

COUNCIL MEETING MINUTES

July 8, 2025
9:00 a.m.
Council Chamber
401 Festival Lane
Sherwood Park, AB

Members Present: Rod Frank, Mayor
Robert Parks, Ward 1
Dave Anderson, Ward 2
Lorne Harvey, Ward 3
Bill Tonita, Ward 4
Aaron Nelson, Ward 5
Corey-Ann Hartwick, Ward 6
Glen Lawrence, Ward 7
Katie Berghofer, Ward 8

Administration Present: Stacy Fedechko, Chief Commissioner
Jennifer Cannon, Assoc. Commissioner, Corporate Services and Chief
Financial Officer
Kevin Cole, Assoc. Commissioner, Infrastructure and Planning Services
Jason Chance, Assoc. Commissioner, Community Services
Sara McKerry, Manager, Municipal Clerk's Office
Mina Barnes, Legislative Officer

1. CALL TO ORDER

Mayor Frank called the meeting to order at 9:00 a.m.

Mayor Frank conducted roll call and confirmed the remote participation of Councillor Parks.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2025/ 223

Moved by: L. Harvey

THAT the July 8, 2025 Council meeting agenda be adopted with the following changes:

- Add enclosure 2 to Closed Session item 3.7 Community Capital Funding Request Framework and that the enclosure remain private pursuant to sections 28 and 29 of the *Access to Information Act (ATIA)*.
- Add item 3.8 Arrow Utilities Update to the Closed Session.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

3. CLOSED SESSION

2025/ 224

Moved by: L. Harvey

THAT Council meet in private to discuss matters protected from disclosure under the *Access to Information Act (ATIA)* sections 20, 28, 29, 30 and 32 at 9:02 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

Councillor Parks provided verbal confirmation that he could maintain confidentiality while participating remotely.

3.1 Governance Review – Chief Commissioner Bylaw 24-2025

ATIA Section 29, advice from officials

ATIA Section 32, privileged information

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Kevin Cole	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Mina Barnes	Necessary to perform role
Councillor Tonita	Presenter
Lana Fleming	Necessary to perform role
Andrew Chai	Legal advice
Danielle Wilson	Legal advice/To answer questions
Brittney McClinton	Necessary to perform role

- 3.2 Land and Property Rights Tribunal - Property Assessment Update 2025
ATIA Section 29, advice from officials
ATIA Section 30, economic interests of the municipality

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization /Presenter
Jason Chance	Strategic Leader of the Organization
Kevin Cole	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Mina Barnes	Necessary to perform role
Wayne Minke	Presenter
Mavis Nathoo	Presenter
Sharon Deol	Presenter
Lana Fleming	Necessary to perform role
Danielle Wilson	Available for legal advice
Brittney McClinton	Necessary to perform role

- 3.3 Proposed Addition of a Commemorative Name to the Names Reserve List – Item 1
ATIA Section 20, harmful to personal privacy
ATIA Section 29, advice from officials

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Kevin Cole	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Mina Barnes	Necessary to perform role
Ryan Hall	Presenter
Linette Capcara	To answer questions
David Chemlyk	Necessary to perform role
Danielle Wilson	Available for legal advice
Brittney McClinton	Necessary to perform role

- 3.4 Proposed Addition of a Commemorative Name to the Names Reserve List - Item 2
ATIA Section 20, harmful to personal privacy
ATIA Section 29, advice from officials

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Kevin Cole	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Mina Barnes	Necessary to perform role
Ryan Hall	Presenter
Linette Capcara	To answer questions
David Chemlyk	Necessary to perform role
Danielle Wilson	Available for legal advice
Brittney McClinton	Necessary to perform role

- 3.5 Proposed Addition of a Commemorative Name to the Names Reserve List and Proposed Naming (Ward 5)
 ATIA Section 20, harmful to personal privacy
 ATIA Section 29, advice from officials

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Kevin Cole	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Mina Barnes	Necessary to perform role
Ryan Hall	Presenter
Linette Capcara	To answer questions
David Chemlyk	Necessary to perform role
Danielle Wilson	Available for legal advice
Brittney McClinton	Necessary to perform role

- 3.6 Proposed Public Facility Naming
 ATIA Section 29, advice from officials

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization
Jason Chance	Strategic Leader of the Organization
Kevin Cole	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Mina Barnes	Necessary to perform role
Ryan Hall	Presenter
Linette Capcara	To answer questions
David Chemlyk	Necessary to perform role
Danielle Wilson	Available for legal advice
Brittney McClinton	Necessary to perform role

- 3.8 Arrow Utilities Update
 ATIA Section 29, advice from officials
 ATIA Section 30, economic interest of the municipality

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization/
Jason Chance	Strategic Leader of the Organization
Kevin Cole	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Mina Barnes	Necessary to perform role
Councillor Berghofer	Presenter
Dave Chemlyk	Necessary to perform role
Danielle Wilson	Available for legal advice
Brittney McClinton	Necessary to perform role

2025/ 225

Moved by: L. Harvey

THAT Council revert to open session at 10:45 a.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

4. PROTOCOL ITEMS

Mayor Frank conducted roll call to confirm the remote participation of Councillor Parks.

4.1 Territorial Acknowledgement

The Mayor acknowledged that Strathcona County is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta, Region Two and Four. Strathcona County honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, Strathcona County has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.

4.2 Proclamations

No proclamations were presented at the meeting.

5. MOTIONS ARISING OUT OF CLOSED SESSION

No motions arose out of the Closed Session.

6. CONSENT AGENDA

2025/ 226

Moved by: L. Harvey

THAT Council approve the following agenda items without debate:

7.1

Confirmation of Minutes from Recent Meetings

That the June 24, 2025 and June 26, 2025 Council Meeting Minutes be approved.

9.1

2025 Appointment of the External Auditor

THAT the appointment of Ernst & Young LLP as the external auditor for Strathcona County for the year ending December 31, 2025, be approved; and

THAT the appointment of Ernst & Young LLP as the external auditor for the Strathcona County Library for the year ending December 31, 2025, be confirmed.

9.4

Hillshire West Stages 1, 2 and 3 Road and Park Naming (Ward 6)

THAT the road names "Devonshire Drive", "Kingshire Way", "Stoanshire Way" and "Larchshire Close" and park names "Oakshire Park" and "Aspenshire Park" for Hillshire West Stages 1, 2 and 3, as set out in enclosure 3 of the July 8, 2025 Planning and Development Services report, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

8. COUNCIL PRIORITIES

8.1 Bylaw 24-2025 Chief Administrative Officer Bylaw

2025/ 227

Moved by: C. Hartwick

THAT Bylaw 24-2025, a bylaw that establishes the position of Chief Administrative Officer and delegates certain powers, duties, and functions, be given first reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2025/ 228

Moved by: K. Berghofer

THAT Bylaw 24-2025 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2025/ 229

Moved by: L. Harvey

THAT Bylaw 24-2025 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2025/ 230**Moved by:** B. Tonita

THAT Bylaw 24-2025 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried**9. REQUESTS FOR DECISION**

9.2 2025 Art Acquisition

2025/ 231**Moved by:** L. Harvey

THAT the acquisition of the following artwork, as recommended by the Art Collection Advisory Committee, be approved.

Adult category		
Title	Media	Artist
Time Traveller	Oil, acrylic, African wax fabric on canvas	Garfield Morgan
Arctic Pup and Winter Cub	Acrylic on canvas	Jessica Desmoulin
Alberta Hilly Town	Acrylic on canvas	Aeris Osbourne
Onward and Upward	Mixed media on canvas	Karen Blanchet
A Symphony of Light	Photograph on metal	Linda Treleaven
The Threat	Acrylic on canvas	Tanya Garner-Tomas
Calling River Alberta	Acrylic on canvas	Dennis P Yowney
Sailors Delight	Monotype on canvas	Suzan Berwald
First Time Parents	Acrylic on canvas	Kirra Kent
In the Shadow of Giants	Oil on canvas	James MacDonald
Pyramid Lake II	Mixed media on canvas	Suzan Berwald
Waterfall Potatoes	Acrylic on canvas	Anne Marie Szucs

THAT acceptance of the one-year loan of the following youth artwork, as selected by the Art Society of Strathcona County, be approved.

Youth category		
Title	Media	Artist
My Own Worst Critic	Graphite	Olivia Peddle Bev Facey, Grade 10
Feathered Affection	Coloured Pen	Lyla Sales Archbishop Jordan, Grade 10
Starless Reflection	Acrylic	Samantha DeCoursey Ardrossan, Grade 12
Clarity	Photograph	Ashlyn Mok Bev Facey, Grade 10
I Don't Bite	Pen	Amber Dancey Salisbury Composite, Grade 12
It All Comes Out in the Wash	Acrylic	Amber Dancey Salisbury Composite, Grade 12
Aslan	Acrylic	Marisa Irvine Ardrossan, Grade 12
A Self Portrait	Graphite	Avery Ackroyd Bev Facey, Grade 10
Toronto Red	Photograph	Lauren Davison-Taljit Bev Facey, Grade 10
Interstellar	Acrylic	Lexi Schroter Salisbury Composite, Grade 12
Challengingly Directioned	Digital Art	Ashley Ackerman Strathcona Christian Academy, Grade 12
Around the Tree	Graphite	Marissa Ozdemir Salisbury Composite, Grade, Grade 11
Black Dahlia	Charcoal, Ink	Uzochi Ukiwe Strathcona Christian Academy, Grade 12
Jeremy	Scratchboard	Kennedy Dugay Salisbury Composite, Grade, Grade 10

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

9.3 Bylaw 31-2025 Electric Distribution System Franchise Agreement Bylaw

2025/ 232

Moved by: L. Harvey

THAT Bylaw 31-2025 Electric Distribution System Franchise Agreement Bylaw be given first reading;

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2025/ 233

Moved by: C. Hartwick

THAT Bylaw 31-2025 be given second reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2025/ 234

Moved by: D. Anderson

THAT Bylaw 31-2025 be considered for third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2025/ 235

Moved by: G. Lawrence

THAT Bylaw 31-2025 be given third reading.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

9.5 Social Framework Community Grants Policy Review

2025/ 236

Moved by: B. Tonita

THAT revised policy SER-005-001, as set out in enclosure 1 of the July 8, 2025 Family and Community Services report, be approved.

2025/ 237**Amendment Moved by:** L. Harvey

THAT revised policy SER-005-001, as set out in enclosure 1 of the July 8, 2025 Family and Community Services report be amended by deleting the following text from under Guidelines section 3. Funding limits: "No organization's Core grant allocation can be higher than 15 per cent of the total grant budget."

In Favour (8): R. Frank, R. Parks, D. Anderson, L. Harvey, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer
 Opposed (1): B. Tonita

Carried**2025/ 236****Main Motion as Amended Put to Vote**

THAT revised policy SER-005-001, as set out in enclosure 1 of the July 8, 2025 Family and Community Services report, as amended, with an effective date of September 1, 2026, be approved.

In Favour (8): R. Frank, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer
 Opposed (1): R. Parks

Carried**10. COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)****10.1 Councillor Request Report**

Category	Request	Department	Due Date
Notice of Motion	Mayor Frank SERVED the following Notice of Motion to be presented for debate and vote at the July 22, 2025 Council Meeting: THAT Administration prepare a report for Council's consideration by the end of Q4 2025 on swimming lesson registrations within Strathcona County facilities, including the number of Strathcona County residents/non-residents registered for swimming lessons, a cross-jurisdictional analysis of best practices, and any recommended changes.	ACTION: Municipal Clerk's Office	DUE: July 22, 2025
Notice of Motion	Councillor Harvey SERVED the following Notice of Motion to be presented for debate and vote at the July 22, 2025 Council Meeting: THAT Administration prepare a report for Council's consideration by the end of Q4 2025 on alternate funding sources through Strathcona County for Volunteer Strathcona outside of the Social Framework Community Grants program.	ACTION: Municipal Clerk's Office	DUE: July 22, 2025

2025/ 238

Moved by: D. Anderson

THAT pursuant Section 132 of the Meeting Procedures Bylaw 21-2021, permission be granted to allow Mayor Frank to make a motion without customary notice to add the name "Vern Hartwell" to the Names Reserve List and to allow Councillor Hartwick to make a motion without customary notice to cancel the July 10, 2025 Council meeting as it is no longer required.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2025/ 240

Moved by: R. Frank

THAT the addition of the name of former Strathcona County Mayor "Vern Hartwell" as a commemorative name to the Names Reserve List, be approved.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

2025/ 239

Moved by: C. Hartwick

THAT the July 10, 2025 Council meeting be cancelled.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

ACTION: Municipal Clerk's Office
DUE BY: Immediately

2025/ 241

Moved by: L. Harvey

THAT Council meet in private to discuss matters protected from disclosure under the *Access to Information Act (ATIA)* sections 28 and 29 at 12:17 p.m.

In Favour (9): R. Frank, R. Parks, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick, G. Lawrence, and K. Berghofer

Carried

- 3.7 Community Capital Funding Request Framework
ATIA Section 28, local public body confidences
ATIA Section 29, advice from officials

Name	Reason/ Purpose
Stacy Fedechko	Strategic Leader of the Organization
Jennifer Cannon	Strategic Leader of the Organization/ Presenter
Jason Chance	Strategic Leader of the Organization
Kevin Cole	Strategic Leader of the Organization
Sara McKerry	Legislative advice/ Clerk
Mina Barnes	Necessary to perform role
Sharon Deol	Presenter
Linette Capcara	To answer questions
Susanne Lobb	To answer questions
Kesa Shikaze	To answer questions
Lana Fleming	Necessary to perform role
Brittney McClinton	Necessary to perform role

Councillor Parks left the meeting at 4:01 p.m.

2025/ 242

Moved by: L. Harvey

THAT Council revert to open session at 4:48 p.m.

In Favour (8): R. Frank, D. Anderson, L. Harvey, B. Tonita, A. Nelson, C. Hartwick,
G. Lawrence, and K. Berghofer

Carried

11. ADJOURNMENT

Mayor Frank declared the meeting adjourned at 4:48 p.m.

Mayor

Manager, Municipal Clerk's Office