closure (Ward 7)

The Mayor convened the Public Hearing for Bylaw 42-2024 at 5:41 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no registered speakers.

The Mayor closed the Public Hearing for Bylaw 42-2024 at 5:42 p.m.

2024/ 321

Moved by: G. Lawrence

THAT Bylaw 42-2024, a bylaw that proposes the closure of a part of Road Plans 6208NY, 1026558, 4899TR and Original Government Road Allowance within SE 45222W4, be given first reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 322

Moved by: A. Nelson

THAT Bylaw 42-2024 be given second reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 323

Moved by: L. Harvey

THAT Bylaw 42-2024 be considered for third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

2024/ 324

Moved by: D. Anderson

THAT Bylaw 42-2024 be given third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

10.5 Disposition of Three Reserve Parcel Designations in Ardrossan (Ward 5)

The Mayor convened the Public Hearing for the Disposition of Three Reserve Parcel Designations in Ardrossan (Ward 5) at 5:44 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

There were no registered speakers.

The Mayor closed the Public Hearing for the Disposition of Three Reserve Parcel Designations in Ardrossan (Ward 5) at 5:45 p.m.

2024/ 325

Moved by: A. Nelson

THAT the removal of the reserve designation from portions of Lot 4ER, Plan 9123265; Lot 16ER, Block 6, Plan 1823495; and Lot R, Plan 749MC, as set out in Enclosure 2 of the October 1, 2024 Planning and Development Services report, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and G. Lawrence

Carried

12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 5:46 p.m.

Mayor

Director, Legislative & Legal Services