

2017 Meeting Dates Schedule**Report Purpose**

To establish regularly scheduled Council, Council Budget, and Priorities Committee meeting dates, times and places for the period ending December 31, 2017.

Recommendation

THAT the 2017 Meeting Dates Schedule as set out in Enclosure 1 to the October 25, 2016 Legislative and Legal Services Department report be approved.

Council History

October 20, 2015 – Council approved the 2016 Meeting Dates Schedule for the period ending December 31, 2016.

Strategic Plan Priority Areas

Economy: N/A

Governance: N/A

Social: N/A

Culture: N/A

Environment: N/A

Other Impacts

Policy: N/A

Legislative/Legal: Subsection 193 (1) of the Municipal Government Act provides that Council may decide at a Council meeting at which all the Councillors are present to hold regularly scheduled meetings on specified dates, times and places. The Meeting Dates Schedule has been prepared according to the guidelines established by Council.

Interdepartmental: The proposed Meeting Dates Schedule has been reviewed by Financial Services and Corporate Planning & Intergovernmental Affairs.

Alternative Options

THAT Administration prepare a 2017 Meeting Dates Schedule (Council, Priorities Committee and Budget) for consideration at a future Council meeting based on direction provided by Council.

Summary

Council Meetings are open to the public and scheduled on Tuesdays with a commencement time of 9:00 am. Meetings are generally held twice per month, except for the month of August where a summer break is provided.

Public Hearings provide an opportunity for members of the public to speak to Council on advertised planning and development matters. Public Hearings are scheduled on the same day as Council meetings with a commencement time of 5:00 pm or 7:00 pm depending on the timing and complexity of issues.

Council Budget Meetings are open to the public and scheduled throughout the year as required to meet the timelines established by Council for review of the next year's Business Plan and Budget.

Priorities Committee Meetings are open to the public and scheduled on Tuesdays with a commencement time of 9:00 am. Meetings are generally held once per month, except for the month of August where a summer break is provided.

Open House provides an opportunity for members of the public to speak to Priorities Committee once on any topic. The Open Houses take place during the Priorities Committee meetings with a commencement time of 5:30 pm. The Priorities Committee includes all members of Council.

No scheduled meetings are held during conventions for AAMDC (Alberta Association of Municipal Districts and Counties), AUMA (Alberta Urban Municipalities Association), and FCM (Federation of Canadian Municipalities).

The time, date or place of a meeting on the Council and Priorities Committee Meeting Dates Schedule may be changed pursuant to the requirements of Section 193(3) of the Municipal Government Act.

Special meetings may be called as required, pursuant to the requirements of Section 194 of the Municipal Government Act.

Communication Plan

Meetings are advertised via newspaper and the Strathcona County website.

Enclosure

1 2017 Meeting Schedule