

**GOVERNANCE ADVISORY COMMITTEE****Report on Review of Policies GOV-001-029 and GOV-001-030****Report Purpose**

In compliance with Bylaw 46-2015, the Governance Advisory Committee is providing this report on its review of Policy GOV-001-029 Organizational Roles and Responsibilities and Policy GOV-001-030 Organizational Success Discussions.

**Recommendations**

1. THAT the revised Policy GOV-001-029 Organizational Roles and Responsibilities, as set out in Enclosure 2, be approved.
2. THAT Policy GOV-001-030 be rescinded.

**Summary**

As part of its mandate, the Governance Advisory Committee is responsible for the review of Council governance policies. The Governance Advisory Committee began reviewing the Council governance policies in 2015 and the review of the two policies noted in this report will conclude the Committee's review of all Council governance policies.

**Review of Policy GOV-001-029 Organizational Roles and Responsibilities:**

The Governance Advisory Committee notes that the current policy (see Enclosure 1) is no longer aligned with the County's delegation of authority process which is detailed in the Chief Commissioner's Bylaw (21-2015). Further, sections of the policy are not aligned with the requirements provided in the Municipal Government Act. Consequently, there is a need to revise the responsibilities attributed to the various roles noted in the policy. The Governance Advisory Committee believes that a more holistic approach to this policy would be advisable and more appropriate to a policy document. Finally, the current policy does not follow the current policy template.

For these reasons, the Governance Advisory Committee recommends that the revised Policy GOV-001-029 Organizational Roles and Responsibilities, as set out in Enclosure 2, be approved.

**Review of Policy GOV-001-030 Organizational Success Discussions:**

The Governance Advisory Committee notes that this policy (see Enclosure 3) reiterates obligations that are provided in the Municipal Government Act and in the Freedom of Information and Protection of Privacy Act. More importantly, processes related to in camera meetings could be more effectively addressed as part of the new policy on accountability and transparency which the Governance Advisory Committee and Administration are preparing so that it may be considered by Council in the first quarter of 2017 as per the motion made by Council at their July 6 meeting.

For these reasons, the Governance Advisory Committee recommends that Policy GOV-001-030 be rescinded.

**Enclosures**

1. Current Policy GOV-001-029 Organizational Roles and Responsibilities
2. Revised Policy GOV-001-029 Organizational Roles and Responsibilities
3. Policy GOV-001-030 Organizational Success Discussions