

## SPECIAL COUNCIL MEETING MINUTES

February 27, 2025  
12:00 p.m.  
Council Chamber  
401 Festival Lane  
Sherwood Park, AB

Members Present: Rod Frank, Mayor  
Robert Parks, Ward 1  
Dave Anderson, Ward 2  
Bill Tonita, Ward 4  
Aaron Nelson, Ward 5  
Corey-Ann Hartwick, Ward 6  
Glen Lawrence, Ward 7  
Katie Berghofer, Ward 8

Members Absent: Lorne Harvey, Ward 3

Administration Present: Mavis Nathoo, Director, Legislative, Legal and Procurement  
Sara McKerry, Manager, Governance Services

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### **1. CALL TO ORDER & TERRITORIAL ACKNOWLEDGEMENT**

Mayor Frank called the meeting to order at 12:00 p.m. with an acknowledgement that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

Mayor Frank conducted roll call and confirmed the remote participation of Councillor Berghofer and Councillor Lawrence.

**2. CHANGES TO THE AGENDA AND ADOPTION OF AGENDA**

**2025/ 92**

**Moved by:** R. Parks

THAT the February 27, 2025 Special Council meeting agenda be adopted as presented.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**3. CLOSED SESSION**

**2025/ 93**

**Moved by:** R. Parks

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 24 and 27 at 12:02 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

Councillors Berghofer and Lawrence provided confirmation that they could maintain confidentiality while participating remotely.

- 3.1 CAO Recruitment Process
- FOIP Section 17, harmful to personal privacy
- FOIP Section 24, advice from officials
- FOIP Section 27, legal privilege

<b>Name</b>	<b>Reason/ Purpose</b>
Mavis Nathoo	Legislative advice/ Clerk

**2025/ 94**

**Moved by:** D. Anderson

THAT Council revert to open session at 12:18 p.m.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**4. MOTIONS ARISING OUT OF CLOSED SESSION**

3.1 CAO Recruitment Process

**2025/ 95**

**Moved by:** C. Hartwick

THAT the Chief Commissioner Employment Agreement set out in enclosure 1 be approved and that enclosure 1 remain private pursuant to sections 17 and 27 of the *Freedom of Information and Protection of Privacy Act*;

THAT the individual named in enclosure 1 be appointed as the Chief Commissioner for the County;

THAT the Mayor and the Director of Legislative, Legal and Procurement be authorized to sign the Agreement;

THAT the Mayor, on behalf of Council, be authorized to approve the annual Learning and Development Plan for the Chief Commissioner, and to approve all vacation and other leaves, as per the terms set out in enclosure 1; and

THAT the name of the individual appointed and referred to in enclosure 1 be made public by way of public announcement from the Mayor as set out in enclosure 2.

In Favour (8): R. Frank, R. Parks, D. Anderson, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

**Carried**

**5. ADJOURNMENT**

Mayor Frank declared the meeting adjourned at 12:20 p.m.

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Mayor

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Director, Legislative, Legal and Procurement