## Clover Bar Pioneer Court

Telephone: (780) 467-8206



6 Mission Street Sherwood Park, Alberta T8A 0V3

Strathcona County Council,

June 10, 2016

My name is Sandra Lennox and I am the manager of Clover Bar Pioneer Court, located on Mission St. in Sherwood Park. Clover Bar Pioneer Court is a condominium that provides affordable housing for seniors in Sherwood Park. As you are aware, there is a huge need for this. The Friends of the Pioneers is a nonprofit society made up of various volunteers. They hire 2 employees, sell suites, and ensure proper maintenance is completed as well as advise the building manager.

Pioneer Court is a 56 year old building in need of many repairs. While it has been taken care of very well, these repairs are unavoidable. These repairs are very costly and as we are non profit our funds are stretched about as far as they can go.

We are looking to council for funding for replacement of our atrium floor. The atrium is used by all of the 50 residents that live here as well as their family members. Several activities take place in the atrium: yoga classes which are attended by seniors that live within Strathcona County, dinners, dances, family parties ( those family that live in the community are welcome here), caroling at Christmas time and many other activities. Our atrium is a huge part of our building and is in desperate need of a new floor. The existing floor is scratched beyond repair and is quite frankly an eyesore.

In the past council has been generous to us and we greatly appreciate your assistance. We are returning funds that we received form you for a ramp as we now feel that it is not a good use of your money as there are too many obstacles to our building to provide true wheelchair accessibility through the front door.

Please consider our request for the flooring so that we can reserve the beauty of this unique building in Sherwood Park that provides the much needed service of affordable housing for our seniors.

Sincerely,

Sandra Lennox

Manager

I am currently in negotiation with this vendor to provide us with a discount. I am anticipating that the cost of the flooring will be less than presently quoted.



ESTIMATE

CUSTOMER: Sandy Lennox
ADDRESS: 6 Mission Street

Sherwood Park, AB

## PH: 780-467-0082 FAX: 780-467-0092 70 - 130 Broadway Blvd, Sherwood Park, Ab, T8H 2A3

	email:					
SALES PERSON Greg		Date	<b>PHONE</b> 780-467-8206			
		<u>20-May-16</u>				
QUANTITY	UNIT	DESCRIPTION	PER UNIT	TOTAL		
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GST# 821710639			GST	7431.50		
			-	\$9054.00		
NCB# 5072592			TOTAL	14054.00		

Above information is not an invoice and only an estimate of service described and agreed upon.

There may be additional charges applied due to unforeseen floor prep.

All items returned for credit are subject to a restocking fee (to a maximum of 50%)

If you have any questions or would like to book, please contact the office staff as they would be glad to help.

Please visit our website at www.sherwoodflooringltd.ca or email us at: info@sherwoodflooringltd.ca



## Customer Name: Sandy Lennox

We do not accept deposits for labour, however we expect full payment upon completion.
Payment can be made by cash or cheque (to the crew) or mc/visa (in the shop & same day) only.
Payment for materials is <u>due on order</u> (in full for special/custom orders).
If your project is done in stages, we require <u>payment at the end of each stage</u> . We will invoice separately.
When the material arrives please open (at least) 1 box to ensure it is the correct product.
It's the homeowner's responsibility to have their underlayment (pad) approved by their condo board.
Square-Footage is calculated by the <i>number of boxes</i> we require to complete the job.
We suggest you have at least 1 box of maintenance material.
Plywood is charged by the <i>number of sheets</i> we use.
Charges for stair installation are <u>in addition</u> to the charges per square foot.
All installations are done to Sherwood Flooring specifications.
Please ensure all security/water/electrical lines are clear of our path. These are <b>not</b> our responsibility.
If you do your own removal of the existing flooring and it's not to our standards, extra charges will apply.
How do we access your home? Lock Box, neighbour, etc.
Please provide a safe location for your pets and children during the installation process.
Please remove all valuables (Inc. electronics), small objects and fragile items from the installation area.
Items such as fridges, stoves, doors, baseboards etc. <i>may not fit</i> after the added height of flooring is installed.
We suggest that wood based material be on-site to <u>acclimate</u> for 48 hours prior to install.
We require a safe cutting area; Garage or Shop? If not provided, bad weather may delay install.
The installation crews arrive on-site between 8 and 10 AM unless other arrangements are made.
Please let us know where we are able to park during your days of installation.
Please be aware that there will be a lot of dust from cutting the flooring and/or new baseboards.
The approximate length of time for the installation is $\frac{2}{3}$ day(s).
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Customer Date
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Salesperson Date

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