

## **Introduction: Initiative change request**

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### **Department business plans**

The 2015-18 department business plans are the collaborative 19 department responses to advancing the corporate business plan goals and strategic plan prioritized goals, as well as identifying linkages to other guiding documents.

Following a consistent framework, each department business plan contains goals and initiatives that demonstrates what departments are looking to accomplish within the timeframe of their business plan and providing direction on resource allocation.

### **Initiatives**

Initiatives are the “building blocks” of department business plan goals, which advance corporate business plan goals and strategic plan goals. Initiatives appear as one of the following (definition of an Initiative):

- New programs or services required to meet a goal OR
- Changes to existing programs or services to meet a goal OR
- How a core business function (essential functions or activities that a department was created to do) will continue (maintain) or improve the quality of its existing program/service

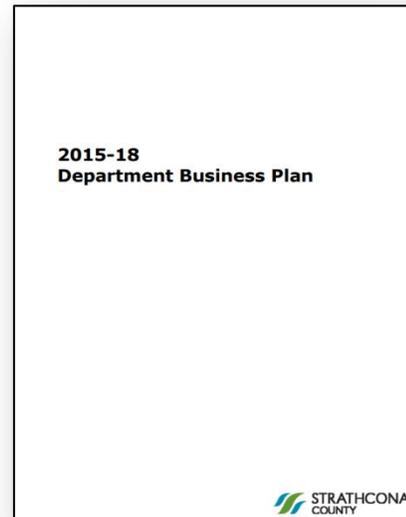
### **Initiative change requests**

Initiative change requests (also known as “INITs”) have the following characteristics:

- request(s) for additional operational funding required beyond a department’s existing operating base budget that goes through the budget review process
- focused on fulfilling department business plan initiative(s) and goal(s)
- work that will start in 2017

Initiative change requests coming forward for the Council 2017 budget review show the one-time, multi-year, or ongoing operating cost, resource, activity/work, and timing impacts.

The 2017 Initiative change request(s) that receive approval of funding for the 2017 budget will be added to the 2017 operating budget and future multi-year costs (if applicable) will be reflected in future operating base budgets.



## Summary: 2017 Initiative change requests

### Infrastructure and Planning Services Division

#### **Capital Planning & Construction**

**Reference #:** 2017-INIT-1

**INIT name:** CPC - Industrial Heartland Infrastructure Reserve

**One-time operating cost:** \$2,500,000 (2017)

**Goal alignments:** Prioritized Strategic Goal(s) # 1 - 4

Corporate business plan goal(s) # 1 - 5

**Priority Based Budgeting program area(s):** Strathcona County and Region Transportation Planning and Coordination (Quartile 1), Transportation Capital Planning (Quartile 1), & Capital Road Construction Project Management (Quartile 1)

**Description:**

To create a Heartland Municipal Infrastructure Reserve to fund municipal infrastructure that will be required to accommodate future developments. A new Initiative change request will be brought forward in 2018 to seek permanent sustainable funding.

#### **Planning & Development Services**

**Reference #:** 2017-INIT-15

**INIT name:** PDS - Clean Air Responsible Schools

**Ongoing operating costs:** \$20,000 (2017), \$20,000 (2018), \$20,000 (2019),  
\$20,000 (2020), and \$20,000 (2021)

**Goal alignments:** Prioritized Strategic Goal(s) # 2 & 3

Corporate business plan goal(s) # 1

**Priority Based Budgeting program area(s):** Environmental Management (Quartile 3)

**Description:**

To continue the Clean Air Responsible Schools (CARS) program for elementary school students in partnership with the Alberta Capital Airshed and the Strathcona Industrial Association.

**Transportation & Agriculture Services**

**Reference #:** 2017-INIT-20

**INIT name:** TAS - Urban agriculture

**Ongoing operating costs:** \$157,683 (2017), \$152,683 (2018), \$152,683 (2019),  
\$152,683 (2020), and \$152,683 (2021)

**Goal alignments:** Prioritized Strategic Goal(s) # 4  
Corporate business plan goal(s) # 2

**Priority Based Budgeting program area(s):** Agriculture Development & Strategic Planning (Quartile 1)

**Staff position:** Temporary ongoing Agriculture technician for Community gardens & Temporary ongoing Agriculture technician for permitting

**Description:**

To support the development of community gardens and agriculture permitting of bees and chickens as a pilot program.

## Community Services Division

### Family & Community Services

**Reference #:** 2017-INIT-29

**INIT name:** FCS - Social Renewal Framework

**Multi-year operating costs:** \$100,000 (2017) & \$100,000 (2018)

**Goal alignments:** Prioritized Strategic Goal(s) # 4 & 7

Corporate business plan goal(s) # 2, 4, 5 & 6

**Priority Based Budgeting program area(s):** Community Capacity Building - Social Sustainability (Quartile 3), Connecting Communities (Quartile 3), Social advocacy (Quartile 3) & Social Need Identification (Quartile 3)

**Description:**

To fund the implementation of the Social Renewal Framework.

### Transit

**Reference #:** 2017-INIT-19

**INIT name:** SCT – Transit Master Plan update

**Multi-year operating costs:** \$150,000 (2017) & \$50,000 (2018)

**Goal alignments:** Prioritized Strategic Goal(s) # 1, 3, 4, 7 – 9 & 11

Corporate business plan goal(s) # 1-5

**Priority Based Budgeting program area(s):** All Transit programs (Quartiles 1 – 4)

**Description:**

Funding to support the engagement and consulting required for the Transit Master Plan update.

## Corporate Services Division

### Facility Services

**Reference #:** 2017-INIT-8

**INIT name:** FAC - Provide building maintenance service to Community Halls

**Ongoing operating costs:** \$174,895 (2017), \$170,898 (2018), \$171,288 (2019),  
\$171,718 (2020), and \$171,288 (2021)

**Goal alignments:** Prioritized Strategic Goal(s) # 1  
Corporate business plan goal(s) # 1, 4 & 5

**Priority Based Budgeting program area(s):** Life & Safety Equipment/Systems (Quartile 2), Electricity and Lighting Systems (Quartile 2), Mechanical Systems (Quartile 2), Structural Systems (Quartile 2), Computer Infrastructure Support (Quartile 2) & Security/Loss Prevention (Quartile 3)

**Staff position:** Ongoing Maintenance operator – Community halls

**Description:**

To fund Community Hall building maintenance costs, to hire a maintenance operator, and to standardize internet services. Linked to this request is an associated capital request for a vehicle for the maintenance operator.

### Human Resources

**Reference #:** 2017-INIT-22

**INIT name:** HR - Compensation and Job Evaluation

**Multi-year operating costs:** \$104,533 (2017), \$134,378 (2018) & \$33,242 (2019)

**Goal alignments:** Corporate business plan goal(s) # 5 & 6

**Priority Based Budgeting program area(s):** Compensation Structure (Quartile 2) & Job Evaluation (Quartile 2)

**Staff position:** Two year temporary Senior Compensation/Job Evaluation Advisor

**Description:**

To fund a two year temporary Senior Compensation/Job Evaluation Advisor who will advance the compensation review project and address issues in the job evaluation process. This is a result, in part, of the ERP Replacement project, which requires dedicated capacity from Human Resources staff over the next two years.

**Information & Technology Services**

**Reference #:** 2017-INIT-11

**INIT name:** ITS - Acquisition of Enhanced Air Photos & Related Software

**\*Ongoing operating costs:** \$375,155 (2017), \$187,578 (2018), \$187,578 (2019),  
\$197,445 (2020), and \$197,445 (2021)

\*The above costs are net costs

**Goal alignments:** Prioritized Strategic Goal(s) # 1

Corporate business plan goal(s) # 1 & 4 - 6

**Priority Based Budgeting program area(s):** GIS Analytics and Reporting (Quartile 1)

**Description:**

To acquire the services of a photogrammetric mapping partner who would capture aerial photographs and deliver aerial oblique & orthogonal imagery (data). The data can be used by multiple program areas across the organization.

\*Work to be fully funded in 2017. In 2018 and onward there will be a transfer of ½ the amount of the operating costs every year to reserve. For 2019 and every second year ongoing, the project will be funded from reserve.

## Chief Financial Officer's Division

### Financial Services

**Reference #:** 2017-INIT-33

**INIT name:** FIN - Develop a long-term financial plan

**Ongoing operating costs:** \$20,000 (2017), \$20,000 (2018), \$20,000 (2019),  
\$20,000 (2020), and \$20,000 (2021)

**Goal alignments:** Prioritized Strategic Goal(s) # 1 & 4  
Corporate business plan goal(s) # 1, 2, 4 & 5

**Priority Based Budgeting program area(s):** Long Range Financial Planning (Quartile 1)

**Description:**

To continue development of the Long Range Financial Sustainability Plan to inform and guide decisions integrated to financial sustainability.

### Fiscal Services

**Reference #:** 2017-INIT-32

**INIT name:** FIS - Financial Function Review

**One-time operating cost:** \$100,000 (2017)

**Goal alignments:** Corporate business plan goal(s) # 5

**Priority Based Budgeting program area(s):** All programs (Quartile 1)

**Description:**

A project that will review the efficiency and effectiveness of the financial function within the County.

## Senior Administration Division

### Corporate Planning & Intergovernmental Affairs

**Reference #:** 2017-INIT-35

**INIT name:** CPIA - County Connect

**Ongoing operating costs:** \$40,000 (2017), \$40,000 (2018), \$40,000 (2019),  
\$40,000 (2020), and \$40,000 (2021)

**Goal alignments:** Prioritized Strategic Goal(s) # 4  
Corporate business plan goal(s) # 2, 3 & 4

**Priority Based Budgeting program area(s):** Public engagement and coordination (Quartile 1) & Strategic/Corporate Business Planning and Performance (Quartile 1)

**Description:**

Ongoing enhancements to County Connect system including the integration of data for performance management within the business planning framework.

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## Utilities

### Utilities

**Reference #:** 2017-INIT-27

**INIT name:** UT - Master plan updates

**Multi-year operating costs:** \$120,000 (2017) & \$120,000 (2018)

**Goal alignments:** Prioritized Strategic Goal(s) # 1 & 9

Corporate business plan goal(s) # 1

**Priority Based Budgeting program area(s):** Infrastructure Planning (Quartile 1)

**Description:**

To complete master plan updates for water, sanitary and storm water systems.

### Utilities

**Reference #:** 2017-INIT-28

**INIT name:** UT - 34<sup>th</sup> Street wastewater line study with the City of Edmonton

**One-time operating cost:** \$125,000 (2017)

**Goal alignments:** Prioritized Strategic Goal(s) # 1 & 9

Corporate business plan goal(s) # 1

**Priority Based Budgeting program area(s):** Infrastructure planning (Quartile 1)

**Description:**

A joint study by Strathcona County and the City of Edmonton to review the 34<sup>th</sup> street wastewater line to determine the most effective way to offer sustainable servicing from an engineering perspective.

### Utilities

**Reference #:** 2017-INIT-31

**INIT name:** UT - Mill Creek Hydro technical assessment with City of Edmonton

**One-time operating cost:** \$100,000 (2017)

**Goal alignments:** Prioritized Strategic Goal(s) # 1 & 9  
Corporate business plan goal(s) # 1

**Priority Based Budgeting program area(s):** Infrastructure planning (Quartile 1)

**Description:**

A Joint study by Strathcona County and the City of Edmonton to assess the hydraulic and hydrological characteristics of Mill Creek, which is a basin originating in Strathcona County and terminating within the City of Edmonton.

### Utilities

**Reference #:** 2017-INIT-34

**INIT name:** UT - North Saskatchewan Watershed Alliance (NSWA) request for funding

**Ongoing operating costs:** \$50,000 (2017), \$50,000 (2018), \$50,000 (2019),  
\$50,000 (2020), and \$50,000 (2021)

**Goal alignments:** Prioritized Strategic Goal(s) # 1, 3, 8 & 9  
Corporate business plan goal(s) # 1, 3 & 4

**Priority Based Budgeting program area(s):** Water Sampling (Quartile 1)

**Description:**

The North Saskatchewan Watershed Alliance (NSWA) is requesting that Strathcona County become a funding municipal partner. Funding will help advance the work plan of the NSWA on improving water quality, source water protection and climate change preparedness initiatives in the local watershed. Currently, 26 other municipalities in the watershed financially support this organization (\$0.50 per capita).

### **Summary: 2017 Initiative change request Costs**

The overall operating cost/impact (including Utilities) of fifteen Initiative change requests for 2017 budget year is \$4,137,266.

The operating cost/impact (including Utilities) of four one-time Initiative change requests is \$2,825,000 (2017).

\* The operating cost/impact (including Utilities) of eleven multi-year/ongoing Initiative change requests are \$1,312,266 (2017), \$1,045,537 (2018), \$674,791 (2019), \$651,846 (2020), and \$651,416 (2021).

\*The multi-year cost calculations include the net cost of *2017-INIT-11-ITS-Acquisition of Enhanced Air Photos & Related Software*.

## ***Priority-Based Budgeting—what is it?***

Priority-based budgeting is based on allocating budget dollars according to how effectively a program or service achieves the goals and objectives that are of the greatest value to the community. Priority-based budgeting tools enable Strathcona County to better understand the programs it provides citizens and businesses; the value they offer, how much they cost, and how they reflect community priorities. These priority tools, along with other data and considerations help Strathcona County develop future budget recommendations. The process is reshaping our conversations. This is a critical step on the path to becoming Canada's most livable community.

## ***Program Inventory and Priority-Based Budgeting Tools***

As part of the priority-based budgeting process, Strathcona County has developed a comprehensive list of programs offered by each department. These program inventories are a valuable tool and help build a common understanding of what the County provides citizens and businesses, and assist in meeting service delivery and fiscal objectives for long-term sustainability. *\* For complete list of programs and their descriptions (<http://www.strathcona.ca/departments/corporate-planning/priority-based-business-planning-budgeting/pbb-programs/>)*

The organization's 315 programs were examined and evaluated in consideration of the contribution to achieve seven desired community results \* and four additional attributes.

The seven community results are based on Council's strategic priorities and relate to achieving excellence in the following aspects for the community:

- 1) Infrastructure
- 2) Economy
- 3) Operational effectiveness
- 4) Social
- 5) Safety
- 6) Environment
- 7) Culture

The four attributes:

- 1) Is the County mandated to provide the program?
- 2) What is the community's reliance on the County to provide the program?
- 3) What is the cost recovery of the program?
- 4) What portion of the community or organization is served by the program?

*\*Results are also distinguished between community-orientated results which help define why programs are offered to the community, and governance-orientated results which define why internally focused programs are offered by support functions such as Human Resources or Financial Services.*

Each department scored its programs against both the basic attributes and the priority results. For quality control, peer review teams were assigned to review program scores for each department. Based on additional information provided and further discussion, the final scores were determined. The programs were then grouped into quartiles based on similarity of scoring ranges, not ranked one versus the other. Individual costs associated with each program form a spending array by quartile. This process creates a new lens (and tools with multiple filters for data analysis) through which we can analyze how dollars are

spent and how each program aligns across priorities, as well as to individual priorities. For example, a quartile 1 or 2 program impacts multiple priorities, whereas a quartile 3 or 4 program may have influence on only one or two priority areas.

***Priority-based budgeting- in use***

Priority-based budgeting has impacted Strathcona County initially as a strategic department tool to help analyze and inform budgets, and to assist with decisions related to funding, adding, shifting or eliminating. It was used to help inform decisions related to existing programs, new initiatives, staffing requests and capital projects. Executive Team saw department and divisional decisions in recommended budgets brought forward and utilized data at an organizational level to inform decision making on how overall resources align to priorities. Council, who started the priority-based budgeting process by clearly articulating the priority results, will see sound budgets being recommended and clearly depicted data in a new lens brought forward. Implementation of priority-based budgeting is a multi-year process and will continue to evolve through learnings and ongoing reviews.

## QUARTILE ONE

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### Assessment and Tax

- Property Valuation
- Assessment Reporting
- Assessment Complaints/Hearings
- Assessment Roll Maintenance

### Capital Planning and Construction

- Transportation Capital Planning
- Strathcona County and Region Transportation Planning and Coordination
- Capital Road Construction Project Management

### Communications

- Websites and Digital Assets
- Communications Planning and Consultation

### Corporate Planning and Intergovernmental Affairs

- Strategic/Corporate Business Planning and Performance
- Intergovernmental Relations
- Public Engagement and Coordination

### Facility Services

- Facility Capital Planning and Construction
- Facility Technical Standards and Guidelines
- Facility Capital Lifecycle Program

### Financial Services

- Accounting Services and Support
- Financial Risk Management
- Capital Budgeting
- Financial Reporting, Compliance and Controls
- Tangible Capital Asset Financial Management
- Long-Range Financial Planning
- Operational Budget Development
- Treasury Management and Accounting

### Human Resources

- Recruitment and Hiring
- Labour Relations
- Health and Safety

### Information Technology Services

- GIS Analytics and Reporting
- GIS Corporate Support
- Business Data Solutions

### Legislative and Legal Services

- Access to Information, Protection of Privacy
- Council/Priorities Committee/Governance Advisory Committee
- Bylaw and Policy Development

### Planning and Development Services

- Municipal and Private Land Development Engineering Review
- Statutory Plan Application Review
- Municipal Development Plan

### Procurement Services

- Public Procurement Process

### RCMP and Enforcement Services

- Proactive Policing
- Serious Crime Investigations – Persons
- Traffic Enforcement
- Commercial and Vehicle Safety Compliance

### Recreation, Parks and Culture

- Playgrounds and Spray Parks
- Outdoor Venues
- Major Multi-Purpose Recreation Facility

### Transit

- Intermunicipal Transit – Midday Service
- Intermunicipal Transit – Peak Service
- Local Transit – Peak Service

### Transportation and Agriculture Services

- Agriculture Development and Strategic Planning
- Traffic Operations/Management
- Snow Removal/Ice Control – Urban Roads
- Snow Removal/Ice Control – Rural Roads
- Road Maintenance – Rural
- Road Maintenance – Urban

### Utilities

- Source Control Program
- Design and Construction Standards Development
- Camera Inspections of Utility Infrastructure
- Hydrant Spring/Fall Inspections
- Lagoon Inspection and Maintenance
- Infrastructure Planning
- Stormwater Management Facility Inspections
- Capital Projects Construction
- Water Infrastructure Repairs
- Mainline Flushing
- Stormwater Infrastructure Repairs and Inspections
- Wastewater Infrastructure Repairs
- Lift Station Cleaning
- Unidirectional Flushing Program
- Water Sampling
- Green Routine Residential Waste Collection Services

## QUARTILE TWO

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### Assessment and Tax

- Assessment and Tax Notices
- Tax Recovery

### Capital Planning and Construction

- Design Services
- Transportation Modeling
- Outdoor Open Space Construction Project Management

### Communications

- Issues Management
- Internal Communications
- Social Media
- Organizational Advertising

### Corporate Planning and Intergovernmental Affairs

- Survey Development
- Organizational Effectiveness

### Emergency Services

- Fire Prevention
- Fire

### Facility Services

- Energy Management Program
- Parking Program
- Life and Safety Equipment/Systems
- Corporate Radio Infrastructure
- Mechanical Systems
- Electrical Systems
- Facility Digital Technologies
- Community Centre Event Management
- Architectural and Structural Systems
- Facility Hygiene Program

### Family and Community Services

- Social Research and Planning

### Financial Services

- Financial System Management and Support

### Fleet Services

- Fleet Acquisitions and Disposals
- Aerial, Ladder and Fire Pump Testing
- Ambulance Inspections

### Human Resources

- Compensation Structure
- Disability Management
- Organizational Effectiveness
- Job Evaluation
- Talent Management
- Employee Relations
- Learning and Development

### Information Technology Services

- IT Security
- Computer Infrastructure Support
- Technology Planning
- GIS System Support
- Business Solutions Development
- Business Systems Support

### Legislative and Legal Services

- Internal Legal Support
- External Legal Support
- Boards and Committees
- Census
- Freedom of Information and Protection of Privacy

### Procurement Services

- Procurement Consulting

### Planning and Development Services

- Environmental Planning and Review
- Application Review, Permit Issuance and Code Compliance for Development Building, Plumbing, Electrical and Gas
- Safety Codes Inspections
- Development Agreements
- Environmental Policy Development and Implementation
- Environmental Monitoring and Assessment
- Construction Completion and Final Acceptance
- Subdivision Application Review
- Land Use Bylaw Amendments, Preparation and Review
- Conceptual Schemes – Preparation and Review

### RCMP and Enforcement Services

- Victim Services
- Municipal Bylaw Enforcement
- Local CDSA Support – Provincial and Federal Drug Strategies
- Reactive Policing
- Traffic Safety Planning, Public Relations and Education

## QUARTILE TWO (cont'd)

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### Recreation, Parks and Culture

- Festivals and Events
- Neighborhood Indoor Recreation Facilities
- Cultural Venues
- Community Capacity Building and Engagement
- Specialized Indoor Recreation Facilities
- District Indoor Recreation Facilities
- Broadmoor Public Golf Course
- Turf / Trails
- Horticulture / Forestry

### Transit

- Mobility Bus – Local
- Mobility Bus – Rural
- Mobility Bus – Edmonton/Sherwood Park
- Intermunicipal Transit – Weekend Service
- Intermunicipal Transit – Evening Service
- Local Transit – Evening Service
- Local Transit – Weekend Service
- Local Transit – Midday Service

### Transportation and Agriculture Services

- Weed Inspection and Enforcement
- Vegetation Control
- Trail Maintenance
- Pest Control
- Right of Way Management – Rural

- Right of Way Management – Urban
- Snow Removal/Ice Control – Trails
- Soil and Water Conservation
- Sidewalk and Curb Repair
- Parking Lot Maintenance
- Snow Removal/Ice Control – Residential
- Airport Maintenance
- Sign Installation and Maintenance – Rural
- Sign Installation and Maintenance – Urban
- Drainage and Ditches
- Streetlight Maintenance
- Airport Management
- Railway Crossing Maintenance
- Rural Outreach and Support

### Utilities

- Recycling Drop-off
- Household Hazardous Waste Drop-off
- Heating Services
- Sewer Back up Response
- Catch Basin Cleaning
- Water Valve Turning
- Utility Locates
- Pump House and Reservoir Inspection Maintenance and Cleaning
- Truck Fill Inspection and Maintenance
- Meter Installation

## QUARTILE THREE

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### Assessment and Tax

- Fee for Tax Information
- Automated Tax Payment
- Cashier Services

### Communications

- Marketing Communications
- Emergency and Crisis Communications

### Economic Development and Tourism

- Industrial Attraction
- Development Attraction
- Commercial Attraction
- Market Research
- Business Expansion Services
- Business and Development Outreach
- Community Events

### Emergency Services

- Emergency Medical Services
- Industrial Safety Practices Collaboration
- 9-1-1
- Community Prevention and Preparedness Education
- Mutual Aid Partnerships
- Rescue
- Emergency Management
- Fire Code Enforcement
- Fire Dispatch
- Business Continuity
- Community Alerting

### Facility Services

- Tenant Services
- Corporate Cellular Program
- Corporate Telephone PBX/Landlines
- Security/Loss Prevention
- Print Management Program
- Print and Bindery Services
- Mail and Courier Services

### Family and Community Services

- Volunteer Engagement
- Social Need Identification
- In-Home Care Support
- Social Advocacy
- Intake
- Social Services Grants
- Municipal Subsidy Administration
- Parent Link Center
- Community Capacity Building – Social Sustainability

- Connecting Communities
- Social Issues Awareness Campaigns

### Financial Services

- Accounts Payable
- Accounts Receivable

### Fleet Services

- Mobility Busses Support Services
- Vehicle and Equipment Preventative Maintenance Program
- Commercial Vehicle Inspection Program
- Fleet Inventory Procurement Inventory Management
- 24 Hour After Hour Service
- Fleet Management Program
- National Safety Code Administration

### Human Resources

- Employee and Family Assistance
- Employee Wellness
- Critical Incident Stress Management/Clinical Psychologist
- Payroll
- Benefits Plans and Administration

### Information Technology Services

- User Support Services
- Technology Purchasing
- Technology Training
- Service Quality Management
- Information Governance
- Content Management
- Records Management

### Legislative and Legal Services

- Validation of Petitions
- Escribe

### Planning and Development Services

- Land Use Bylaw Enforcement
- Environmental Management
- Crossing Agreements
- Beaver Hills Initiative
- Corporate Property Acquisition and Disposition
- Offsite Levies

### Procurement Services

- Procurement Training
- Notice of Awarded Contracts

## **QUARTILE THREE (cont'd)**

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### **RCMP and Enforcement Services**

- DARE School Resource Program
- Volunteer Training – Victim Services
- Media Relations
- Crime Prevention and Public Safety Education
- Public Relations

### **Recreation, Parks and Culture**

- Indoor Recreation Programs (Child/Youth)
- Cultural Programs
- Public Art
- Aquatic Programs
- Everybody Gets to Play
- Outdoor and Environmental Education Programs

### **Transit**

- External Public Events Transit

### **Transportation and Agriculture Services**

- Street Sweeping – Urban
- Street Sweeping – Rural
- Transportation Asset Management – Rural
- Transportation Asset Management – Urban
- Traffic Safety Education and Outreach

### **Utilities**

- Residential Events
- Service Lateral Preventative Maintenance Program
- Operations Contracted Services for the ACRWC
- Billing Services
- Management and Operations Contracted Services for External Parties

## QUARTILE FOUR

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### **Capital Planning and Construction**

Survey Services

### **Communications**

History and Heritage Communications and Information Management

### **Economic Development and Tourism**

Business Owners One-on-One Support  
Small Business Seminars  
Business Retention Services  
Sector Specific Business Linkage  
Business Mentorship

### **Emergency Services**

Specialized Rescue Operations  
Fire Investigations

### **Family and Community Services**

Family School Liaison  
Family Day Homes  
Home Visitation – Children and Families  
Parent Teen Conflict  
Counseling  
Youth Outreach/At-Risk Support  
Seniors Outreach  
Trauma Supports for Children and Youth  
Conferences, Workshops, Psychoeducational and Support Groups/Classes

### **Fleet Services**

Service Writing/Scheduler  
Accident-Related Repairs Management  
Rental Vehicle Program  
Tire Service  
Fuel Management  
Mechanical Refurbish Program  
Field Repair and Maintenance Services  
Fabrication Services  
Fueling Services  
Corporate Operational Inventory Management  
Telematics GPS System

### **Human Resources**

Health Spending/Learning & Fitness

### **Legislative and Legal Services**

Election  
Administrative Tribunals

### **Planning and Development Services**

Compliance Letters  
Capital Region Board – Land Use Planning Applications  
Land Licenses and Leases  
Easements and Utility Right of Way Agreements  
Department Process Facilitation  
Encroachments  
Unauthorized Use of County Land  
Conservation Easements and Environmental Reserve Easements  
Property Inventory  
Technology and Data Management  
Civic Addressing and Naming

### **Recreation, Parks and Culture**

Indoor Recreation Programs (Adult/Older Adult)

### **Transit**

Internal Bus Rentals – Charter Transit

## QUARTILE ONE

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### Capital Planning and Construction

- Ardrossan roadway infrastructure
- Heartland roadway infrastructure
- Sherwood Park roadway infrastructure
- Wye Road roadway infrastructure

### Emergency Services

- Secondary Emergency Communication Centre technology and equipment (PSAP)

### Planning and Development Service

- Centre in the Park: sidewalks, irrigation and landscape

### Recreation, Parks and Culture

- Open Space and Recreation Facility Strategy: outdoor revitalization program

### Transit

- Ordze Transit Centre renovation

### Utilities

- Infrastructure renewal: facility lifecycle management
- Centre in the Park: lot 4 connection to community energy system

## QUARTILE TWO

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### Capital Planning and Construction

- Rural roads roadway infrastructure
- Petroleum Way: improvements and Trans Canada Trail

### Facility Services

- Replacement of radio system for first responders

### Information Technology Services

- Enhance fibre optic network

### Recreation, Parks and Culture

- Strathcona Athletic Park shop expansion
- Open Space and Recreation Facility Strategy: spray park at the Ardrossan Recreation Complex (functional design)
- Open Space and Recreation Facility Strategy: Moyer Recreation Centre revitalization (functional design)

### Transportation and Agriculture Services

- Multi-use agriculture facility(design)

### Utilities

- Annual replacement of waste and organics carts
- Rural water system connections
- Boiler expansion at Centre in the Park (Community Energy Centre)

## QUARTILE THREE

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### Facility Services

- Strathcona Public Service Yard: office block (design)
- Strathcona County Mitel voice over internet protocol upgrade

### Recreation, Parks and Culture

- Fleet addition: utility vehicle for Emerald Hills Regional Park

## QUARTILE FOUR

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### Facility Services

- Lease buyout for RT-403 Toyota Matrix

### Transit

- Floor cleaning machine

### Recreation, Parks and Culture

- Fleet addition: garbage truck
- Fleet addition: aerator for arterial road turf maintenance