

**BYLAW 40 -2024
ELECTION BYLAW**

Council enacts:

PART I – DEFINITIONS, AND INTERPRETATION

Definitions

- 1 In this bylaw:
 - (a) "County" means the municipal corporation of Strathcona County, a specialized municipality established under the authority of the *Municipal Government Act*, RSA 2000, c M-26 and Order in Council 761/95;
 - (b) "Municipal Government Act" means the *Municipal Government Act*, RSA 2000, c M-26; and
 - (c) "*Local Authorities Election Act*" means the *Local Authorities Election Act*, RSA 2000, c. L-21.

Interpretation

- 2 The following rules apply to interpretation of this bylaw:
 - (a) headings, titles, and margin notes in this bylaw are for ease of reference only;
 - (b) gender-specific words, phrases, and references are intended to be gender-neutral, and the singular includes the plural as the context requires;
 - (c) every provision of this bylaw is independent of all other provisions and if any provision of this bylaw is declared invalid by a Court, all other provisions of this bylaw remain valid and enforceable;
 - (d) references to bylaws and enactments in this bylaw include amendments and replacement bylaws and enactments, and regulations and orders thereunder;
 - (e) except as otherwise provided for in this bylaw, the words used in this bylaw have the same meaning as defined in the *Municipal Government Act* or the *Local Authorities Election Act*; and
 - (f) if a time is specified in this bylaw it is Alberta time.

PART II – ELECTION OFFICIALS

RETURNING
OFFICER

- 3 The Director, Legislative, Legal and Procurement of the County, or any future position that assumes the same responsibilities and duties, regardless of title, is appointed as the County's returning officer.

SUBSTITUTE
RETURNING
OFFICER

- 4 The Manager, Legislative Services and Contract Management of the County, or any future position that assumes the same responsibilities and duties, regardless of title, is appointed as the County's substitute returning officer.

RETURNING
OFFICER
AUTHORITY

- 5 The returning officer may:
 - (a) divide the County into voting subdivisions;
 - (b) designate more than one voting station for each voting subdivision and the location of those voting stations;
 - (c) alter the boundaries of voting subdivisions or create new voting subdivisions if the changes are made before notice is given for the election;
 - (d) authorize the posting of printed voting instructions at voting stations in languages other than English as deemed appropriate by the returning officer;
 - (e) designate the location of one or more institutional voting stations in addition to all other voting stations;
 - (f) establish one or more locations, in addition to the local jurisdiction office, where a deputy may receive nominations;
 - (g) count the special ballot box, advance vote ballot box and institutional ballot box no earlier than 7:30 p.m. on election day;
 - (h) enter into agreements, on behalf of the County, to conduct elections on behalf of other local jurisdictions whose boundaries may or may not be contiguous with the County but do have areas in common with the County; and
 - (i) delegate any of their powers, duties, or functions to any person.

PART III – ELECTION PREPARATION

- CANDIDATE NOMINATIONS
- 6 Candidate nominations must be accompanied by a deposit in the amount of \$100 CAD.
- 7 If a candidate dies prior to the opening of voting stations on election day:
- (a) the election for that position will be discontinued; and
 - (b) a new election for that office must be held as soon as practicable.
- DEATH OF A CANDIDATE

PART IV – ELECTION ADMINISTRATION

- VOTING STATION HOURS
- 8 Each voting station will be open continuously on election day from 9 a.m. until 8 p.m.
- SPECIAL BALLOTS
- 9 Electors may vote by special ballot in any County election.
- 10 Application for a special ballot may be made by any one or more of the following methods:
- (a) in writing;
 - (b) by telephone;
 - (c) in person;
 - (d) by e-mail; or
 - (e) by secure website.
- 11 An elector may apply to the returning officer for a special ballot:
- (a) between July 1 in the year of the election until 4 p.m. on election day, for a general election; or
 - (b) during the period outlined in the resolution fixing the date for the election or vote, for a by-election or vote on a bylaw or question.
- 12 A completed special ballot package must be received by the returning officer before 7 p.m. on election day.

PART V – REPEAL

Repeal 13 Bylaw 60-2020 is repealed.

FIRST READING: _____

SECOND READING: _____

THIRD READING: _____

SIGNED THIS ____ day of _____, 20____.

MAYOR

DIRECTOR, LEGISLATIVE AND LEGAL
SERVICES