

Bylaw 28-2016 – Amendment to Bylaw 46-2015 to amend the Terms of Reference for the Agricultural Service Board**Report Purpose**

To give three readings to Bylaw 28-2016, thereby amending the Terms of Reference for the Agricultural Service Board contained in Bylaw 46-2015, being the Strathcona County Boards and Committees Bylaw.

Recommendation

1. THAT Bylaw 28-2016, a bylaw to amend Bylaw 46-2015, The Strathcona County Boards and Committees Bylaw, be given first reading.
2. THAT Bylaw 28-2016 be given second reading.
3. THAT third reading of Bylaw 28-2016 be considered.
4. THAT Bylaw 28-2016 be given third reading.

Strategic Plan Priority Areas

Economy: n/a

Governance: The Terms of Reference of each council committee established by Bylaw 46-2015 need to be appropriate for each council committee and allow each council committee to meet the objectives of Council. Further, the Terms of Reference and mandate of each council committee established by Bylaw 46-2015 should align with Council's Strategic Plan and priorities.

Social: n/a

Culture: n/a

Environment: n/a

Other Impacts

Policy: n/a

Legislative/Legal: The Terms of Reference for each council committee established by Bylaw 46-2015 should set out its duties and powers to enable it to perform its mandate and purpose.

Interdepartmental: Each council committee established by Bylaw 46-2015 is to have an administrative representative appointed by the Chief Commissioner. The Agricultural Service Board Administrative Representative is from the Transportation and Agricultural Services department.

Summary

In fulfilling its responsibilities under Bylaw 46-2015 the Governance Advisory Committee reviewed the Terms of Reference for the Agricultural Service Board at its meeting of March 2, 2016 to ensure alignment with Strathcona County Council's Strategic Plan and priorities. No adjustments to ensure alignment with Strathcona County Council's Strategic Plan and priorities were necessary. However, certain issues were identified regarding correcting references to legislation, and amending the Terms of Reference to better reflect applicable legislation.

Legislative and Legal Services has reviewed legislation related to the Agricultural Service Board and supports the proposed revisions to the Agricultural Service Board's Terms of Reference.

At its meeting of April 21, 2016, the Agricultural Service Board considered the above mentioned issues and the proposed revisions to its Terms of Reference. The Agricultural Service Board supports recommending to Council the revisions to its Terms of Reference.

Applicable Legislation

- Agricultural Service Board Act*, RSA 2000, c A-10 – see specifically sections 2, and 3(3) (<http://www.qp.alberta.ca/documents/Acts/A10.pdf>)
- Weed Control Act*, SA 2008, c W-5.1 – see specifically section 19 (<http://www.qp.alberta.ca/documents/Acts/W05P1.pdf>)
- Agricultural Pests Act*, RSA 2000, c A-8 – see specifically section 14 (<http://www.qp.alberta.ca/documents/Acts/A08.pdf>)
- Soil Conservation Act*, RSA 2000, c S-15 – see specifically section 14 (<http://www.qp.alberta.ca/documents/Acts/S15.pdf>)

Enclosure

- 1 Bylaw 28-2016
- 2 Current Terms of Reference of Agricultural Service Board
- 3 Comparison version of Terms of Reference showing proposed revisions