

COUNCIL MEETING MINUTES

April 15, 2025
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Lorne Harvey, Ward 3
Bill Tonita, Ward 4
Aaron Nelson, Ward 5
Corey-Ann Hartwick, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present: Stacy Fedechko, Chief Commissioner
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief
Financial Officer
Suzanne Lobb, Acting Assoc. Commissioner, Community Services
Sean McRitchie, Acting Assoc. Commissioner, Infrastructure and
Planning Services
Sara McKerry, Manager, Governance Services
Susanne Semchuk, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

Mayor Frank conducted roll call and confirmed the remote participation of Councillor Nelson.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2025/ 142

Moved by: K. Berghofer

THAT the April 15, 2025 Council meeting agenda be adopted as presented.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick,
G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

Councillor Nelson provided verbal confirmation that he could maintain confidentiality while participating remotely.

2025/ 143

Moved by: D. Anderson

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act* sections 17, 21, 24, 25, 27 and 29 at 9:01 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3.1 Contractor Status Update

FOIP Section 25, economic interests of the municipality

FOIP Section 27, legal privilege

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Suzanne Lobb	Strategic Leader of the Organization / Presenter
Sean McRitchie	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Susanne Semchuk	Meeting support
Stacey Nestorowich	Presenter
Carmen Anton	To answer questions
Mavis Nathoo	Necessary to perform role
Danielle Wilson	Available for legal advice
Brittney McClinton	Necessary to perform role

3.2 Collaborative Economic Development Framework

FOIP Section 21, harmful to intergovernmental relations

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Suzanne Lobb	Strategic Leader of the Organization
Sean McRitchie	Strategic Leader of the Organization / Presenter
Sara McKerry	Legislative advice/ Clerk
Susanne Semchuk	Meeting support
Jackie Porayko	Presenter
Mavis Nathoo	Necessary to perform role
Brittney McClinton	Necessary to perform role

3.3 2025 Education Tax Update

FOIP Section 24, advice from officials

FOIP Section 29, information available or to be available to the public

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization/ Presenter
Suzanne Lobb	Strategic Leader of the Organization
Sean McRitchie	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Susanne Semchuk	Meeting support
Wayne Minke	Presenter
Felicity Gingras	To answer questions
Mavis Nathoo	Necessary to perform role
Brittney McClinton	Necessary to perform role

3.4 2025 Property Tax Relief

FOIP Section 17, harmful to personal privacy

FOIP Section 24, advice from officials

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Suzanne Lobb	Strategic Leader of the Organization
Sean McRitchie	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Susanne Semchuk	Meeting support
Wayne Minke	Presenter
Danielle Wilson	Available for legal advice
Brennen Tipton	To answer questions
Vito Disciglio	To answer questions
Mavis Nathoo	Necessary to perform role
Brittney McClinton	Necessary to perform role

3.5 Property Tax Roll Update

FOIP Section 24, advice from officials

FOIP Section 27, legal privilege

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization/ Presenter
Suzanne Lobb	Strategic Leader of the Organization
Sean McRitchie	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Susanne Semchuk	Meeting support
Wayne Minke	Presenter
Danielle Wilson	Available for legal advice
Mavis Nathoo	Necessary to perform role
Brittney McClinton	Necessary to perform role
Vito Disciglio	To answer questions

2025/ 144

Moved by: D. Anderson

THAT Council revert to open session at 10:51 a.m. and recess until 2:00 p.m

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

Councillor Nelson left the meeting at 10:51 a.m.

4. PROTOCOL ITEMS

4.1 Territorial Acknowledgement

The Mayor re-convened the Council meeting with an acknowledgement that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

4.2 Proclamations

National Volunteer Week	April 2025
National Organ and Tissue Donation Awareness Week	April 20 – 26, 2025
Human Values Day	April 24, 2025

5. MOTIONS ARISING OUT OF CLOSED SESSION

3.2 Collaborative Economic Development Framework

2025/ 145

Moved by: B. Tonita

THAT enclosure 4 be created and added to the April 15, 2025 Economic Development and Tourism report and remain confidential pursuant to section 21 of the *Freedom of Information and Protection of Privacy Act* until after the actions outlined in enclosure 4 are executed; and

THAT the actions outlined in enclosure 4 be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

ACTION: Office of the Mayor

DUE BY: Immediately

6. CONSENT AGENDA

2025/ 146

Moved by: K. Berghofer

THAT Council approve the following agenda items without debate:

7.1

Confirmation of Minutes from Recent Meetings

THAT the March 24, 2025 Special Council Meeting Minutes and the April 1 and April 2, 2025 Council Meeting Minutes be approved.

11.2

Expenditure of Community Funding – Rotary Club of Sherwood Park

THAT an expenditure of \$336.50 from Community Funding: Sponsorship as follows:

Mayor Rod Frank	\$150.00
Councillor Robert Parks	\$23.32
Councillor Dave Anderson	\$23.32
Councillor Lorne Harvey	\$23.31
Councillor Bill Tonita	\$23.31
Councillor Aaron Nelson	\$23.31
Councillor Corey-Ann Hartwick	\$23.31
Councillor Glen Lawrence	\$23.31
Councillor Katie Berghofer	\$23.31

for the purpose of providing funds to Rotary Club of Sherwood Park for costs associated with a bronze plaque recognizing 120 Years of Rotary and Global Peace in the World, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

9. REQUESTS FOR DECISION

9.1 Property Tax Relief – Roll 3107723003

2025/ 147

Moved by: K. Berghofer

THAT a refund request for 2024 penalties imposed in the amount of \$703.01 pertaining to roll number 3107723003, be approved.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

9.2 Property Tax Relief – Roll 7109033006

2025/ 148

Moved by: K. Berghofer

THAT a cancellation request for 2022, 2023, 2024 and 2025 penalties imposed in the amount of \$4,174.62 pertaining to roll number 7109033006, be denied.

In Favour (6): R. Frank, D. Anderson, L. Harvey, B. Tonita, C. Hartwick, and K. Berghofer

Opposed (2): R. Parks, and G. Lawrence

Carried

9.3 Property Tax Relief – Roll 8128085007

D. Robichaud made a presentation and answered Council's questions.

2025/ 149

Moved by: C. Hartwick

THAT a refund request for 2021, 2022, 2023, 2024 and 2025 penalties imposed in the amount of \$6,942.08 pertaining to roll number 8128085007, be denied.

In Favour (7): R. Frank, D. Anderson, L. Harvey, B. Tonita, C. Hartwick, G. Lawrence, and K. Berghofer

Opposed (1): R. Parks

Carried

Councillor Lawrence left the meeting at 2:32 p.m.

Councillor Anderson left the meeting at 2:32 p.m. and rejoined remotely.

10. PUBLIC HEARING

2025/ 150

Moved by: R. Parks

THAT the deadline for written submissions in section 119 of Meeting Procedures Bylaw 21-2021 be suspended to allow the submission from R. Eidick to be added.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and K. Berghofer

Carried

The Clerk provided an overview of the Public Hearing procedure as required.

The Mayor convened the Public Hearing for Bylaw 22-2025 at 5:00 p.m.

Administration made a presentation on the bylaw. Administration then answered Council's questions.

Council heard from the following speakers:

R. Eidick	in favour
G. Kennedy	in favour
K. Ritchie	opposed

The Mayor closed the Public Hearing for Bylaw 22-2025 at 6:13 p.m.

Administration answered subsequent questions from Council.

10.1 Bylaw 22-2025 Daly Lands Area Structure Plan (Ward 5)

2025/ 151

Moved by: A. Nelson

THAT Bylaw 22-2025, a bylaw to adopt the Daly Lands ASP, be given first reading.

In Favour (5): R. Frank, R. Parks, D. Anderson, L. Harvey, and A. Nelson

Opposed (3): B. Tonita, C. Hartwick, and K. Berghofer

Carried

2025/ 152

Moved by: R. Parks

THAT Bylaw 22-2025 be given second reading.

In Favour (5): R. Frank, R. Parks, D. Anderson, L. Harvey, and A. Nelson

Opposed (3): B. Tonita, C. Hartwick, and K. Berghofer

Carried

2025/ 153

Moved by: L. Harvey

THAT Bylaw 22-2025 be considered for third reading.

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, and K. Berghofer

Carried

2025/ 154

Moved by: C. Hartwick

THAT Bylaw 22-2025 be given third reading.

In Favour (6): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, and A. Nelson

Opposed (2): C. Hartwick, and K. Berghofer

Carried

11. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

11.1 Councillor Request Report

Ward	Category	Request	Department	Due Date
1 R. Parks	Information Request	Broadmoor Golf Course Budget Please provide information on the difference between the 2025 approved budget for the Broadmoor Golf Course and the expected budget based on the change in operating model.	ACTION: Recreation, Parks and Culture	DUE: May 1, 2025
1 R. Parks	Information Request	Broadmoor Golf Course Volunteer Program Please provide available information on the Broadmoor Golf Course volunteer program showing the difference in number of volunteers from 2024 to 2025.	ACTION: Recreation, Parks and Culture	DUE: May 1, 2025

12. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 6:35 p.m.

Mayor

Deputy Clerk, Legislative, Legal and Procurement